WebCM Introduction

- Assumptions
  - The Contractor has registered with PrimeContract
  - The Contractor has basic computer skills
  - For more detailed information the Contractor should refer to the Contractors manual which will be made available by the Government in electronic form

PrimeContract - The Future of Construction - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://app.primecontract.com/app/00_00login.jsp Go Links

PRIMAVERA

PrimeContract℠

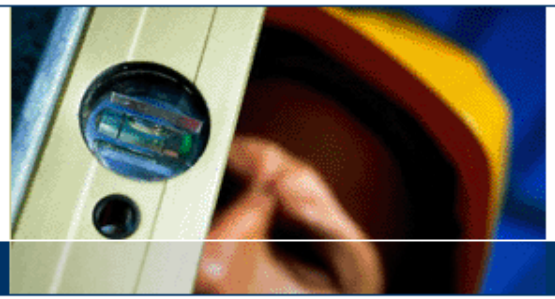
Product information

User ID:

Password:

Log In Help

Forgot your user ID or password? | Register as a new user | Bookmark this page | Hosting provider information



WELCOME

Done Internet

Start Inbox - Microsoft ... Microsoft PowerPo... Production_Form PrimeContract - ... 12:25

Manage Projects - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/app/sua/projectsview Go

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 31, 2003

Projects

Expand all | Collapse all

Organize...

Default

Projects	Role
INAVFAC Internal Training Project 1	Member
INAVFAC Internal Training Project 2	Member
N6247089C9154 Renovate BLDG 215	Member

The main Contractor view

Powered by Primavera Systems, Inc. and Livelink

Search

GO

Advanced...

Common Tasks

- View Action Items
- View Shortcuts
- View Alerts
- View Personal Files

Other Tasks

- My Contact Information
- Manage Users and Groups
- Check workflow status
- View News Items

Support Information

- Contact Information
- Live Support
- Support Knowledgebase
- Online Lessons
- Latest Features and Updates
- Service Announcements

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Done | Internet

Start | Inbox - Mi... | C:\Docum... | C:\Docum... | Microsoft ... | Manage... | 8:06 AM

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=subtype Go Links

PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

!NAVFAC Internal Training Project 2

Configure

Enterprise View > !NAVFAC Internal Training Project 2

NAVFAC Enterprise Folder

These do not function for Contractors

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	

Internet

Start | What's New Netscape - M... | !NAVFAC Internal Train... | Microsoft PowerPoint - [P... | 7:18 AM

N6247089C9154 Renovate BLDG 215 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4598661&objAction=browse&sort=name Go

Project Summary

- RFI 12 Answered

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	11 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	22 Items	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	24 Items	
		21. Meeting Minutes	1 Item	

Folders with arrows have workflows. Other are electronic filing locations.

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Applet started. Internet

Start Inbox - M... C:\Docu... KTR Brie... N62470... Microsoft... 6:44 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Sea

This portion will demonstrate uploading multiple files.
Click on Add Files.

PrimeContract

log out | Welcome, Lant Div | iew | Projects | Search | October 6, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

8.1 Photo Upload Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		Special Photos	0 Items	

Applet started.

Internet

Start | C:\Documents and... | Microsoft PowerPo... | 8.1 Photo Uplo... | 8:38 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

Click on the radio button to the left of Add Multiple Files.

Add Files

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:		
Description:		
File:		Browse...
Categories:		Edit...
Create In:	8.1 Photo Upload Folder	Browse PrimeContract...
Action:	Add Item Reset	

Copyright © 2003 - Primavera Systems, Inc.

javascript:NewWindow('/primecontract/collab?func=ll&objType=144&objAction=create&parentId=5071658&nexturl=/prin

Internet

Start C:\Documen Microsoft Po 8.1 Photo U Add Files 8:39 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Add Multiple Files - Select Destination - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files

- Add Single Document
- Add Single Drawing
- Multiple Files

Note: Use single file upload if you have required attributes

Click on the Next >> button

Add Files To: 8.1 Photo Upload Folder

Browse PrimeContract

Next >> Cancel

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Applet started.

Internet

Start Microsoft PowerPo... 8.1 Photo Upload ... Add Multiple Fil... 11:01 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Add Multiple Files - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Click on the Yes button

Security Information

This page contains both secure and nonsecure items.

Do you want to display the nonsecure items?

Yes No More Info

Applet started.

Internet

Start C:\Documen... Microsoft Po... 8.1 Photo U... Add Multip... 8:42 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Add Multiple Files - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

This screen will appear when the system is functioning properly. If the screen locks up in this view contact your Government counterpart for assistance.

Loading Java Applet ...

Copyright © 2003 - Primavera Systems, Inc.

Opening https://app.primecontract.com/primecontractsupport/bulkupload.jar

Internet

Start C:\Documen... Microsoft Po... 8.1 Photo U... Add Multip... 8:42 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

You can now begin to select files. Click on the Browse My Computer Button.

Add Multiple Files

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files:

Adding files to : 8.1 Photo Upload Folder :

Add Files:

Browse My Computer

Remove Files

Add Files

Cancel

Copyright © 2003 - Primavera Systems, Inc.

Opening https://app.primecontract.com/primecontractsupport/bulkupload.jar

Internet

Start | Microsoft PowerP... | 8.1 Photo Upload... | Add Multiple Fi... | 8:43 AM

Once the files are selected click on the Add Files button.

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

Add Multiple Files

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files:

Adding files to : 8.1 Photo Upload Folder :

Add Files:

C:\Documents and Settings\wogtjj\My Documents\My Pictures\Project Photos\4th floor 5_1_02.bmp

C:\Documents and Settings\wogtjj\My Documents\My Pictures\Project Photos\phone jacvk wsall.jpg

Browse My Computer

Remove Files

Add Files

Cancel

Copyright © 2003 - Primavera Systems, Inc.

Opening https://app.primecontract.com/primecontractsupport/bulkupload.jar

Internet

Start | Microsoft PowerP... | 8.1 Photo Upload... | Add Multiple Fi... | 8:45 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

Add Multiple Files

Your files have been uploaded.
Click on the OK button.

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files:

The following files were added:

Name	Size	Added
4th floor 5_1_02.bmp	172KB	✓
phone jacvk wsall.jpg	11KB	✓

OK

Copyright © 2003 - Primavera Systems, Inc.

Opening https://app.primecontract.com/app/bulkupload

Internet

Start 8.1 Photo Upload F... Add Multiple Files - ... 8:48 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

When files are uploaded you will see them on the page where you first selected Add files

PrimeContract

log out | Welcome, L | Projects | Search | October 7, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

8.1 Photo Upload Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		4th floor 5_1_02.bmp	168 KB / 0 Items	Download XREFS and Redlines
		phone jacvk wsall.jpg	11 KB / 0 Items	Download XREFS and Redlines
		Special Photos	0 Items	

javascript:NewWindow('/primecontract/collab?func=ll&objType=144&objAction=create&parentId=5071658&nexturl=/prin

Internet

Start | 8.1 Photo Upload F... | Microsoft PowerPoi... | 8:49 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

8.1 Photo Upload Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		Special Photos	0 Items	

This portion will demonstrate uploading Single files.
Click on Add Files.

Applet started.

Internet

Start | C:\Documents and... | Microsoft PowerPo... | 8.1 Photo Uplo... | 8:38 PM

Add Files - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files

Add Single Document Add Single Drawing Add Multiple Files

Name:

Description:

Click on the radio button to the left of Add Single Drawing or Add Single Drawing. Is is essential to upload files with extensions like bmp, jpg, gif or dwg as drawings to be able to modify them with PrimeContract's Brava viewer. For this demo the radio button will be on the Add Single Drawing option.

Applet started.

Internet

Start Adobe Acro... Photos mast... 8.1 Photo U... Add Files ... 12:23 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Add Files - Microsoft Internet Explorer provided by LANTNAVFAC

Click on the Browse button to locate the file on your computer.

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:		
Description:		
File:		Browse...
Categories:		Edit...
Create In:	8.1 Photo Upload Folder	Browse PrimeContract...
Action:	Add Item Reset	

Copyright © 2003 - Primavera Systems, Inc.

javascript:NewWindow('/primecontract/collab?func=ll&objType=144&objAction=create&parentId=5071658&nexturl=/prin

Internet

Start 8.1 Photo Upload... Microsoft PowerP... Add Files - Mic... 8:57 AM

Add Files - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:	
Description:	
File:	C:\Documents and Settings\vogtjj\My Do[illegible] Browse...
Categories:	Edit...
Create In:	8.1 Photo Upload Folder Browse PrimeContract...
Action:	Add Item Reset

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The file is now identified. Fill in the name and description boxes. Leave the Categories and Create in boxes as is.

Applet started.

Internet

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Add Files - Microsoft Internet Explorer provided by LANTNAVFAC

Enterprise

When all boxes are complete, click on Add item.

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:	Ceiling leak	
Description:	Customer provided photo	
File:	C:\Documents and Settings\vogtjj\My Do	Browse...
Categories:		Edit...
Create In:	8.1 Photo Upload Folder	Browse PrimeContract...
Action:	Add Item Reset	

Copyright © 2003 - Primavera Systems, Inc.

Applet started.

Internet

Start 8.1 Photo Upload... Microsoft PowerP... Add Files - Mic... 8:59 AM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out Welcome, Lant Div October 7, 200

When the files are uploaded you will see them listed in the page where you first selected Add Files.

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

Configure

d Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		4th floor 5_1_02.bmp	168 KB / 0 Items	Download XREFS and Redlines
		Ceiling leak	30 KB / 0 Items	Download XREFS and Redlines
		phone jacvk wsall.jpg	11 KB / 0 Items	Download XREFS and Redlines
		Special Photos	0 Items	

Applet started. Internet

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 7, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

8.1 Photo Upload Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		th floor 5_1_02.bmp	168 KB / 0 Items	Download XREFS and Redlines
		phone jacvk wsall.jpg	11 KB / 0 Items	Download XREFS and Redlines
		Special Photos	0 Items	

This will demonstrate how to build new folders. Click on Create new folder

javascript:NewWindow('/primecontract/collab?func=ll&objType=144&objAction=create&parentId=5071658&nexturl=/prin

Internet

Start | 8.1 Photo Upload F... | Microsoft PowerPoi... | 8:49 AM

Add: Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Name:	New Folder
Description:	
Categories:	Edit...
Create In:	8.1 Photo Upload Folder — Browse PrimeContract...
Action:	Add Item — Reset

Copyright © 2003 -

Provide a new folder name and a description of what the folder will hold. You do not need to edit the Categories or Create In blocks.

Applet started. Internet

Start | C:\Documents and... | Add: Folder - Mi... | Microsoft PowerPo... | 7:57 PM

Add: Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder >

Name:	Special Photos
Description:	Place for special photos
Categories:	Edit...
Create In:	8.1 Photo Upload Folder — Browse PrimeContract...
Action:	Add Item Reset

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Once the name and description are filled in, click on Add item.

Applet started. Internet

Start C:\Documents and... Add: Folder - Mi... Microsoft PowerPo... 7:58 PM

8.1 Photo Upload Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

8.1 Photo Upload Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos > 8.1 Photo Upload Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		Special Photos	0 Items	

Your Folder is now ready for use.

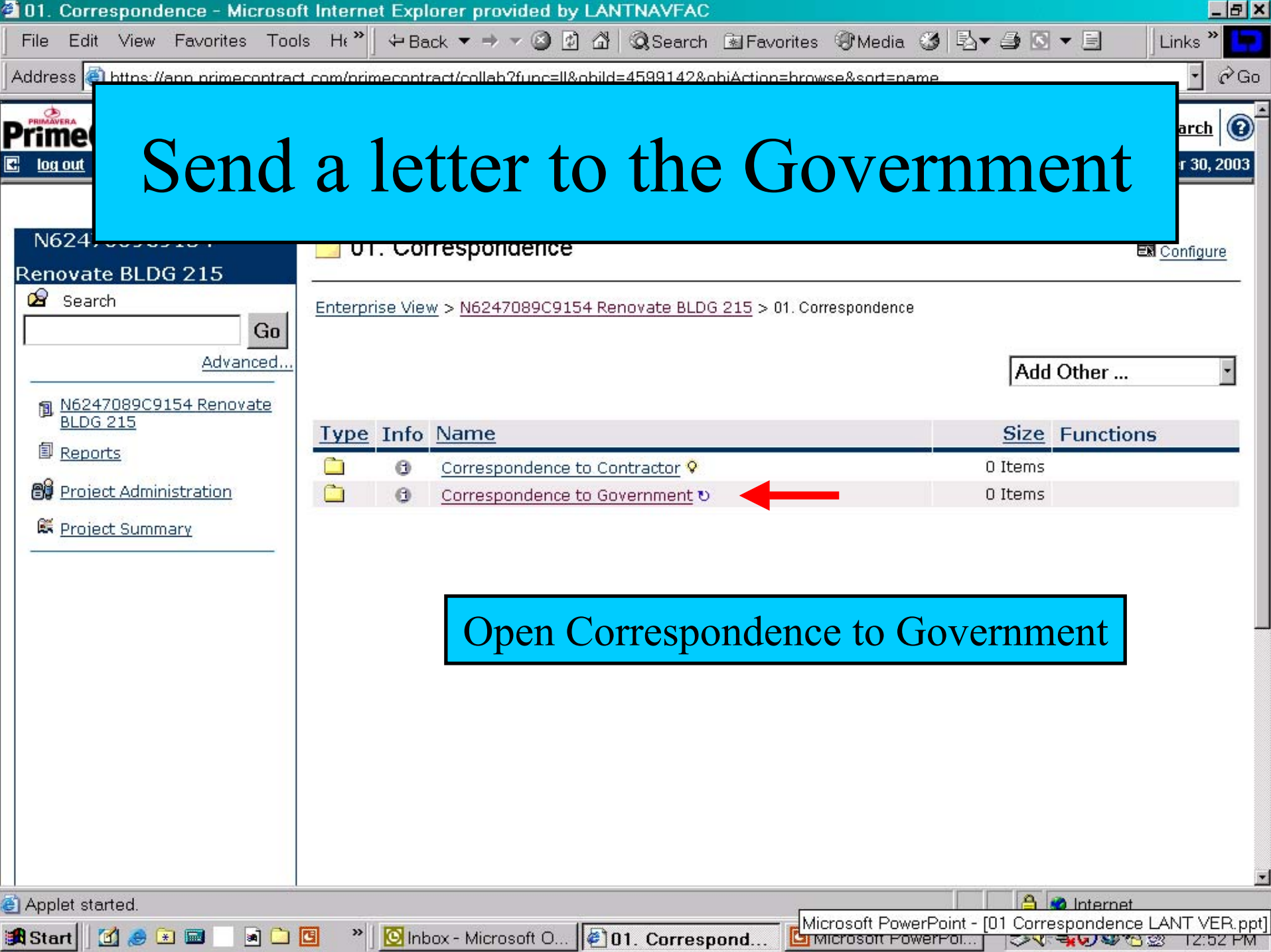
Applet started.

