

# SPADEWORK

ATLANTIC DIVISION NAVAL FACILITIES ENGINEERING COMMAND



## A VIEW FROM HQ by Gary Mackey ROICC Advocate

### Community Management

Many of you are aware that NAVFAC has begun a Community Management (CM) initiative to ensure that all members of the organization are properly trained and their careers managed. There are CM plans for a number of different functional communities and these communities are identified in a NAVFAC web site. Functional communities that involve the ROICCs include Acquisition Contracting, Engineering, Engineering Technicians and Quality Assurance, and Management Analysts. The Engineering Community manager is the NAVFAC Chief Engineer, Dr. Wright. He will provide the guidance to manage the training and careers for our AREICC's. The Community Manager for the Engineering Technicians and Quality Assurance (Construction Representatives) is the NAVFAC ROICC Advocate, Bob Silver, who will provide management and career guidance for this group. The CM plans detail the required training at all grades of the specific community involved. It is important for each Supervisory General Engineer in each field office and each ROICC Advocate at each component plan and budget for this required training in the management of field employees careers. There is a web site link to a description of the CM program at <http://cmcell.navy.mil> and a description of each approved community management plan at <http://navfacilitator.navy.mil/cm/plans.htm>. The better trained our workforce is the more productive it can be in the future. CM is a key to our continued high performance in the delivery of facilities to our many customers.

### Put Your Website to Work

By Gary Horne  
ROICC Camp Lejeune

Need a way to get information out to your contractors, customers and the general public? Ever had contractors ask where they can get a copy of the EM-385, Spanish version (or English version for that matter)? Had any contractors complain they didn't know of a Base regulation that resulted in an increased cost to them? If so, consider the Internet option. And you don't have to know html programming language, website design or any other high tech wizardry. All you have to do is figure how you want to use it, set up initial documents and links, coordinate with Brenda Norton (CI51), establish routine site maintenance procedures (which may require a little training) and you're off to the races.

Because of staffing constraints, a large geographical Base and increasing workload, we made the conscious decision a little over three years ago to find ways to reduce internal paperwork, reduce phone call volume, improve information flow from the ROICC to the contractors and better inform our customers. All of our initial brainstorming sessions ended up with the same general conclusion, the Internet may be the answer....and it was.

Mailing a variety of documents to contractors is a thing of the past; they're now on the web. Time consuming telephone notifications to contractors concerning Base access conditions, hurricane status information, special events and security issues which may affect their work is also a thing of the past. It's now posted on the web. We also provide contractors EM-385 links, both English and Spanish versions, destructive weather procedures, a good FAR Clause link, vehicle pass information

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and forms, RFI forms and a host of other documents. To encourage Value Engineering submissions, we post simplified instructions on the site complete with V.E. examples and submission forms. We provide our customers regular updates on their projects, grouped by major customers. We provide contractors the dates, locations and contact information for CQCM training.

The World Wide Web offers unlimited possibilities for sharing information. Our site has dramatically reduced phone call volume, noticeably reduced postage costs and greatly reduced the AROICC/Conrep time in tracking down and sending information to contractors and customers. Check out our site at <http://www.lantdiv.navfac.navy.mil> under the Organization/LANTDIV HQ/ROICC Camp Lejeune or go directly to their web page at [http://www.lantdiv.navfac.navy.mil/servlet/page?\\_pageid=6496,6498,6968&\\_dad=lantdiv&\\_schema=LANTDIV](http://www.lantdiv.navfac.navy.mil/servlet/page?_pageid=6496,6498,6968&_dad=lantdiv&_schema=LANTDIV). Make your site your workhorse for keeping contractors, customers and the general public informed. It saves both time and money.

### Warning Line System For Roofing Installation Only!

By Roni Nix – ROICC Camp Lejeune

A warning line system means a barrier erected on a roof to warn employees they are approaching an unprotected roof side or edge, and which designates an area in which **roofing work** may take place without the use of guardrail while inside the warning line area, safety nets or body harness systems to protect employees are required when employees go outside the line perimeter.

We have been allowing our contractors to use a warning line system 6ft in from the edge of a low-sloped roof (a slope of 4ft in 12ft or less) for all trades. During a recent Federal OSHA inspection one of our contractors was cited for using the warning line system while masonry construction was being performed on a flat roof. The citation was issued because the only reference for use of a warning line system in both the 29 CFR 1926 and the EM-385 is during actual roofing operations. The OSHA inspector also stated a guardrail system shall be installed around the roof edge as it is impossible for the contractor to control access to the roof. The use of a body harness with the appropriate lifeline and tie off point is impractical due to lack of access control. We need to ensure enforcement of this rule as it is written in the EM-385-1-1 Army Corps of Engineers Safety and Health Manual and in the 29 CFR 1926 OSHA Standards.

## PERSONNEL MOVES

Stephanie Leeper to ROICC Norfolk as a Contract Specialist

Gina Johns from Component Support and Budget Branch, CI51 to ROICC Operations as Personnel Training Support Assistant.

## New Web Page Additions

By Brenda R. Norton, P.E.

LANTDIV, Code CI51

The LANTDIV Internet and Intranet web pages are constantly changing. Please check the Capital Improvements Construction page regularly for new information. The following information has been added recently under Procedures and Guidance:

- NAVFAC Partnering Policy and Instr.
- CPM review checklists

The Official NEAMIS 1.0 user instructions and 2i CM Reference Manual has been posted on the new Intranet under the App Instructions tab. The URL for this is

[http://www.lantdiv.navfac.navy.mil/servlet/page?\\_pageid=5785,5787,7658,7526&\\_dad=lantdiv&\\_schema=LANTDIV](http://www.lantdiv.navfac.navy.mil/servlet/page?_pageid=5785,5787,7658,7526&_dad=lantdiv&_schema=LANTDIV). Click the topic in the table of contents to go directly to the topic you need to review.

Please don't forget to submit articles for the next Spadework addition and let me know if you want anything new posted to the web page.

## CLOSING THOUGHT...

"All the significant breakthroughs were breaks with old ways of thinking "

- Thomas Kuhn



G.W. Mackey, P.E.  
Deputy Division Operations  
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