



5-4218

DEPARTMENT OF THE NAVY
NAVAL SUPPLY SYSTEMS COMMAND
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8/24/97

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IN REPLY REFER TO:

4205
21A/DPD

MAY 5 1997

From: Commander, Naval Supply Systems Command
To: Commander, Naval Facilities Engineering Command
(Code 11)

Subj: TRANSMITTAL MEMORANDUM

Encl: (1) MEMORANDUM OF AGREEMENT BETWEEN NAVSUP AND NAVFAC

1. Enclosure (1) reflects an understanding between NAVSUP and NAVFAC as to contracting authority and responsibility of the respective Commands. Request you forward an executed copy of the enclosed at your earliest convenience.

2. The NAVSUP point of contact is Ms. Delia Davis, SUP 21A, who can be reached on (717) 790-7496.

K. R. HALL
By direction

service contracts and facilities support construction contracts. NAVSUP is responsible for all other supplies and services. Contracting authority outside of these lines requires a delegation from the appropriate Head of the Contracting Activity (HCA).

a. Chief of Naval Operations message R082326Z JAN 97 identified a list of functions subject to study pursuant to Office of Management and Budget Circular A-76. In consonance with the lines of authority and responsibility discussed above, the current list of functions is segregated as shown at TAB A.

b. When more than one function is proposed to be combined into a single contract, the functions must be similar in nature where consolidation under one contract will provide significant savings or improved technical/quality control; and that such consolidation will not adversely affect overall government administrative oversight of the contractor's performance or reduce prospects for small business participation.

c. When a single contract may be appropriate which includes multiple functions to be procured under the authority of both NAVSUP and NAVFAC, Outsourcing Support Coordinators (OSCs) and Contracting Officers from both Commands shall jointly visit customers to discuss contracting strategy and to develop an initial recommendation as to contracting cognizance. The concept of predominance of functions (i.e., the number of functions under the authority of a given HCA) will apply in making recommendations regarding contracting cognizance. Recommendations shall be forwarded to NAVFAC (Code 11) and NAVSUP (Code 02) for approval. An SF 1402, Certificate of Appointment, shall be executed to delegate authority to the lead activity. When a requirement is to be assigned to a lead activity, the NAVFAC and NAVSUP Contracting Officers will form an Integrated Process Team to jointly execute the contracting action. This process shall also apply when a major claimant proposes consolidation of requirements.

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d. For those functions not under the purview of either NAVFAC or NAVSUP, the parties agree that the Command whose mission it is to procure such functions shall have first right of refusal with respect to contracting for such functions.

6. **EFFECTIVITY OF THIS AGREEMENT.** This MOA shall remain in effect until changed by mutual agreement of the parties.

7. The undersigned agree to be bound by the terms set forth herein.


CAPT K.R. Hall, SC, USN
Deputy Commander, Contracting
Management
Naval Supply Systems Command

5 May 1997
Date


Robert R. Boyer
Director, Contracts
Naval Facilities Engineering
Command

7 MAY 1997
Date

**MEMORANDUM OF AGREEMENT
BETWEEN
THE NAVAL SUPPLY SYSTEMS COMMAND
AND
THE NAVAL FACILITIES ENGINEERING COMMAND**

1. **PURPOSE.** The purpose of this Memorandum of Agreement (MOA) is to establish the purview of the Naval Facilities Engineering Command (NAVFAC) and the Naval Supply Systems Command (NAVSUP) as it relates to contracting authority and responsibility. The agreements set forth herein will ensure that customers requirements are forwarded expeditiously to the appropriate contracting office for action.
2. **BACKGROUND.** In 1979, NAVFAC and NAVSUP reviewed a list of commercial activities. Following this review, the Commands reached an agreement as to which Command had cognizance for functions identified in NAVFAC letter of 19 April 1979. This letter serves as the basis for agreements set forth in this MOA.
3. **PARTIES TO THE AGREEMENT.** Parties to this agreement are the NAVFAC and NAVSUP. This MOA is binding upon field activities deriving contracting authority from the respective Headquarters Commands.
4. **SCOPE OF THE AGREEMENT.** This MOA applies to all contracts awarded by the parties. This agreement will determine the proper source of contracting authority for functions procured by separate contract action and for functions combined in the best interest of the Government.
5. **GENERAL TERMS OF THE AGREEMENT.** The parties agree that contracting cognizance is based upon existing contracting authority and responsibilities set forth in NAPS Subpart 5201.6; that is NAVFAC shall procure architect-engineering, construction and facilities support requirements. For the purpose of this agreement, facilities support is defined as repair, maintenance, and/or restoration of real property and vehicles and equipment to preserve facilities in a usable or operable condition. This includes both facilities support

Sheet1

NAVSUP	NAVFAC
ADP Specialist	Fire/Guard Service
ADP	Pest Management
Air Traffic Control	Bld/Struct-Nonfam Hng
Aviation Admin	Grounds & Surf Areas
Berthing BOQ/BEQ	Grounds Maint
Simulator O&M	Build/Struct-Fam Hng
Child Care	Real Property Maint
Test Article Prep	Air Cond/Refr Plants
Aircraft Maint	Architect Eng Svcs
Supply Services	Elec Plants & Sys
Occupational Health	Heating Plants & Sys
Storekeeper	Other Svcs/Utilities
Ref/tech Libraries	Sewage/Waste Sys
Ship Ops	Custodial Svcs
Food Service/Galley	Emer/Serv Wk-Fam Hng
Admin Support/Mail	Ext Painting-Fam Hng
Air & Port	Inter-Paint- nonFam Hng
CMD & Staff	Elect Rpr- Nonfam Hng
Family Service Center	Plumbing - Nonfam Hng
Food Service	Other Wk - Nonfam Hng
Environmental Svcs	Gen Repairs/Maint
IG & CMD Eval	Refuse Coll & Disp Svc
Legal Services	Rhab-TNT Chg Fam Hng
Base Supply Ops	Rhab-TNT Nonfam Hng
Base Ops Support	Public Works
Internal Mail Service	Grounds (improved)
Installation Bus Services	Other Installation Svcs
Safety Services	Athletic Field Maint
Mail/Messenger Svcs	Real Property Mgmt
Advertising & PR Svcs	Elec Distribution
W P Centers	Water Plants & System
Financial & Payroll	Special Equipment
Spec Studies & Analyses	Admin Telephone Svcs
Storage & Warehousing	Telcom Centers
Bulk Liquid Storage	Motor Vehicle Ops
Crane Ops	Environmental Svcs
Fuel Support	
Food Prep & Admin	
MWR	
Other MWR Services	
Rec Library Svcs	
Advertising/PR	
Const Equip Maint	
Retail Supply	
Heavy Truck Ops	
Mail Messenger Svcs	
Maint of ADP Equip	
Matl Hndlg Equip Maint	
Other ADP Ops	
Other Storage & Warehousing	
Receipt	

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