Internet

Start | C:\Documents and... | 8.1 Photo Uplo... | Microsoft PowerPo... | 7:59 PM

01 Correspondence

Send a letter to the Government



Open Correspondence to Government

Correspondence to Government - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=6610586&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

N6247089C9154
Renovate BLDG 215

Search

Go

Advanced...

- N6247089C9154 Renovate BLDG 215
- Reports
- Project Summary

Correspondence to Government

Configure

Enterprise View > N6247089C9154 Renovate BLDG 215 > 01. Correspondence > Correspondence to Government

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		Manual Example letter	19 KB	Download
		Try 2	95 KB	Download

Click on add files and add as typical

Applet started.

Internet

Start | Inbox - Microsoft O... | 01 Correspondenc... | Correspondence... | 2:42 PM

Read a Government letter

01. Correspondence - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4599142&objAction=browse&sort=name Go

log out

Renovate BLDG 215

Search

Go

Advanced...

- N6247089C9154 Renovate BLDG 215
- Reports
- Project Administration
- Project Summary

01. Correspondence

Configure

Enterprise View > N6247089C9154 Renovate BLDG 215 > 01. Correspondence

Add Other ...

Type	Info	Name	Size	Functions
		Correspondence to Contractor	0 Items	
		Correspondence to Government	0 Items	

Open Correspondence to Contractor

Applet started. Internet

Start Inbox - Microsoft O... 01. Correspond... Microsoft PowerPoi... 12:36 PM

Correspondence to Contractor - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=6610595&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

N6247089C9154
Renovate BLDG 215

Search
Go
Advanced...

- N6247089C9154 Renovate BLDG 215
- Reports
- Project Summary

Correspondence to Contractor

Configure

Enterprise View > N6247089C9154 Renovate BLDG 215 > 01. Correspondence > Correspondence to Contractor

Type	Info	Name	Size	Functions
		9154 Memo on Hoildays 12DEC03	48 KB	Download
		Manual try 2	96 KB	Download
		try 3	22 KB	Download

or

You can download or read the letter direct as with any other WebCM document

Applet started. Internet

Start | Inbox - Microsoft O... | 01 Correspondenc... | Correspondence... | 2:46 PM

Alerts

vogtjj Personal View - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/app/sua/personalview Go

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John Vogt | February 16, 2004

Personal View

Expand all | Collapse all

Action Items

Add... | Organize...

Default

Action Items	Due Date
- Invoice 02/05/04 - Process this Invoice	
- Invoice 02/10/04 - Update Checklist	
- Invoice 02/12/04 - Update Checklist	
- PC66 Update	
N6247089C9154 - RFI 13 Rejected	
N6247089C9154 - RFI 14 Detailed Reviewer Comments to AR	
N6247089C9154 - RFI 15-AROICC/AREICC Reviews RFI	
N6247089C9154 - RFI 16-AROICC/AREICC Reviews RFI	
N6247089C9154 Renovate BLDG 215 Submittal 1- for Review	
N6247089C9154 Renovate BLDG 215 Submittal 2- for Review	

Shortcuts

Add... | Organize...

Default

Shortcuts	Project

Powered by Primavera Systems, Inc. and Livelink

Search

GO

Advanced...

Common Tasks

- Add Action Item
- View Alerts
- Manage Files

Other Tasks

- Customize this page
- My Contact Information
- Manage Users and Groups
- Check workflow status
- View News Items
- Manage Organization

Support Information

- Contact Information
- Live Support
- Support Knowledgebase
- Online Lessons
- Latest Features and Updates
- Service Announcements

Done | Internet

Start | Microsoft PowerPo... | vogtjj Personal ... | 8:46 PM

View Alerts - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/app/sua/alertsview Go

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John Vogt | February 10, 2004

Return to Previous Page

Alerts

Set...

Alerts

You have no alerts at this time.

Powered by Primavera Systems, Inc. and Livelink

Search

GO

Advanced...

Common Tasks

- View Action Items
- View Shortcuts
- View Personal Files

Other Tasks

- My Contact Information
- Manage Users and Groups
- Check workflow status
- View News Items
- Manage Organization

Support Information

- Contact Information
- Live Support
- Support Knowledgebase
- Online Lessons
- Latest Features and Updates
- Service Announcements

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Internet

Start | Microsoft PowerP... | View Alerts - M... | Inbox - Microsoft ... | 8:01 PM

Manage Alerts - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=Personal.ChangeAgents&mode=SHOW Go

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | February 10, 2004

Modify Interests | Modify Settings | Clear Selected Report

Topic Report | Every Hour | Every day

No Notification Messages Available

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Click on modify interests to set an alert for when a workflow assignment (a task) is assigned to you.

Applet started. Internet

Start | Microsoft PowerP... | Manage Alerts ... | Inbox - Microsoft ... | 8:02 PM

Notifications Interests - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=notify.interests Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | February 16, 2004

Use the drop-down lists to add events to your notification list. Choose different report settings if you want to receive notification for different events at different times.

General Interests: Notify me when...

My Task's settings have changed	<None>
A Task is assigned to me	<None>
A Task is late	<None>
An Item is added	<None>
An Item's status changes	<None>
A Version is added	<None>
A Version's status changes	<None>
A Compound Document Release or Revision is added	<None>
A Topic is added	<None>
A Reply is added	<None>
A News Item is added	<None>
A Workflow I manage has completed	<None>
A Workflow I manage is late	<None>

Select Report for "An Item is added" This will inform you when things are added to folders in your WebCM project

Applet started. Internet

Start Microsoft PowerPo... Notifications Int... 8:43 PM

Notifications Interests - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=notify.interests Go

An Item's status changes	<None>
A Version is added	<None>
A Version's status changes	<None>
A Compound Document Release or Revision is added	<None>
A Topic is added	<None>
A Reply is added	<None>
A News Item is added	<None>
A Workflow I manage has completed	<None>
A Workflow I manage is late	<None>
A Workflow Step has arrived in my personal Assignments	Every Hour
A Workflow Step in my personal Assignments is late	<None>
I am added to a Group	<None>
I am added to a Project	<None>
Specific Item Interests	01. Correspondence WebCM Comments/Suggestions 01. Correspondence Correspondence to Government
Action:	Submit Reset

Select a report in this block to be notified when you have been assigned a task via a workflow. D

These are alerts set for individual folders in separate projects.

Copyright © 2003 - Primavera Systems, Inc.

Applet started. Internet

Start Microsoft PowerP... Notifications In... Inbox - Microsoft ... 8:03 PM

Manage Alerts - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=Personal.ChangeAgents&mode=SHOW Go

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | February 10, 2004

Modify Interests | Modify Settings | Clear Selected Report

Topic Report | Every Hour | Every day

No Notification Messages Available

Copyright © 2003 - Primavera Systems, Inc.

Click on modify Settings generate a Report to notify you of the interest you selected at various time intervals.

Applet started. Internet

Start | Microsoft PowerP... | Manage Alerts ... | Inbox - Microsoft ... | 8:02 PM

Modify Settings - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=Personal.ChangeAgents&mode=EDIT&report=1 Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 31, 2003

1) Name your report

Modify Interests | View Report

Report 1 Settings | Report 2 Settings | Report 3 Settings

Report Name:		Every Hour
Behavior:		☐ Open a new HTML browser window whe
E-mail Delivery:		☑ Enable e-mail delivery of this report
E-mail Address:		
E-mail Contents:		Plain Body with HTML Attachment
On these days:		☑ Sun ☑ Mon ☑ Tues ☑ Wed ☑ Thurs ☑ Fri ☑ Sat
At these hours:	A.M.	☐ 12 ☑ 01 ☑ 02 ☑ 03 ☑ 04 ☑ 05 ☑ 06 ☑ 07 ☑ 08 ☑ 09 ☑ 10 ☑ 11
	P.M.	☑ 12 ☑ 01 ☑ 02 ☑ 03 ☑ 04 ☑ 05 ☑ 06 ☑ 07 ☑ 08 ☑ 09 ☑ 10 ☑ 11
At these times:		☑ 00 ☑ 05 ☑ 10 ☑ 15 ☑ 20 ☑ 25 ☑ 30 ☑ 35 ☑ 40 ☑ 45 ☑ 50 ☑ 55
Action		Submit Reset

2) Click on Enable email and fill in your email address

3) Select time for notification: Times are GMT (GMT + 6 = EST)

4) When ready click on submit.

Copyrig

Applet started.

Start | Inbox - Micro... | C:\Document... | Microsoft Po... | Modify Sett... | 7:09 AM

Microsoft PowerPoint - [01 KTR Correspondence LANT VER.ppt]

PrimeContract Alerts at 02/11/2004 - Message (Plain Text)

Reply | Reply to All | Forward

File Edit View Insert Format Tools Actions Help

From: primetech@primavera.com

Sent: Tue 2/10/2004 8:19 PM

To: Vogt, John J. (EFDLANT)

Cc:

Subject: PrimeContract Alerts at 02/11/2004

Sample Email

PrimeContract Notification Report - Every Hour

User: vogtjj
Database: PRIMECONTRACT
Date: 02/11/2004

---

* Task Activity:
+ "N6247089C9154 - RFI 16-AROICC/AREICC Reviews RFI" in workflow "N6247089C9154 - RFI 16" has arrived
+ "N6247089C9154 Renovate BLDG 215 Submittal 2- for Review" in workflow "N6247089C9154 Renovate BLDG 215 Submittal 2-" has arrived

Click to view links to the tasks

report11.... (2KB)

Start | Microsoft PowerPo... | Inbox - Microsoft O... | PrimeContract ... | 8:20 PM

PrimeContract Notification Report - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address C:\Documents and Settings\vogtjj\Local Settings\Temporary Internet Files\OLK12\report11.html Go

PRIMECONTRACT NOTIFICATION REPORT - Every Hour

User: vogtjj
Database: PRIMECONTRACT
Date: 02/11/2004

Task Activity:

N6247089C9154 - RFI 16-AROICC/AREICC Reviews RFI in workflow "N6247089C9154 - RFI 16" has arrived

N6247089C9154 Renovate BLDG 215 Submittal 2- for Review in workflow "N6247089C9154 Renovate BLDG 215 Submittal 2-" has arrived

Enterprise Workspace | Personal Workspace

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Select a task or item to open

Done Internet

Start Microsoft Po... Inbox - Micr... PrimeContra... PrimeCont... 8:20 PM

PrimeContract - The Future of Construction - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools He Back Search Favorites Media Links

Address https://app.primecontract.com/app/00_00login.jsp;jsessionid=ApDIPlsNHDkWaG6iAiig7duNEZ72ptxLnufniqxj29lzhQ6mJBcP!1241491809!1 Go

You will be asked to log into WebCM

Product information

User ID:

Password:

Log In Help

Forgot your user ID or password? | Register as a new user | Bookmark this page | Hosting provider information

WELCOME

(5 items remaining) Downloading picture https://app.primecontract.com/ua/images/common/pix.gif... Internet

Start Microsoft Po... Inbox - Micr... PrimeContra... PrimeCont... 8:21 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecont &taskid=16&nexturl= Go

You have been taken to the workflow or item in question

PRIMAVERA PrimeContract™

log out Welcome, Jo

Projects Search

February 10, 2004

N6247089C9154
Renovate BLDG 215
Submittal 2-

Checklist

Work Item	Finished
Overview	
General	
Attachments	
Comments	
Attributes	

Accept Assignment

Don't Accept

Overview

General

A submittal item has been sent for you to review. Before sending this submittal item to the next person, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this submittal item. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this submittal item. To review or add comments, click the **Comments** link on the left.

You will first need to click "Accept this Assignment" on the left if you want to take action on this item.

After you have completed each of these sections, you can click on the left:

Revise/Resubmit on the left to send the submittal item for resubmission.
Approve on the left to approve the submittal item.
Approve as Noted on the left to approve the submittal item with respect to the notes given

Applet started. Internet

Start Microsoft P... Inbox - Micr... PrimeContr... Work Pac... 8:25 PM

Set alert on Folder

N6247089C9154 Renovate BLDG 215 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4598661&objAction=browse&sort=name Go

log out

Project Tree

Search

Go

Advanced...

N6247089C9154 Renovate BLDG 215

Reports

Project Summary

N6247089C9154 Renovate BLDG 215

Configure

Enterprise View > N6247089C9154 Renovate BLDG 215

tasks more>

- Rework Item - 21 is not completed

N6247089C9154 - RFI 12 Answered

Click on I under INFO to the left of Correspondence.

Add Files | C

ther ...

Type	Info	Name	Size	Functions
		01. Correspondence	11 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	

Applet started. Internet

Start Inbox - Microsoft O... 01 Correspondenc... N6247089C915... 2:51 PM

01. Correspondence - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4599142&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

N6247089C9154
Renovate BLDG 215

Search

Go

Advanced...

N6247089C9154 Renovate BLDG 215

Reports

Project Summary

01. Correspondence

Configure

Enterprise View > N6247089C9154 Renovate BLDG 215 > 01. Correspondence

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		Correspondence to Contractor	3 Items	
		Correspondence to Government	2 Items	

Click on I for Correspondence to Contractor

Applet started. Internet

Start Inbox - Microsoft O... 01 Correspondenc... 01. Correspond... 2:33 PM

General Info for: Correspondence to Contractor - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=6610595&objAction=properties&nexturl=%2Fprimecontract%2Fcollab%3 Go

PrimeContract™ Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

Correspondence to Contractor | Configure Display

Enterprise View > N6247089C9154 Renovate BLDG 215 > 01. Correspondence > Correspondence to Contractor > Configure

Function...

