

ABC:abc
N62470-

Contractor's Name
Contractor's Street Address
City, State, & Zip

Re: Contract N62470-99-C-9999, Contract Title

Gentlemen:

A final inspection of the work completed under the terms of the referenced contract was conducted on 1993. The following individuals were in attendance:

ROICC
Contractor...

Please find attached as enclosures (1) and (2) the list of remaining on-site work and administrative items, which must be, completed prior to final payment. Please proceed promptly in the correction and completion of these items so as not to interfere with the Government's use of the completed work. Check off items of work which you have completed including the date the work was completed and forward the notated list to this office for final verification. All work is to be completed, including verification by this office, within 30 calendar days from the date of this letter.

In consideration that these remaining items do not significantly impact the use of the completed work, the Government accepts the contract work as usably complete as of. The warranty provisions of the contract commence on this date. This acceptance does not relieve your firm of the responsibility to complete the remaining work items, nor does it waive any of the remaining requirements of the contract.

The work is warranted for a period of one year ending. If during the warranty period problems arise which are found to be covered under the warranty provisions of the contract, a representative from Base Civil Engineer's Office will contact you. Please respond to their requests in a timely manner. After you complete the warranty work, please provide them a written notification when the work was done, who did the work, and what work was done. this will enable them to keep records on corrections your firm has performed and better serve the users of the completed contract work.

Before final payment on this contract, you must complete and forward to this office the administrative items listed on the enclosed list. Your continued cooperation toward the completion of this contract is appreciated.

Sincerely,

ROICC

Encl:

- (1) List of Remaining on Site Work dated
- (2) List of Remaining Administrative Work dated

List of Remaining On Site Work

Contract N62470-99-C-9999

Date

Item #	<u>Location</u>	<u>Description/Reference</u>	Contractor Initials & Date <u>Corrected</u>	Government Initials & <u>Date Verified</u>
1				
2				
3				
4				
5				
6				