

( )  
OICC:ABC:abc  
N62470-

From: Officer in Charge of Construction, ...  
To: Commanding Officer, or  
Site Manager, ,  
Subj: Contract N62470- , Contract Title  
Encl: (1)  
(2)

1. An authorized representative of the Naval Facilities Engineering Command has accepted the work accomplished under this contract on for use by the U. S. Government. The work was declared usably complete on . Those present for the final inspection were:

Please find enclosures (1) and (2) for the on-site work and administrative items which remain to be completed.

2. The work is warranted for a one year ending . If problems with any of the material, equipment or workmanship arise and are covered under the warranty terms of the contract, contact the contractor directly for their correction. The contractor's representative for warranty work is . He/she may be contacted by telephone at , or you can write to the following address:

Contractor Name  
Address  
The company's "FAX" number is .

If after you confirm that the problem is indeed a warranty issue and you experience difficulty in obtaining correction of warranty items, contact this office for assistance.

3. Upon discovery of a latent defect, contact the Officer in Charge of Construction to pursue further action with the construction contractor. A latent defect is a defect that may have been in existence at the time of the final acceptance but that could not be discovered by reasonable inspection procedures. The determination of a defect being latent will rest with the OICC.

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