- Function...
- Browse
- Configure
- Copy
- Make Alias
- Make Favorite
- Make News
- Set Notification

General | Audit | Categories | Presentation | References | WebDAV

Name:	Correspondence to Contractor		
Type:	Folder	Size:	3 Items
Created:	12/30/2003 05:39 PM	Modified:	12/30/2003 07:16 PM
Created By:	John Vogt	Owned By:	John Vogt
Category:	None	Display:	List
Description:			

Click on Set Notification

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Select a report name for each possible Notify me when possibility. (My report name is Every Hour) Hit submit.

Applet started. Internet

Start | Inbox - Microsoft O... | 01 Correspondenc... | General Info for:... | 2:35 PM

Specific Item Interests - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=notify.specificnode&NodeId=6610595&VolumeID=4598661&Subtype=0&Name=C Go

PrimeContract™ Personal View Projects Search

log out Welcome, NAVFAC WEBCM2 December 30, 2003

Item: Correspondence to Contractor

Notify me when...

An Item is added	Every Hour
An Item's status changes	Every Hour
A Version is added	Every Hour
A Version's status changes	Every Hour
A Compound Document Release or Revision is added	Every Hour
A Topic is added	Every Hour
A Reply is added	Every Hour
A News Item is added	Every Hour
Action	Submit Reset

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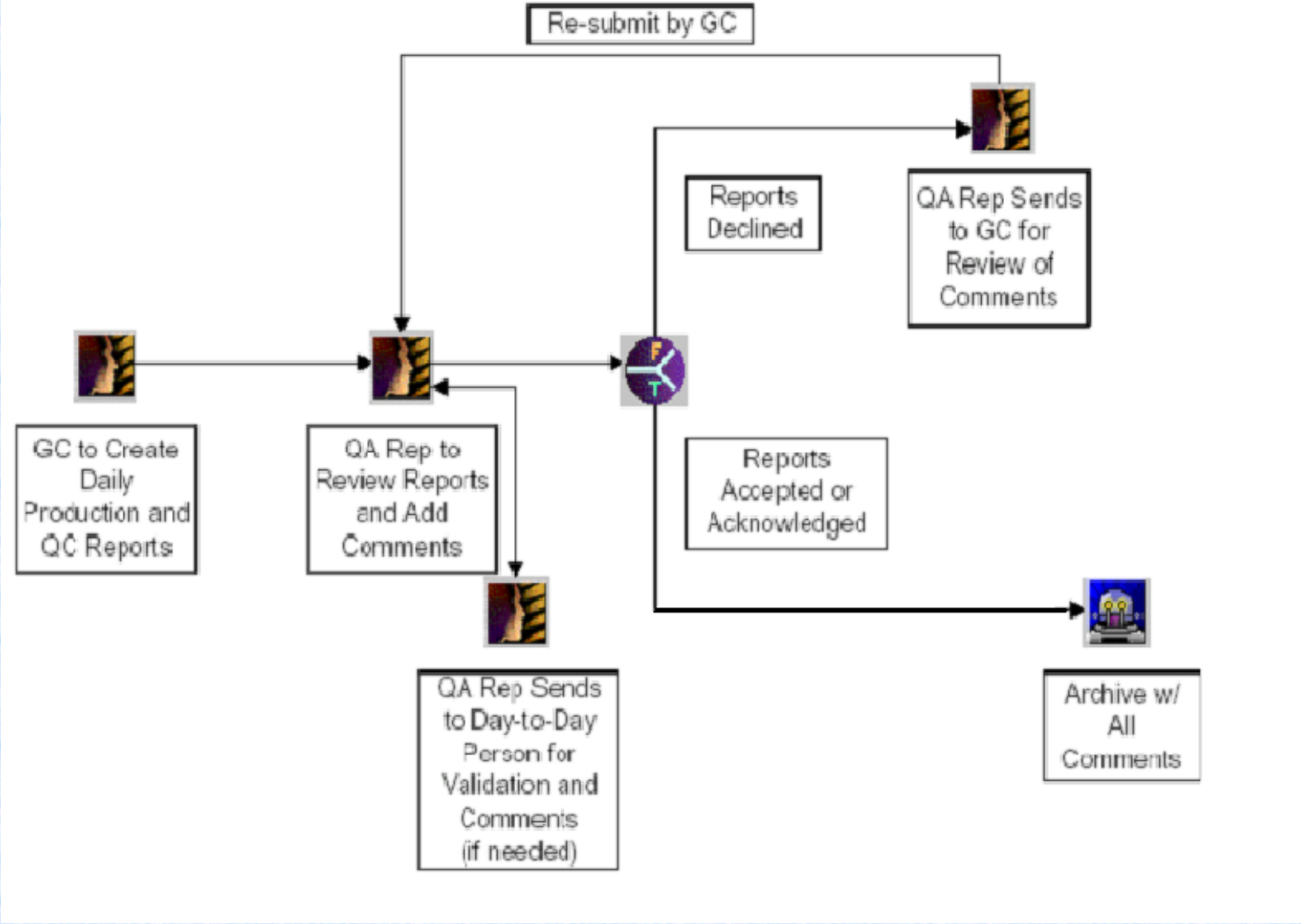
Select a report name for each possible Notify me when possibility. (Sample report name is Every Hour) Hit submit.

Applet started. Internet

Start Inbox - Microsoft O... 01 Correspondenc... Specific Item Int... 2:36 PM

2.1 Production Report

Production Report Workflow



!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go

Form - 7 has been issued

Click on Daily Reports

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	1 Item	
		21. Meeting Minutes	1 Item	

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Done Internet

Start !NAVFAC Internal Train... sub submission Daily reports master 1:43 PM

02. Daily Reports - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070102/5070173/customview.html?func=ll&objId=5070173&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2

Click on 2.1 Production Report

!NAVFAC Internal Training Project 2

Search

Advanced...

INAVFAC Internal Training Project 2

Reports

Project Summary

02. Daily Reports

Configure

Enterprise View > INAVFAC Internal Training Project 2 > 02. Daily Reports

To create one of the following Daily Reports item,
Please click on the links provided below:

2.1 Production Report | 2.2 QC Report | 2.3 Preparatory Checklist

2.4 Initial Checklist | 2.5 Rework Item

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	2 Items	
		2.2 Archived QC Reports	2 Items	
		2.3 Archived Preparatory Phase Checklist	2 Items	
		2.4 Archived Initial Phase Checklist	2 Items	
		2.5 Archived Rework Items	2 Items	
		2.7 Archived Non-Compliance Form	2 Items	

https://app.primecontract.com/primecontract/collab?func=ll&objId=5070183&objAction=Edit&nexturl=/primecontract/collab/fetch/200 Internet

Start 02. Daily Reports - Mic... Daily reports master 1:44 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address imecontract%2Fcollab%2Ffetch%2F2000%2F%2D5070102%2F5070173%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070173%26objAction%3Dbrowse%26sort%3Dname Go

Contractor Production Report

First thing to due is select date for Report

Expand/Collapse All

Instructions

Contract Information

Contract #: Title: Location:

Task Order #: Title: Location:

Production Report Detail

Report #: 7

Report Date*:

Date Created: 17-Oct-2003

Contractor:

Superintendent:

Schedule Referenced*: <None>

If No Schedule, Select Reason: Not Applicable

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

AM Weather:

PM Weather:

Max Temp(F):

Min Temp(F):

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row

Internet

Start Form - Microsoft Inter... Daily reports master 1:50 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

Report #: 7

Report Date*: 14-Oct-2003

Date Created: 17-Oct-2003

Contractor: WebCM INC

Superintendent: IMA Hard Worker

Schedule Referenced*: Yes

If No Schedule, Select Reason: Not Applicable

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

Note report date differs from date created

AM Weather: Clear and cold

PM Weather: Clear and warm

Max Temp(F): 78

Min Temp(F): 45

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row
123456	1st floor east wing - Rough in electrical	Shocking Electric	2	electricians	16	
645789	2nd floor - Installing green board	Sheet rockers Inc	5	Wall board hangers	40	
645788	2nd floor - moving green board	Sheet Rockers Inc	4	laborers	16	

Done Internet

Start Form - Microsoft Internet ... Daily reports master 2:13 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address imecontract%2Fcollab%2Ffetch%2F2000%2F%2D5070102%2F5070173%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070173%26objAction%3Dbrowse%26sort%3Dname Go

Contractor Production Report

Expand/Collapse All

Instructions

Please fill in all blocks.
Note: Blocks with an * are required

Contract Information

Contract #: Title: L

Task Order #: Title: L

Production Report Detail

Report #: 7

Report Date*:

Date Created: 17-Oct-2003

Contractor: WebCM INC

Superintendent: IMA Hard Worker

Schedule Referenced*: Yes

If No Schedule, Select Reason: Not Applicable

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

AM Weather: Clear and cold

PM Weather: Clear and warm

Max Temp(F): 78

Min Temp(F): 45

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row

Internet

Start Form - Microsoft Inter... Daily reports master 1:54 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

Please fill in blocks as needed.

Production Report Detail

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row
123456	1st floor east wing - Rough in electrical	Shocking Electric	2	electricians	16	
645789	2nd floor - Installing green board	Sheet rockers Inc	5	Wall board hangers	40	
645788	2nd floor - moving green board	Sheet Rockers Inc	4	laborers	16	

To add a row click on the plus sign under row.

Start Form - Microsoft Inter... Daily reports master 2:03 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

Please fill in all blocks.
Note: Blocks with an * are required

Production Report Detail

Work Performed Today

Job Safety

Was a Job Safety Meeting Held this Date? YES *
(If YES, add a copy of the meeting minutes to the attachments)

Were there any lost time accidents this date? NO *
(If YES, add a copy of the completed OSHA report to the attachments)

Was Crane/Manlift/Trenching/Scaffold/HV Elec/High Work/HAZMAT work done? NO *
(If YES, add a statement or checklist showing inspection performed to the attachments)

Was Hazardous Material/Waste released into the environment? NO *
(If YES, add a description of incident and proposed action to the attachments)

Safety Requirements have been met?* YES

Activity No:	List Safety Actions taken today/Safety Inspections Conducted:	Row
1238790	Inspected all GFI's and portable electrical power stations	

Equipment/Materials Received

Equipment Used

Remarks

Creator Infomation

Internet

Start Form - Microsoft Inter... Daily reports master 2:07 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

Please fill in blocks as needed.

Equipment Used

Construction and Plant Equipment on Job Site Today (Indicate hours used and schedule activity number)

Activity No:	Owner:	Description of Construction Equipment Used Today (Include Make and Model):	Hours:	Row

Remarks

Activity No:	Remarks:	Row

Creator Infomation

Contractor/Superintendent Name:	Title:	Date:
NAVFAC WEBCM2		17-Oct-2003

- Submit this Production Report to the QA Manager.
- Save the current data as prefilled default values for future Production Reports.

Submit

Internet

Start Form - Microsoft Inter... Daily reports master 2:08 PM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

Equipment Used

Construction and Plant Equipment on Job Site Today (Indicate hours used and schedule activity number)

Activity No:	Owner:	Description of Construction Equipment Used Today (Include Make and Model):	Hours:	Row
123456	WebCM INC	1993 F-150 pickup (Superintendents)	8	
645789	Sheet Rockers INC	40 ton material lift (Toyota)		

Remarks

Activity No:	Remarks:	Row
	None this date	

When form is ready click on submit button.

Creator Infomation

Contractor/Superintendent Name:	Title:	Date:
NAVFAC WEBCM2	Superintendent	17-Oct-2003

- (●) Submit this Production Report to the QA Manager.
- ( ) Save the current data as prefilled default values for future Production Reports.

Submit

Internet

Start | Form - Microsoft Inter... | Daily reports master | 2:12 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address objId=5070173&sort=name&nexturl=%2Fprimecontract%2Fcollab%2Ffetch%2F2000%2F-5070102%2F5070173%2Fcustomview.html%3Ffunc%3Dll&mapid=5624580&UArepeat=y Go

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 17, 2003

<proj_info_01>
<proj_info_04>-
Production Report -
<report_date>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

Overview

General

Before initiating this Production Report, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this Production Report. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this Production Report. To review or add comments, click the **Comments** link on the left.
Forms	Forms enables you to enter information related to the Production Report. To enter information in the form, click the **Forms** link on the left. **Note:** When you have finished entering the fields in the form, scroll down to the end of the form and click **Save**.

Attachments and comments can now be added. When ready, click in the Initiate button.

After you complete

Note: Instructions f ny time, click the **Overview** e section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the Production Report documents from PrimeContract.

To add a document from PrimeContract:

Done | Internet

Start | Work Package - Micro... | Daily reports master | 2:15 PM

PrimeContract Workflow Initiated - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 17, 2003

Your Production Report has been created.

