

740 18 BANK (sq.m./SF)

Banks may be established only when they are authorized by the U.S. Treasury Department. Normally there will be only one banking facility at each installation. Branch banks, providing complete services, shall not be established without prior approval. Space allowances are given in Table 740-18.

TABLE 740-18
Space Allowances for Banks

| Personnel Strength (1) | Gross Area | | Personnel Strength (1) | Gross Area | |
|------------------------|------------|-------|------------------------|------------|--------|
| | sq.m. | SF | | sq.m. | SF |
| Up to 1,000 | 139 | 1,500 | 7,001 to 9,000 | 517 | 5,560 |
| 1,001 to 2,000 | 221 | 2,375 | 9,001 to 11,000 | 592 | 6,375 |
| 2,001 to 3,000 | 302 | 3,250 | 11,001 to 13,000 | 668 | 7,190 |
| 3,001 to 4,000 | 337 | 3,625 | 13,001 to 15,000 | 743 | 8,000 |
| 4,001 to 5,000 | 372 | 4,000 | 15,001 to 17,000 | 929 | 10,000 |
| 5,001 to 6,000 | 406 | 4,375 | 17,001 to 20,000 | 1,210 | 13,000 |
| 6,001 to 7,000 | 441 | 4,750 | over 20,000 | (2) | |

(1) Active duty military personnel assigned to an installation and stationed within a commuting area not served by another military banking office plus civilian employees of the installation.

(2) Determined by Engineering Study.

740 19 CREDIT UNION (sq.m./SF)

Credit unions are private cooperative savings and loan organizations. Facilities for a properly chartered credit union may be provided to serve military personnel, their dependents, and other personnel as permitted in the bylaws of the credit union. If a credit union on an installation restricts or limits membership of installation personnel, it will be denied free use of installation facilities. In such cases another credit union which meets DOD requirements may be organized and provided with logistic support. Space allowances for credit unions are predicated on size of membership, number of transactions, assets, accounting methods, and number of employees. Each of the variables contributes a number of points, the sum of points determines space allowances. The allowance may be increased by 10 percent to accommodate future business expansion. See Table 740-19 for point values and space allowances.

TABLE 740-19
Point Values and Space Allowances for Credit Unions

| Variables | Points | Variables | Points |
|-----------------------|--------|-----------------------------|--------|
| <u>Members</u> | | <u>Transactions Per Day</u> | |
| 0 to 1,000 | 2 | 0 to 99 | 1 |
| 1,000 to 2,500 | 4 | 100 to 299 | 2 |
| 2,501 to 7,500 | 6 | 300 to 499 | 3 |
| 7,501 to 12,000 | 8 | 500 to 749 | 4 |
| 12,001 to 20,000 | 10 | 750 to 999 | 5 |
| For Each Additional | | For each additional | |
| 10,000, add | 2 | 500, add | 1 |
| <u>Accounting</u> | | <u>Employees</u> | |
| Machines | 1 | 2 to 5 | 1 |
| Manual | 2 | 6 to 9 | 2 |
| | | 10 to 13 | 3 |
| | | 14 to 17 | 4 |
| | | 18 to 21 | 5 |
| | | 22 to 25 | 6 |
| | | For each additional | |
| | | 3, add | 1 |

TOTAL POINTS=_____
(Use table below for Gross Area)

| Point Totals | Gross Area | | Point Totals | Gross Area | |
|--------------|------------|-------|---------------------|------------|--------|
| | sq.m. | SF | | sq.m. | SF |
| Minimum | 74 | 800 | 18 | 576 | 6,200 |
| 5 | 93 | 1,000 | 19 | 669 | 7,200 |
| 6 | 121 | 1,300 | 20 | 762 | 8,200 |
| 7 | 158 | 1,700 | 21 | 855 | 9,200 |
| 8 | 204 | 2,200 | 22 | 948 | 10,200 |
| 10 | 260 | 2,800 | 23 | 1040 | 11,200 |
| 12 | 325 | 3,500 | 24 | 1130 | 12,200 |
| 14 | 399 | 4,300 | 25 | 1230 | 13,200 |
| 16 | 483 | 5,200 | For each additional | | |
| | | | factor, add | 93 | 1,000 |

GROSS AREA = _____