Return

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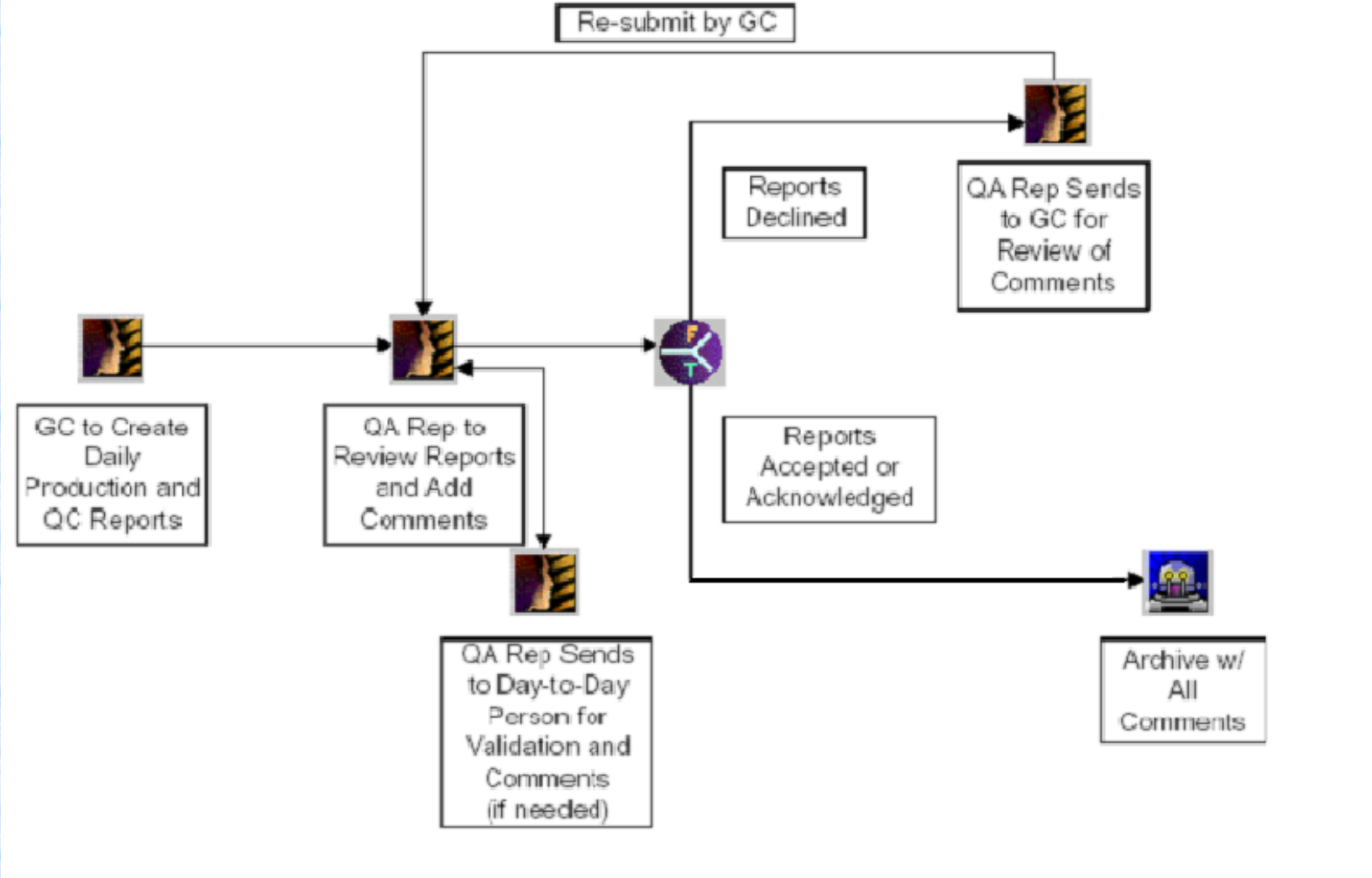
The Production Report now goes straight to the CONREP. If changes are required the Contractor will be notified via task that a change has been requested.

Done Internet

Start PrimeContract Workfl... Daily reports master 2:30 PM

2.2 QA Report

2.2 QC Report Workflow



!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go Links

example has been issued

Click on Daily Reports

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	1 Item	
		21. Meeting Minutes	1 Item	

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Internet

Start !NAVFAC Internal Train... Microsoft PowerPoint - [P... 2:21 PM

02. Daily Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070102/5070173/customview.html?func=ll&objId=5070173&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | tober 20, 2003

Click on 2.2 QC Report

!NAVFAC Internal Training Project 2

Search

Advanced...

INAVFAC Internal Training Project 2

Reports

Project Summary

02. Daily Reports

Configure

Enterprise View > INAVFAC Internal Training Project 2 > 02. Daily Reports

To create one of the following Daily Reports item,
Please click on the links provided below:

2.1 Production Report | 2.2 QC Report | 2.3 Preparatory Checklist

2.4 Initial Checklist | 2.5 Rework Item

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	2 Items	
		2.2 Archived QC Reports	2 Items	
		2.3 Archived Preparatory Phase Checklist	2 Items	
		2.4 Archived Initial Phase Checklist	2 Items	
		2.5 Archived Rework Items	2 Items	
		2.7 Archived Non-Compliance Form	2 Items	

Done Internet

Start 02. Daily Reports - Mic... Microsoft PowerPoint - [P... 2:21 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070180/5072323/?viewid=5072343&readonly=false&sedit=false&objId=5070183&objA

Go Links

Contract Information

QC Report Detail

Report #: 2

Report Date*: 16-Oct-2003

Date Created: 20-Oct-2003

Schedule Referenced:* Yes

If No Schedule, Select Reason: Not Applicable

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

Was Preparatory Phase Work Performed Today?* Yes

Was Initial Phase Work Performed Today?* Yes

Work Complies With Contract as Approved During Initial Phase?* Yes

Work Complies With Safety Requirements?* Yes

Foll

QC

QC

QC Ma
Name:
NAVF

Please note that all boxes are shown filled in. All boxes with an * must be filled in. Note the report date must be selected, the date created is populated, just like the production report.

- (•) Submit this QC Report to the QA Manager.
- ( ) Save the current data as prefilled default values for future QC Reports.

Submit

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [Q... | 2:30 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070180/5072323/?viewid=5072343&readonly=false&sedit=false&objId=5070183&objA

Go Links

If additional rows are required, click on the + under Row

Expand/Collapse All

Instructions

Contract Information

QC Report Detail

Follow-Up

Description of work, testing performed & by whom, definable feature of work, specification section, location and list of personnel present

Activity No:	Description:	Row
123456	Description of work, testing performed & by whom, definable feature of work, specification section, location and list of personnel present. Same as presnet hard copy form.	+
		+
		+
		+
		+

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [Q... | 2:27 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070180/5072323/?viewid=5072343&readonly=false&sedit=false&objId=5070183&objA Go Links

If additional rows are required, click on the + under Row

Fol

QC Remarks

Add any additional remarks here. (Also, explain any Follow-Up Phase Checklist Items from above that was answered "NO"), Manuf. Rep On-Site, etc.

Activity No:	Description:	Row
		+
		+
		+
		+
		+

QC Manager Acknowledgement

- (●) Submit this QC Report to the QA Manager.
- ( ) Save the current data as prefilled default values for future QC Reports.

Submit

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [Q... | 2:28 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070180/5072323/?viewid=5072343&readonly=false&sedit=false&objId=5070183&objA Go Links

The title may be filled in as desired. When ready you can click on the submit button.

Expand/Collapse All

- Instructions
- Contract Information
- QC Report Detail
- Follow-Up
- QC Remarks
- QC Manager Acknowledgement

QC Manager Name:	Title:	Date:
NAVFAC WEBCM2	QC Manager	20-Oct-2003

- (•) Submit this QC Report to the QA Manager.
- ( ) Save the current data as prefilled default values for future QC Reports.

Submit

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [Q... | 2:28 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070180/5072323/?viewid=5072343&readonly=false&sedit=false&objId=5070183&objA Go Links

If a required field was mistakenly omitted WebCM will inform you when you hit the submit button.

Expand/

Instructions

Contract Information

QC Report Detail

Follow-Up

QC Remarks

QC Manager Acknowl

Microsoft Internet Explorer

Please select the appropriate value in the Work Complies with Safety drop down menu. None is not a valid selection

OK

QC Manager Name:	Title:	Date:
NAVFAC WEBCM2	QC Manager	20-Oct-2003

- (•) Submit this QC Report to the QA Manager.
- ( ) Save the current data as prefilled default values for future QC Reports.

Submit

Internet

Start Form - Microsoft Inter... Microsoft PowerPoint - [Q... 2:29 PM

Work Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=work.FrameStartTaskEdit&mapid=5661318&nexturl=%2Fprimecontract%2Fcollab%2Ffetch%2F2000%2F%2D507

Go Links

You may now add comments or attachments. When ready click on the Initiate button.

log ou

r 20, 2003

<p
<proj_info_04>- QC Report- <report_date>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

General

Before initiating this QC Report, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this . To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this QC Report. To review or add comments, click the **Comments** link on the left.
Forms	Forms enables you to enter information related to the Initial Checklist. To enter information in the form, click the **Forms** link on the left. **Note:** When you have finished entering the fields in the form, scroll down to the end of the form and click **Save**.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the QC Report documents from PrimeContract.

To add a document from PrimeContract:

Done Internet

Start Work Package - Micro... Microsoft PowerPoint - [Q... 2:30 PM

PrimeContract Workflow Initiated - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Your QC Report has been created.

Return

Copyright © 2003 - Primavera Systems, Inc.

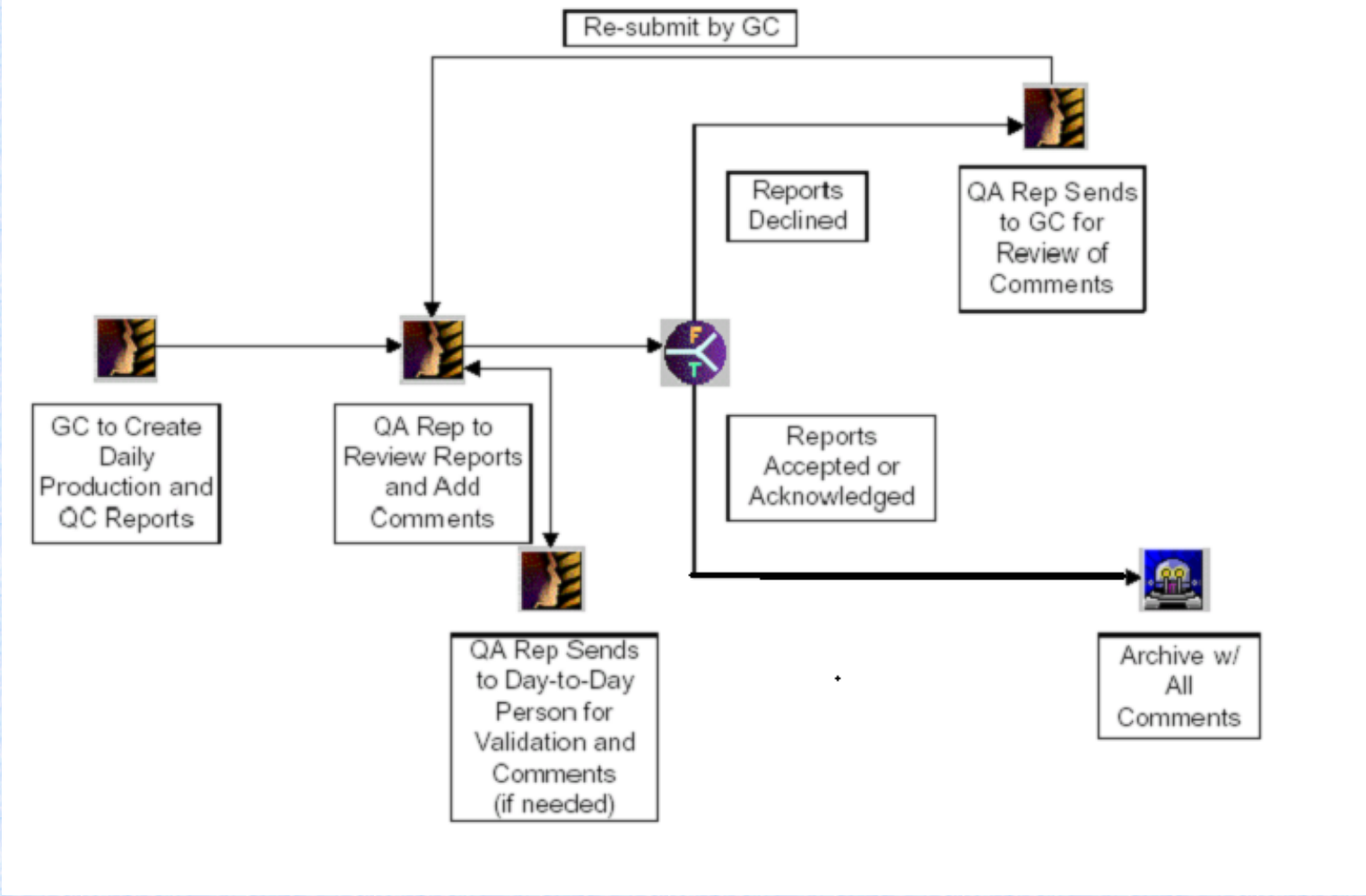
Click on return to get back to WebCM main screens. The Government may return to the QC report for revisions. If this is done a item will be added to your task list informing you of the need to revise the form.

Done Internet

Start PrimeContract Workfl... Microsoft PowerPoint - [Q... 2:32 PM

2.3 Preparatory Checklist

2.3 Preparatory Checklist Workflow



!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go Links

example has been issued

Click on 02 Daily Reports

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	1 Item	
		21. Meeting Minutes	1 Item	

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Done Internet

Start !NAVFAC Internal Train... Microsoft PowerPoint - [P... Netscape Mail - Message ... What's New Netscape - M... 2:38 PM

02. Daily Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070102/5070173/customview.html?func=ll&objId=5070173&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Click on 2.3 Preparatory Checklist

!NAVFAC Internal Training Project 2

Search

Advanced...

- !NAVFAC Internal Training Project 2
- Reports
- Project Summary

02. Daily Reports

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 02. Daily Reports

To create one of the following Daily Reports item, Please click on the links provided below:

- 2.1 Production Report
- 2.2 QC Report
- 2.3 Preparatory Checklist
- 2.4 Initial Checklist
- 2.5 Rework Item

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	2 Items	
		2.2 Archived QC Reports	2 Items	
		2.3 Archived Preparatory Phase Checklist	2 Items	
		2.4 Archived Initial Phase Checklist	2 Items	
		2.5 Archived Rework Items	2 Items	
		2.7 Archived Non-Compliance Form	2 Items	

Done Internet

Start 02. Daily Reports - Mic... Microsoft PowerPoint - [P... 2:21 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Preparatory Phase Checklist

Section 1 of 10

Expand/Collapse All

Instructions

To expand the sections of the Preparatory Phase Checklist, click on the blue triangle to the left of each header. If you would like to expand all the sections, click on the Expand/Collapse All link provided at the top of the form.

All the fields in the form that are highlighted in blue with a white background are editable. Those fields that have an asterisk next to them are required. Fields that are red with a gray background are not editable and are provided for your information only.

Please make sure that the Contract Information is correct. If it is not, please contact your Web-CM specialist about the discrepency.

Contract Information

Contract #:	**Title:**	**Location:**
Task Order #:	**Title:**	**Location:**

Preparatory Checklist Detail

Personnel Present

Submittals

Material Storage

Specifications

Preliminary Work & Permits

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [P... | Netscape Mail - Message ... | What's New Netscape - M... | 2:40 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Preparatory Phase Checklist

Section 2 of 10

Expand/Collapse All

Instructions

Contract Information

Preparatory Checklist Detail

Index #:	Meeting Date*:	Date Created:
1	15-Oct-2003	20-Oct-2003

Definable Feature of Work:
Place description here

Schedule Referenced:*	Activity No:	If No Schedule, Select Reason:
No	N/A	No Schedule for Project

Note: If no schedule is referenced on this project, the Activity No. field does not need to be filled in.

Spec Section:	Government Rep Notified?*	Hours in Advance:
Fill in	YES	

Personnel Present

Submittals

Material Storage

Specifications

Preliminary Work & Permits

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 2:48 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA

Go Links

Preparatory Phase Checklist

Section 3 of 10

Expand/Collapse All

Instructions

Contract Information

Preparatory Checklist Detail

Personnel Present

Name:	Position:	Company/Government Agency	Row

Submittals

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 2:48 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Submittals

Section 4 of 10

Review Submittals and/or Submittal Register. Have all Submittals been approved? YES *

If No, what items have not been submitted?

If applicable complete.

Are all materials on hand? YES *

If No, what items are missing?

If applicable complete.

Check approved submittals against delivered material(This should be done as material arrives)

Comments:

If applicable complete.

Material Storage

Specifications

Preliminary Work & Permits

Testing

Safety

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 2:51 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA

Go Links

Section 5 of 10

- Contract Information
- Preparatory Checklist Detail
- Personnel Present
- Submittals
- Material Storage

Are materials stored properly? YES *

If No, what action is taken?

Fill in only if answer above is no.

- Specifications
- Preliminary Work & Permits
- Testing
- Safety
- Meeting Comments
- Other Items or Remarks
- Creator Infomation

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [P... | Netscape Mail - Message ... | What's New Netscape - M... | 2:56 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Section 6 of 10

- Contract Information
- Preparatory Checklist Detail
- Personnel Present
- Submittals
- Material Storage
- Specifications

Review each paragraph of specifications:

If applicable complete.

Discuss procedure for accomplishing the work:

If applicable complete.

Clarify any differences:

If applicable complete.

- Preliminary Work & Permits
- Testing

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [P... | Netscape Mail - Message ... | What's New Netscape - M... | 2:57 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA

Go Links

Section 7 of 10

- Contract Information
- Preparatory Checklist Detail
- Personnel Present
- Submittals
- Material Storage
- Specifications
- Preliminary Work & Permits

Ensure preliminary work is correct and permits are on file.

If not, what action is taken?

Fill in if applicable

- Testing
- Safety
- Meeting Comments
- Other Items or Remarks
- Creator Infomation

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [P... | Netscape Mail - Message ... | What's New Netscape - M... | 2:58 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA

Go Links

Testing

Section 8 of 10

Identify test to be performed, frequency, and by whom:

Fill in if applicable

When Required?

Fill in if applicable

Where Required?

Fill in if applicable

Review Testing Plan:

Fill in if applicable

Has test facilities been approved?

Fill in if applicable

Safety

Meeting Comments

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:00 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Section 9 of 10

- Contract Information
- Preparatory Checklist Detail
- Personnel Present
- Submittals
- Material Storage
- Specifications
- Preliminary Work & Permits
- Testing
- Safety

Activity hazard analysis approved? YES *

Review applicable portion of EM385-1-1:

Fill in if applicable

- Meeting Comments
- Other Items or Remarks
- Creator Infomation

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:01 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Section 10 of 10

Material Storage

Specifications

Preliminary Work & Permits

Testing

Safety

Meeting Comments

NAVY/ROICC comments during meeting:

Fill in if applicable

Other Items or Remarks

Other items or remarks:

Fill in if applicable

Creator Infomation

QC Manager Name:	Title:	Date:
NAVFAC WEBCM2	QC Manager	20-Oct-2003

Submit this Preparatory Phase Checklist to the QA Manager.

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:02 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070179/5072309/?viewid=5072317&readonly=false&sedit=false&objId=5070185&objA Go Links

Preliminary Work & Permits

Testing

Safety

When all sections are completed, click on Submit

Meeting Comments

NAVY/ROICC comments during meeting:

Fill in if applicable

Other Items or Remarks

Other items or remarks:

Fill in if applicable

Creator Infomation

QC Manager Name:	Title:	Date:
NAVFAC WEBCM2	QC Manager	20-Oct-2003

- (●) Submit this Preparatory Phase Checklist to the QA Manager.
- ( ) Save the current data as prefilled default values for future Preparatory Phase Checklists.

Submit

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:02 PM

Work Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=work.FrameStartTaskEdit&mapid=5661039&nexturl=%2Fprimecontract%2Fcollab%2Ffetch%2F2000%2F%2D507

Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

<proj_info_01>
<proj_info_04>-
Preparatory Checklist -
<meeting_date>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

Overview

General

Before i ch of the following Work Ite

Add comments or attachments if necessary and then click on Initiate.

Attach	ory Phase Checklist.
Comments	Comments enables you to review or add relevant comments related to this Preparatory Phase Checklist. To review or add comments, click the **Comments** link on the left.
Forms	Forms enables you to enter information related to the Preparatory Phase Checklist. To enter information in the form, click the **Forms** link on the left. **Note:** When you have finished entering the fields in the form, scroll down to the end of the form and click **Save**.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the Preparatory Phase Checklist documents from PrimeContract.

Done | Internet

Start | Work Package - Mi... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:03 PM

PrimeContract Workflow Initiated - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Your Preparatory Checklist has been created.

Return

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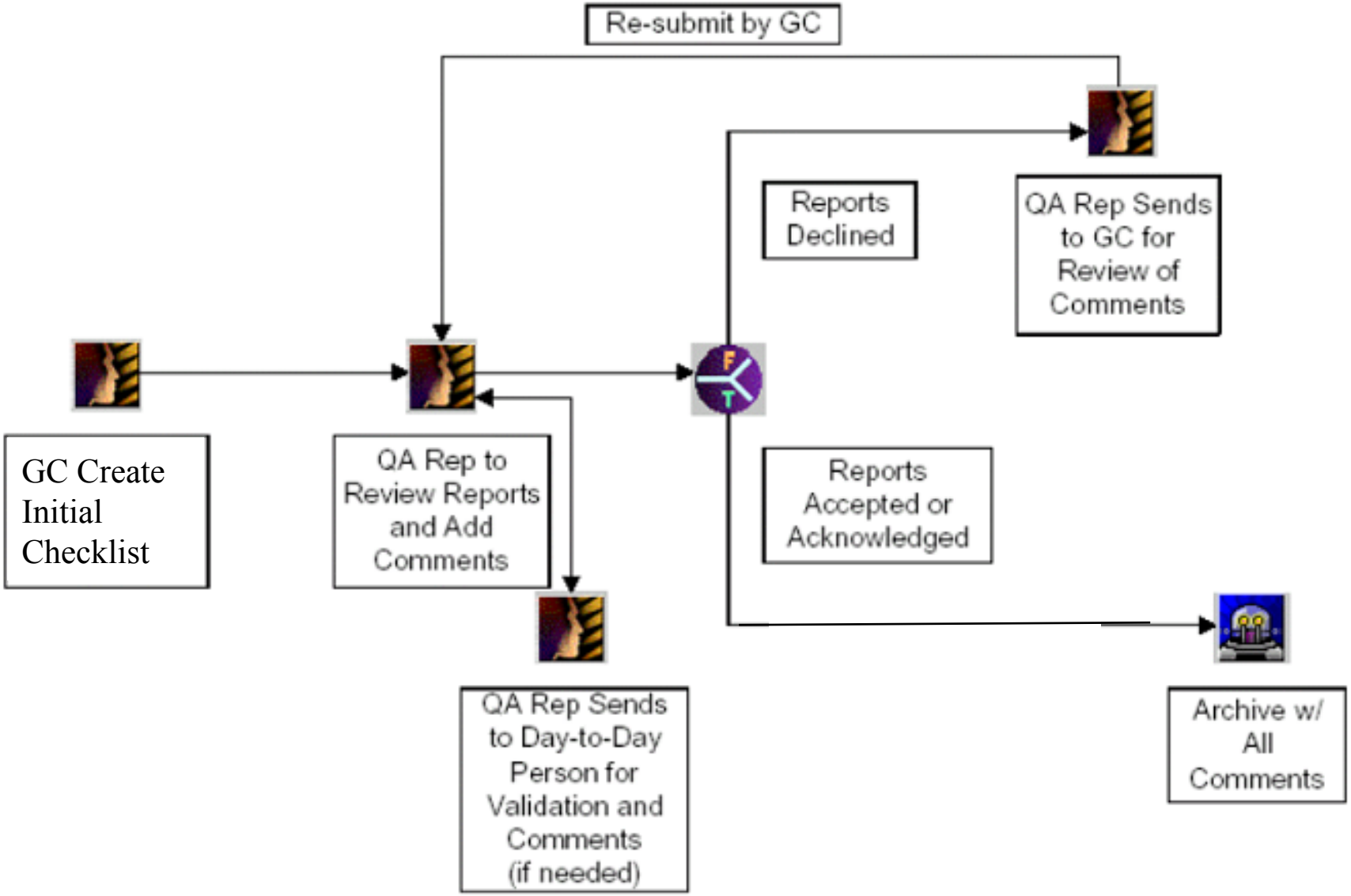
Click on return to get back to WebCM main screens. The Government may return to the Preparatory Checklist for revisions. If this is done an item will be added to your task list informing you of the need to revise the form.

Done Internet

Start PrimeContract Wo... Microsoft PowerPoint... Netscape Mail - Mess... What's New Netscap... 3:04 PM

2.4 Initial Checklist

Initial Checklist Workflow



02. Daily Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070102/5070173/customview.html?func=ll&objId=5070173&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Click on 2.4 Initial Checklist

!NAVFAC Internal Training Project 2

Search

Advanced...

- !NAVFAC Internal Training Project 2
- Reports
- Project Summary

02. Daily Reports

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 02. Daily Reports

To create one of the following Daily Reports item, Please click on the links provided below:

- 2.1 Production Report
- 2.2 QC Report
- 2.3 Preparatory Checklist
- 2.4 Initial Checklist
- 2.5 Rework Item

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	2 Items	
		2.2 Archived QC Reports	2 Items	
		2.3 Archived Preparatory Phase Checklist	2 Items	
		2.4 Archived Initial Phase Checklist	2 Items	
		2.5 Archived Rework Items	2 Items	
		2.7 Archived Non-Compliance Form	2 Items	

Internet

Start | 02. Daily Reports - Mic... | Microsoft PowerPoint | Netscape Mail - Message ... | What's New Netscape - M... | 3:08 PM

Views are expanded or collapsed by clicking on the arrows in PrimeContract. The contract information box will be automatically completed in your "live" project.

Form - Microsoft Internet Explorer

File Edit View Favorites To

Back

Address https://app.primecontra

Expand/Collapse All

Instructions

To expand the sections of the Initial Phase Checklist, click on the blue triangle to the left of each header. If you would like to expand all the sections, click on the Expand/Collapse All link provided at the top of the form.

All the fields in the form that are highlighted in blue with a white background are editable. Those fields that have an asterisk next to them are required. Fields that are red with a gray background are not editable and are provided for your information only.

Please make sure that the Contract Information is correct. If it is not, please contact your Web-CM specialist about the discrepency.

Contract Information

Contract #:	Title:	Location:
Task Order #:	Title:	Location:

Initial Phase Checklist Detail

Personnel Present

Procedure Compliance

Preliminary Work

Workmanship

Resolution

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [in... | Netscape Mail - Message ... | What's New Netscape - M... | 3:08 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab/displa Go Links

Click on the calendar icon under Meeting Date* (Reminder a field with * after the title is a required field and must be completed before PrimeContract will allow you to continue.

Expand/Collapse All

Instructions

Contract Information

Initial Phase Checklist Detail

Index #:	Meeting Date*:	Date Created:
1		20-Oct-2003

Definable Feature of Work:

Schedule Referenced:*	Activity ID:	If No Schedule, Select Reason:
<None>	N/A	Not Applicable

Note: If no schedule is referenced on this project, the Activity No. field does not need to be filled in.

Spec Section:	Government Rep Notified?*	Hours in Advance:

Personnel Present

Procedure Compliance

Preliminary Work

Workmanship

Resolution

Internet

Start | Form - Microsoft Inter... | Microsoft PowerPoint - [in... | Netscape Mail - Message ... | What's New Netscape - M... | 3:09 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/507

Links

All blocks should be filled in.

Initial Phase Checklist

Expand/Collapse All

Instructions

Contract Information

Initial Phase Checklist Detail

Index #:	Meeting Date*:	Date Created:
1	15-Oct-2003	20-Oct-2003

Definable Feature of Work:
Fill in

Schedule Referenced:*	Activity ID:	If No Schedule, Select Reason:
Yes	654987	Not Applicable

Note: If no schedule is referenced on this project, the Activity No. field does not need to be filled in.

Spec Section:	Government Rep Notified?*	Hours in Advance:
Fill in	YES	8

Personnel Present

Procedure Compliance

Preliminary Work

Workmanship

Resolution

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:11 PM

The Personnel Present must now be documented.

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070178/5072295/?viewid=5072303&readonly=false&sedit=false&objId=5070186&objA

Go Links

Personnel Present

Name:	Position:	Company/Government Agency	Row

Procedure Compliance

Preliminary Work

Workmanship

Resolution

Check Safety

Other Items or Remarks

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:11 PM

Form - Microsoft Internet Explorer

For this example one person was added.
To add additional rows you just need to select the + sign under Row.

Name:	Position:	Company/Government Agency	Row
Ima Contractor	worker	WeBconstructing	+
			+
			+
			+
			+
			+
			+
			+
			+
			+

- Procedure Compliance
- Preliminary Work
- Workmanship
- Resolution
- Check Safety
- Other Items or Remarks

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:12 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070178/5072295/?viewid=5072303&readonly=false&sedit=false&objId=5070186&objA Go Links

Procedure Compliance

Identify full compliance with procedures identified at preparatory. Coordinate plans, specifications, and submittals.

Comments:

Preliminary Work

Ensure preliminary work is completed and correct.

If not, what action is taken?

Workmanship

Resolution

Check Safety

Other Items or Remarks

Creator Infomation

Next you need to fill in the Procedure Compliance box and Preliminary Work box (If required).

- Submit this Initial Phase Checklist to the QA Manager.
- Save the current data as prefilled default values for future Initial Phase Checklists.

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:13 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-507 ...36&objA Go Links

The box Where is the work located needs to be filled in as do the two pick lists highlighted by arrows.

Workmanship

Establish level of workmanship.

Where is the work located:

Is a sample panel required? <None> *

Will the initial work be considered as a sample? <None> *

(If YES, maintain in present condition as long as possible and describe location of sample)

Comments:

Resolution

Resolve any differences.

Comments:

Check Safety

Other Items or Remarks

Creator Infomation

The Resolution comments box must be filled in if applicable.

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:14 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorite

Address https://app.primecontract.com/primecontract/col &objA Go Links

The Safety comments box, Other Items or Remarks and QC Title boxes must be filled in if applicable.

Preliminary Work

Workmanship

Resolution

Check Safety

Review job conditions using EM-385-1-1 and job hazard analysis.

Comments:

Other Items or Remarks

Other items or remarks:

Creator Infomation

QC Manager Name: NAVFAC WEBCM2	Title:	Date: 20-Oct-2003

- (●) Submit this Initial Phase Checklist to the QA Manager.
- ( ) Save the current data as prefilled default values for future Initial Phase Checklists.

Submit

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:19 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/507

Go Links

If everything is ready click on the Submit button.

Preliminary Work

Workmanship

Resolution

Check Safety

Review job conditions using EM-385-1-1 and job hazard analysis.

Comments:

Fill in if applicable

Other Items or Remarks

Other items or remarks:

Fill in if applicable

Creator Infomation

QC Manager Name: NAVFAC WEBCM2	Title: QC Manger	Date: 20-Oct-2003

- (●) Submit this Initial Phase Checklist to the QA Manager.
- ( ) Save the current data as prefilled default values for future Initial Phase Checklists.

Submit

Internet

Start | Form - Microsoft I... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:19 PM

Work Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=

You can now add attachments or comments. When ready click on the Initiate button.

PrimeContract

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

<proj_info_01>
<proj_info_04>- Initial Checklist -
<meeting_date>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

Overview

General

Before initiating this Initial Checklist, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this Initial Checklist. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this Initial Checklist. To review or add comments, click the **Comments** link on the left.
Forms	Forms enables you to enter information related to the Initial Checklist. To enter information in the form, click the **Forms** link on the left. **Note:** When you have finished entering the fields in the form, scroll down to the end of the form and click **Save**.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the Initial Checklist documents from PrimeContract.

To add a document from PrimeContract:

Done | Internet

Start | Work Package - Micro... | Microsoft PowerPoint - [in... | Netscape Mail - Message ... | What's New Netscape - M... | 3:26 PM

PrimeContract Workflow Initiated - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Your Initial Checklist has been created.

Return

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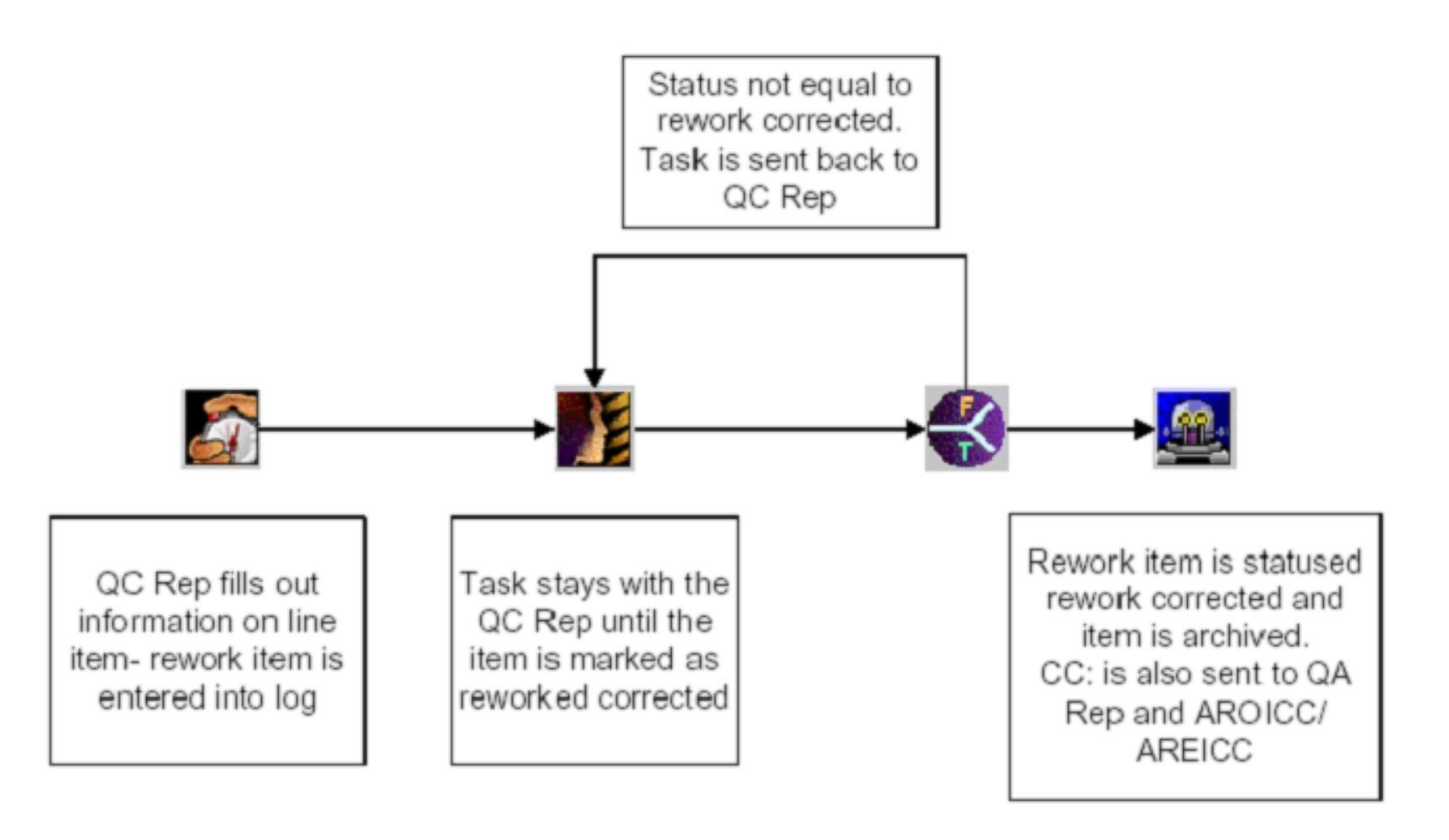
The Checklist will be sent to the CONREP. They can send the Checklist back for revisions or accept it and it will be archived.

Done Internet

Start PrimeContract Workfl... Microsoft PowerPoint - [in... Netscape Mail - Message ... What's New Netscape - M... 3:28 PM

2.5 REWORK LIST

Rework List WorkFlow



Rework List Description

•The rework list will be a separate form and workflow. The QC Rep will enter in a rework item with the date identified and fill in the detail information on the form to identify the item properly. The task will stay with the QC Rep until the rework item is completed. At that time the status will be Rework Item Corrected and the date the item was corrected will be captured. Once completed, users can be alerted via cc:, alerts, or process step functionality in the workflow.

02. Daily Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070102/5070173/customview.html?func=ll&objId=5070173&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Click on 2.5 Rework item

!NAVFAC Internal Training Project 2

Search

Advanced...

- !NAVFAC Internal Training Project 2
- Reports
- Project Summary

02. Daily Reports

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 02. Daily Reports

To create one of the following Daily Reports item,
Please click on the links provided below:

2.1 Production Report | 2.2 QC Report | 2.3 Preparatory Checklist
2.4 Initial Checklist | 2.5 Rework Item

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	2 Items	
		2.2 Archived QC Reports	2 Items	
		2.3 Archived Preparatory Phase Checklist	2 Items	
		2.4 Archived Initial Phase Checklist	2 Items	
		2.5 Archived Rework Items	2 Items	
		2.7 Archived Non-Compliance Form	2 Items	

Internet

Start | 02. Daily Reports - Mic... | Microsoft PowerPoint - [P... | Netscape Mail - Message ... | What's New Netscape - M... | 3:32 PM

Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab/displayform/-5070102/5070173/5070176/5072267/?viewid=5072273&readonly=true&sedit=false&objId=5070188&objAc Go Links

Contract Information

Contract #: **Title:** **Location:**

Task Order #: **Title:** **Location:**

Rework Item Detail

Rework Item Creator: NAVFAC WEBCM2

Date Created: 20-Oct-2003

Contractor: WeBconstructing

Date Identified: 20-Oct-2003

Rework Item #: 2

Description of Rework Item:

Fill in

The completed form. Please note areas with an * are required. When the form is ready hit the Save button

Schedule Referenced:* Yes

Activity ID: 124568

If No Schedule, Select Reason: Not Applicable

Contract Requirements

Spec. Section: Fill in

Paragraph #: Fill in

Drawing #: Fill in if applicable

Detail #: Fill in applicable

Save

Done Internet

Start Form - Microsoft I... Microsoft PowerPoint... Netscape Mail - Mess... What's New Netscap... Calendar - Microsoft ... 3:38 PM

Work Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=work.FrameStartTaskEdit&mapid=5662434&nexturl=%2Fprimecontract%2Fcollab%2Ffetch%2F2000%2F%2D507 Go Links

PRIMAVERA PrimeContract™ Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

<proj_info_01>
<proj_info_04>- Rework Item - <seq_main>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

Overview

General

Before initiating this Rework Item, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to re To view, add, or modify attachr
Comments	Comments enables you to revi To review or add comments, cl
Forms	Forms enables you to enter inf To enter information in the form **Note:** When you have finished n and click **Save**.

Attachments and comments can be added. When all is ready click on the Initiate Button.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the Rework Item documents from PrimeContract.

To add a document from PrimeContract:

Done Internet

Start | Work Package - Mi... | Microsoft PowerPoint... | Netscape Mail - Mess... | What's New Netscap... | 3:43 PM

PrimeContract Workflow Initiated - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 20, 2003

Your Rework Item has been created.

Return

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You wills see this screen when the rework item is submitted. The Government is not sent a copy. See next slide.

Done Internet

Start PrimeContract Wo... Microsoft PowerPoint... Netscape Mail - Mess... What's New Netscap... 3:45 PM

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go

PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 17, 2003

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

!NAVFAC Internal Training Project 2

Configure

Enterprise View > !NAVFAC Internal Training Project 2

The task remains in the QC manager box until it is completed.

tasks more >

- Rework Item - 21 is not completed

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	

Done Internet

Start !NAVFAC Internal Train... 2:34 PM

Adobe Acrobat - [Rework report.pdf]

File Edit Document Tools View Window Help

Bookmarks Thumbnails Comments Signatures

NAVFAC Organization **Renovations to BLDG 215, PNMC**

L _ Rework list for manual

Run Date: 22-Dec-2003

Contract No.	Contract Title	Item No.	Date Completed	Date Created	Date Identified	Drawing Number	Paragraph Number	Spec Section
N6247089C9154	RENOVATE BLDG 215	2		22-Dec-	22-Dec-2003		3.2.31.3	155505

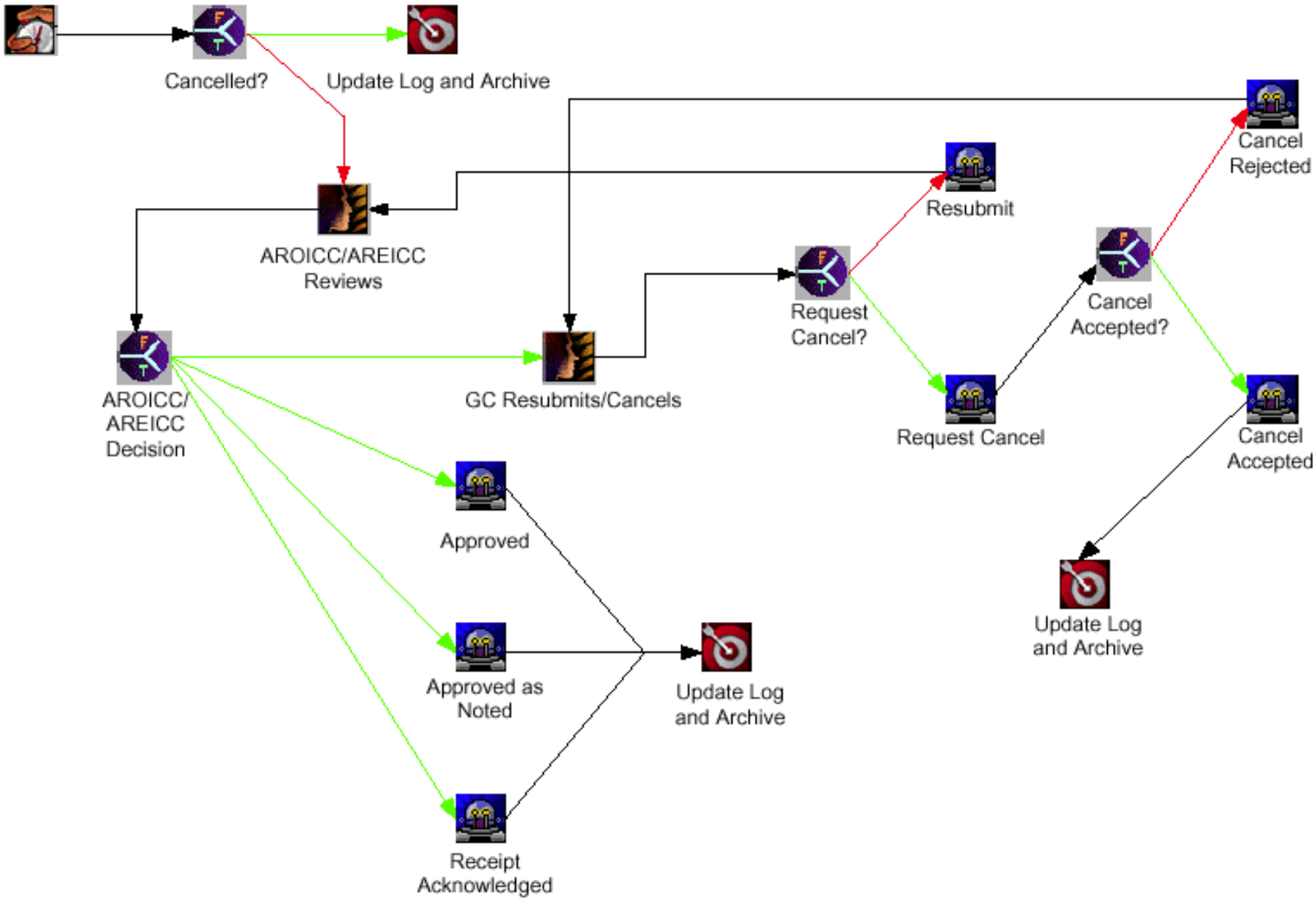
Full Description Test for Manual - must repaint stairs **Resolution** **Remarks**

The Government will track the rework list via a report such as this.

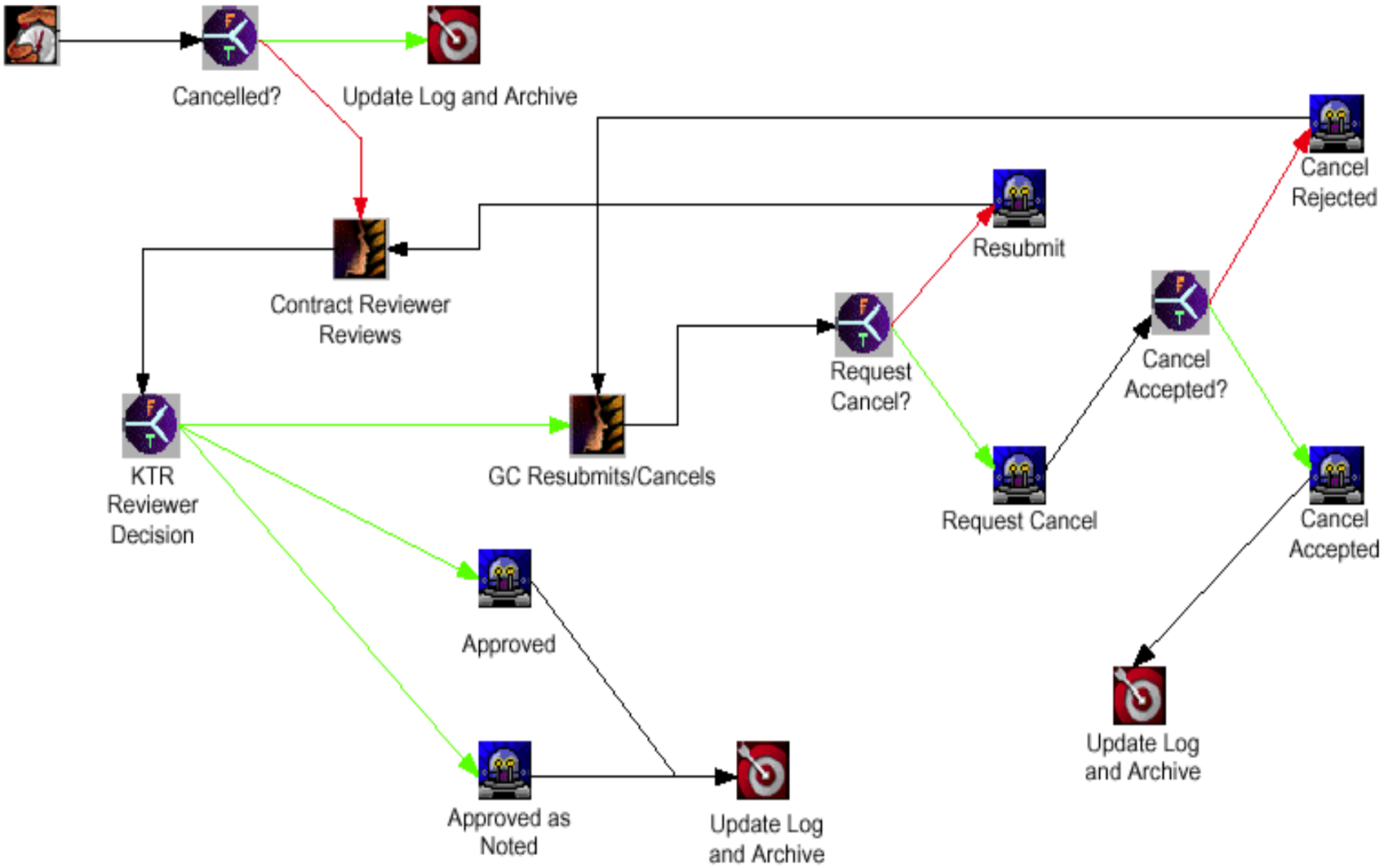
1 of 1 10.86 x 8.5 in

03 Submittals

GOV SUBMITTAL WORKFLOW



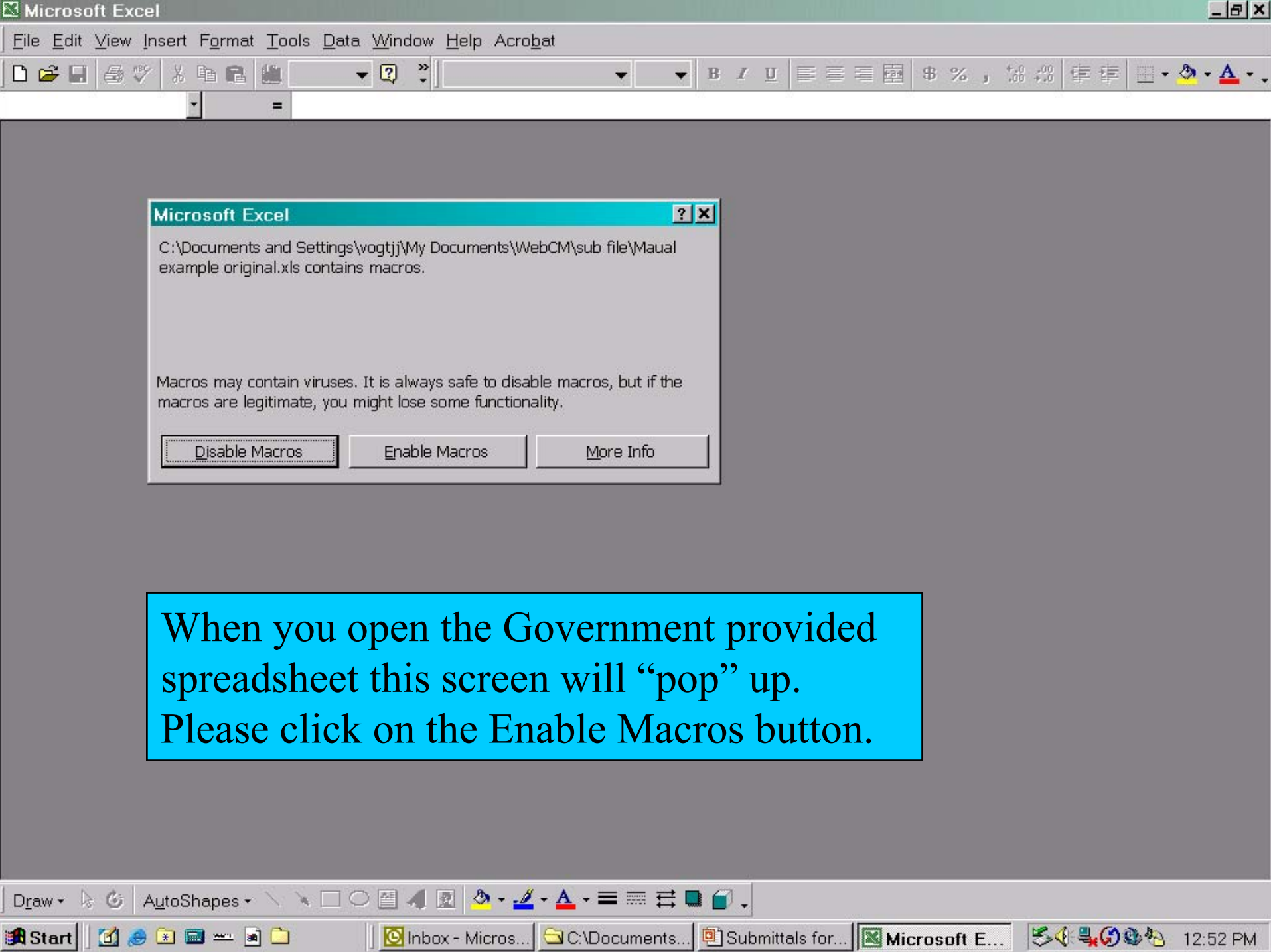
KTR SUBMITTAL WORKFLOW



Contractor View

Overview

- You will receive from the Government, most likely at the Preconstruction Conference, a submittal register in Microsoft excel format.
- Contractor will attach the excel spreadsheet in “Import Submittal Register” workflow for Government to review and approve.
- The Government is responsible for importing the approved submittal log into PrimeContract.
- On initial import only use G, D and blank for codes. When adding a new submittal, classification needs to be left blank for contractor review, G for government and V for variation and D for Designer of Record.
- Make sure to have dates in all columns. Especially the last column (column H) even if it is only projected dates.



When you open the Government provided spreadsheet this screen will “pop” up. Please click on the Enable Macros button.

Microsoft Excel - Maual example original.xls

File Edit View Insert Format Tools Data Window Help Acrobat

C868 = Paging system

	B	C	D	E	F	G	H	I
1	Paragraph #	Description	Classification	Activity ID	Submit By	Approval Needed By	Material Needed By	
2	1.3	Schedule of prices	G					
3	1.3.1	List of contact personnel	G					
4	1.5	Qualifications	G					
5	1.6.2.6	Standard Activity Coding Dictionary						
6	1.7.2	Network Analysis Schedule	G					
7	1.7.4	Accepted Network Analysis Schedule	G					
8	1.7.5	Monthly Network Analysis Updates	G					
9	1.7.		G					
10	1.7.		G					
11	1.5.		G					
12			G					
13	1.2.		G					
14	1.7.		G					
15	1.3	Backflow preventers						
16	3.3	Backflow Preventer Tests	G					
17	1.5	Backflow Tester	G					
18	1.3	Backflow Preventers						
19	1.4.3.1	Accident Prevention Plan (APP)	G					
20	1.4.3.2	Activity Hazard Analysis (AHA)	G					

Columns E, F, G and H must be filled in. Column width may be changed for ease of inputting data.

Submittal Template / Instructions

Draw AutoShapes

Start Inbox - Micros... C:\Documents... Submittals for... Microsoft E... 12:53 PM

This is an example of the submittal log that has been properly completed by the Contractor. The next slides show how to send it to the Government.

1	Paragraph #	Description	Classification	Activity ID	Submit By	Approval Needed B	Material Needed By
4	1.5	Qualifications	G	1003	#	2/4/2003	2/5/2003
5	1.6.2.6	Standard Activity Coding Dictionary		1004	#	2/5/2003	2/6/2003
6	1.7.2	Network Analysis Schedule	G	1005	#	2/6/2003	2/7/2003
7	1.7.4	Accepted Network Analysis Schedule	G	1006	#	2/7/2003	2/8/2003
8	1.7.5	Monthly Network Analysis Updates	G	1007	#	2/8/2003	2/9/2003
9	1.7.6	Summary Network	G	1008	#	2/9/2003	2/10/2003
10	1.7.7	As-Built Schedule	G	1009	#	2/10/2003	2/11/2003
11	1.5.1	Submittal register	G	1010	#	2/11/2003	2/12/2003
12	1.6	(QC) plan	G	1011	#	2/12/2003	2/13/2003
13	1.2.1	NACE Coating Inspector	G	1012	#	2/13/2003	2/14/2003
14	1.7.2.1	Traffic control plan	G	1013	#	2/14/2003	2/15/2003
15	1.3	Backflow preventers		1014	#	2/15/2003	2/16/2003
16	3.3	Backflow Preventer Tests	G	1015	#	2/16/2003	2/17/2003
17	1.5	Backflow Tester	G	1016	#	2/17/2003	2/18/2003
18	1.3	Backflow Preventers		1017	#	2/18/2003	2/19/2003
19	1.4.3.1	Accident Prevention Plan (APP)	G	1018	#	2/19/2003	2/20/2003
20	1.4.3.2	Activity Hazard Analysis (AHA)	G	1019	#	2/20/2003	2/21/2003
21	3.8	Daily Confined Space Entry Permit		1020	#	2/21/2003	2/22/2003
22	1.14	Reports		1021	#	2/22/2003	2/23/2003

Submittal Template / Instructions

Draw AutoShapes

Start Inbox - Micros... C:\Documents... Submittals for... Microsoft E... 12:55 PM

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=subtype Go Links

PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

!NAVFAC Internal Training Project 2

Configure

Enterprise View > !NAVFAC Internal Training Project 2

NAVFAC Enterprise Folder

Click on submittals

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	

Internet

Start | What's New Netscape - M... | !NAVFAC Internal Train... | Microsoft PowerPoint - [P... | 7:18 AM

03. Submittals - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5072442&objAction=browse&sort=subtype Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2

Search

Advanced...

INAVFAC Internal Training Project 2

Reports

Project Summary

03. Submittals

Configure

Enterprise View > INAVFAC Internal Training Project 2 > 03. Submittals

Submittal Register Approval Workflow

Submittals Register Folder

Size | Functions

2 Items

Click on Submittal Register Approval Workflow

Done

Internet

Start | What's New Netscape - M... | 03. Submittals - Micro... | Microsoft PowerPoint - [P... | 7:18 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address ?func=work.FrameStartTaskEdit&mapid=5572259&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D5072442%26objAction%3Dbrowse%26sort%3Dsubtype Go Links

Click on Attachments in the checklists

Submittal Register Approval Workflow

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐

Initiate

Overview

General

Before initiating this submittal register approval process, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this submittal register. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this submittal register approval process. To review or add comments, click the **Comments** link on the left.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add the submittal register from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name, such as Submittal Register.
3. In the File field, click **Browse**.

Done Internet

Start What's New Netscape - M... Work Package - Micro... Microsoft PowerPoint - [P... 7:20 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address ?func=work.FrameStartTaskEdit&mapid=5572259&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D5072442%26objAction%3Dbrowse%26sort%3Dsubtype Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC Web | October 15, 2003

Click on the arrow next to Add New Item

Submittal Register Approval Workflow

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐

Initiate

Attachments

Click here for Attachment instructions.

Add item from PrimeContract...

Attachments | Add New Item...

In this section, add the submittal register from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name, such as Submittal Register.
3. In the File field, click **Browse**.
4. Browse your hard drive for the submittal register.
5. Click **Add Item**.

After you have finished adding the attachment, click one of the links on the left:

- Click **General** to return to the main screen.
- Click **Comments** to add any comments.

Once you have completed all sections, click the **Initiate** button on the left to send the submittal register to the reviewer.

Done | Internet

Start | What's New Netscape - M... | Work Package - Micro... | Microsoft PowerPoint - [P... | 7:21 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address ?func=work.FrameStartTaskEdit&mapid=5572259&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D5072442%26objAction%3Dbrowse%26sort%3Dsubtype Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Submittal Register Approval Workflow

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐

Initiate

Attachments

Click here for Attachment instructions.

Click on Document.

Attachments

Add New Item...

- Add New Item...
- Alias
- Compound Document
- Document
- Drawing
- Folder
- Form
- Form Template
- URL
- Workflow Map

In this section, add the submittal register from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name, such as Submittal Register.
3. In the File field, click **Browse**.
4. Browse your hard drive for the submittal register.
5. Click **Add Item**.

After you have finished adding the attachment, click one of the links on the left:

- Click **General** to return to the main screen.
- Click **Comments** to add any comments.

Once you have completed all sections, click the **Initiate** button on the left to send the submittal register to the reviewer.

Internet

Start | What's New Netscape - M... | Work Package - Micro... | Microsoft PowerPoint - [P... | 7:22 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address ?func=work.FrameStartTaskEdit&manid=5572259&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26obiId%3D5072442%26obiAction%3Dbrowse%26sort%3Dsubtype Go Links

Add Files - Microsoft Internet Explorer provided by LANTNAVFAC

lantdiv05 > Temp Map - 1

Click on Browse

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:		
Description:		
File:		Browse...
Categories:		Edit...
Create In:	Attachments	Browse PrimeContract...
Action:	Add Item Reset	

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Internet

Start | What's New Netscape - M... | Work Package - Microsoft... | Microsoft PowerPoint - [P... | Add Files - Microsoft I... | 7:22 AM

Find the submittal log on your hard drive. Fill in the name block and click on the Add Item button.

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

lantdiv05 > Temp Map - 15 10 03 112238 > Attachments >

Add Files

Add Single Document | Add Single Drawing | Add Multiple Files

Name:	submittal log
Description:	as requested here is the log for approval
File:	C:\Documents and Settings\vogtjj\My Docur [Browse...]
Categories:	[Edit...]
Create In:	Attachments [Browse PrimeContract...]
Action:	[Add Item] [Reset]

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Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address ?func=work.FrameStartTaskEdit&mapid=5572259&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D5072442%26objAction%3Dbrowse%26sort%3Dsubtype Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Once the log is attached, click on initiate.

Submittal Register Approval Workflow

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐

Initiate

Attachments

Click here for Attachment instructions.

Add item from PrimeContract...

Attachments | Add New Item...

Type	Info	Name	Size	Functions
		submittal log	147 KB	Download

In this section, add the submittal register from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name, such as Submittal Register.
3. In the File field, click **Browse**.
4. Browse your hard drive for the submittal register.
5. Click **Add Item**.

After you have finished adding the attachment, click one of the links on the left:

- Click **General** to return to the main screen.
- Click **Comments** to add any comments.

(1 item remaining) Downloading picture https://app.primecontract.com/primecontractsupport/8space.gif...

Internet

Start | What's New Netscape - M... | Work Package - Microsoft... | Microsoft PowerPoint - [P... | 7:25 AM

PrimeContract Workflow Initiated - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab Go Links

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

The Submittal Register has been sent for approval.

Return

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Click on the Return button. The Government will inform you when the log is loaded into WebCM.

Done Internet

Start PrimeContract Workfl... Microsoft PowerPoint - [P... 7:28 AM

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go Links

PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

To begin the submittal process click on Submittals

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

Configure

Enterprise View > !NAVFAC Internal Training Project 2

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	

Opening page https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name... Internet

Start | Microsoft PowerPoint - [s... | !NAVFAC Internal Train... | 9:10 AM

03. Submittals - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5072442&objAction=browse&sort=subtype Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Click on Submittals Register Folder

Configure

!NAVFAC Internal Training Project 2

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

Enterprise View > !NAVFAC Internal Training Project 2 > 03. Submittals

Submittal Register Approval Workflow

Submittals Register Folder

Type	Info	Name	Size	Functions
		3.1 Archived Submittals	2 Items	

https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=subtype Internet

Start 03. Submittals - Micro... Microsoft PowerPoint - [P... 7:28 AM

Submittals Register Folder - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5072791&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2

Search

Advanced...

- !NAVFAC Internal Training Project 2
- Reports
- Project Summary

Submittals Register Folder

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 03. Submittals > Submittals Register Folder

Type	Info	Name	Size	Functions
		Import4288CSVa.csv	1 KB	Download
		sub log approved csv version	62 KB	Download
		Submittal Register		

Click on Submittal Register

Done Internet

Start Submittals Register F... Microsoft PowerPoint - [s... 8:18 AM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/app/processreport/submittalregisterpage?extorgid=3209024&extprojid=5070102 Go Links

PrimeContract™ Personal View | Projects | Search

log out | !NAVFAC Internal Training Project 2 | October 15, 2003

Enterprise View > !NAVFAC Internal Training Project 2 >

Click on Initiate next to Subm # 1

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	CI	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
initiate	1	01200N	1.3	Schedule of prices	G	1001	02-Jan-03	02-Feb-03	03-Feb-03		NR	15-Oct-03	0
initiate	2	01310N	1.3.1	List of contact personnel	G	1002	03-Jan-03	03-Feb-03	04-Feb-03		NR	15-Oct-03	0
initiate	3	01321N	1.5	Qualifications	G	1003	04-Jan-03	04-Feb-03	05-Feb-03		NR	15-Oct-03	0
initiate	4	01321N	1.6.2.6	Standard Activity Coding Dictionary		1004	05-Jan-03	05-Feb-03	06-Feb-03		NR	15-Oct-03	0
initiate	5	01321N	1.7.2	Network Analysis Schedule	G	1005	06-Jan-03	06-Feb-03	07-Feb-03		NR	15-Oct-03	0
initiate	6	01321N	1.7.4	Accepted Network Analysis Schedule	G	1006	07-Jan-03	07-Feb-03	08-Feb-03		NR	15-Oct-03	0
initiate	7	01321N	1.7.5	Monthly Network Analysis Updates	G	1007	08-Jan-03	08-Feb-03	09-Feb-03		NR	15-Oct-03	0
initiate	8	01321N	1.7.6	Summary Network	G	1008	09-Jan-03	09-Feb-03	10-Feb-03		NR	15-Oct-03	0
initiate	9	01321N	1.7.7	As-Built Schedule	G	1009	10-Jan-03	10-Feb-03	11-Feb-03		NR	15-Oct-03	0

[<<First] [<<Previous] 1 2 3 4 5 6 7 8 9 10 [Next>>] [Last>>]

https://app.primecontract.com/app/processreport/submittalregisterpage?extorgid=3209024&extprojid=5070102# Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - M... | 9:15 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Click on Attachments under Checklist

!NAVFAC Internal Training Project 2 Submittal 1-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

General

Before submitting this submittal item for approval, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this submittal item. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this submittal item. To review or add comments, click the **Comments** link on the left.
Attributes	Attributes enable you to cancel this submittal item. To cancel this submittal item, click the **Attributes** link on the left. If you are cancelling this because it is a ***variation***, add a new item to the submittal register with a V classification.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add any documents related to this submittal item from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name.

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC | 9:20 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 1-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Attachments

Click here for Attachment instructions.

Add item from PrimeContract...

Attachm

Add New Item...

Attach the submittal information

In this section, add any documents related to this submittal item from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name.
3. In the File field, click **Browse**.
4. Browse your hard drive for the document.
5. Click **Add Item**.

To add multiple files, you can repeat this process, or you can choose the **Add Multiple Files** option on the Add Files page to add a series of documents.

After you have finished adding the documents, click one of the links on the left:

- Click **General** to return to the main screen.
- Click **Comments** to add any comments.

Once you have completed all sections, click the **Initiate** button on the left to submit the submittal item to the reviewer.

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 9:22 AM

The attachment (the submittal) is now uploaded. You can add comments if desired. When the submittal package is ready, click on initiate.

Work Package - Microsoft Internet Explorer pr

PrimeContract

log out | Welcome, NAVFAC Wel | nal View | Projects | Search | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 1-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Attachments | Add New Item...

Type	Info	Name	Size	Functions
		List of Contractor personnel	19 KB	Download

In this section, add any documents related to this submittal item from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name.
3. In the File field, click **Browse**.
4. Browse your hard drive for the document.
5. Click **Add Item**.

To add multiple files, you can repeat this process, or you can choose the **Add Multiple Files** option on the Add Files page to add a series of documents.

After you have finished adding the documents, click one of the links on the left:

- Click **General** to return to the main screen.
- Click **Comments** to add any comments.

Once you have completed all sections, click the **Initiate** button on the left to submit the submittal

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 9:26 AM

PrimeContract Workflow Initiated - Microsoft Internet Explorer provided by LANTNAVFAC

PRIMAVERA PrimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Your workflow has been successfully initiated.

Close

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Click on the Close button. Please note the Contractor only receives a task notice when a submittal is given a status Code of Revise and Resubmit.

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | PrimeContract Workfl... | 9:29 AM

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse Go Links

A task will be issued for a submittal given a status code of Revise and Resubmit.

PrimeContract

View Projects Search

log out Welcome, NAVFAC WebCl October 15, 2003

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

!NAVF

Configure

Enterprise View > !NAVFAC Internal Training Project 2

tasks more>

!NAVFAC Internal Training Project 2 Submittal 1-Resubmit/Cancel

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	

Internet

Start Microsoft PowerPoint - [s... !NAVFAC Internal Train... 9:54 AM

Submittal Register - Microsoft Internet Explore

File Edit View Favorites Tools Help

Back Search Fav

Address https://app.primecontract.com/app/process

Go Links

PrimeContract

View Projects Search

log out !NAVFAC Internal Trainin October 15, 2003

Enterprise View > !NAVFAC Internal Training P

Notice the Access Work flow column now says Status. This indicates the submittal is in the review process.

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	CI	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
status	1	01200N	1.3	Schedule of prices	G	1001	02-Jan-03	02-Feb-03	03-Feb-03	15-Oct-03	P	15-Oct-03	0
initiate	2	01310N	1.3.1	List of contact personnel	G	1002	03-Jan-03	03-Feb-03	04-Feb-03		NR	15-Oct-03	0
initiate	3	01321N	1.5	Qualifications	G	1003	04-Jan-03	04-Feb-03	05-Feb-03		NR	15-Oct-03	0
initiate	4	01321N	1.6.2.6	Standard Activity Coding Dictionary		1004	05-Jan-03	05-Feb-03	06-Feb-03		NR	15-Oct-03	0
initiate	5	01321N	1.7.2	Network Analysis Schedule	G	1005	06-Jan-03	06-Feb-03	07-Feb-03		NR	15-Oct-03	0
initiate	6	01321N	1.7.4	Accepted Network Analysis Schedule	G	1006	07-Jan-03	07-Feb-03	08-Feb-03		NR	15-Oct-03	0
initiate	7	01321N	1.7.5	Monthly Network Analysis Updates	G	1007	08-Jan-03	08-Feb-03	09-Feb-03		NR	15-Oct-03	0
initiate	8	01321N	1.7.6	Summary Network	G	1008	09-Jan-03	09-Feb-03	10-Feb-03		NR	15-Oct-03	0
initiate	9	01321N	1.7.7	As-Built Schedule	G	1009	10-Jan-03	10-Feb-03	11-Feb-03		NR	15-Oct-03	0

[<<First] [<<Previous] 1 2 3 4 5 6 7 8 9 10 [Next>>] [Last>>]

Status Codes: NR – Not Received, A – Approved, AN – Approved as Noted , RR – Revise and Resubmit, RA – Reciept Acknowledged, P Pending, C – Cancelled.

Internet

Start Microsoft PowerPoint - [s... Submittal Register - M... 9:40 AM

Once a submittal is approved you can view the items by simply clicking on the link called attachments.

Submittal Register - Microsoft Intern

File Edit View Favorites Tools He

Address https://app.primecontract.com/ 0102

PrimeContract

log out | !NAVFAC Internal Trainin | View | Projects | Search | December 30, 2003

Enterprise View > !NAVFAC Internal Training Pr

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	CI	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
attachments	1	01200N	1.3	Schedule of prices	G	1001	02-Jan-03	02-Feb-03	03-Feb-03	15-Oct-03	AN	15-Oct-03	1
	2	01310N	1.3.1	List of contact personnel	G	1002	03-Jan-03	03-Feb-03	04-Feb-03	02-Dec-03	A	02-Dec-03	0
attachments	3	01321N	1.5	Qualifications	G	1003	04-Jan-03	04-Feb-03	05-Feb-03	02-Dec-03	A	02-Dec-03	0
status	4	01321N	1.6.2.6	Standard Activity Coding Dictionary		1004	05-Jan-03	05-Feb-03	06-Feb-03	15-Dec-03	P	15-Dec-03	0
status	5	01321N	1.7.2	Network Analysis Schedule	G	1005	06-Jan-03	06-Feb-03	07-Feb-03	23-Dec-03	P	23-Dec-03	0
	6	01321N	1.7.4	Accepted Network Analysis Schedule	G	1006	07-Jan-03	07-Feb-03	08-Feb-03	30-Dec-03	A	30-Dec-03	0
initiate	7	01321N	1.7.5	Monthly Network Analysis Updates	G	1007	08-Jan-03	08-Feb-03	09-Feb-03		NR	15-Oct-03	0
initiate	8	01321N	1.7.6	Summary Network	G	1008	09-Jan-03	09-Feb-03	10-Feb-03		NR	15-Oct-03	0
initiate	9	01321N	1.7.7	As-Built Schedule	G	1009	10-Jan-03	10-Feb-03	11-Feb-03		NR	15-Oct-03	0

[<<First] [<<Previous] 1 2 3 4 5 6 7 8 9 10 [Next>>] [Last>>]

Done | Internet

Start | Inbox -... | KTR B... | C:\Doc... | 03 Su... | WebC... | Sub... | 7:12 AM

Variations

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

This is an example of s variation (Old term was deviation) for Submittal Number 871.

log out

Enterprise View > NAVFAC Internal Training Project 2 > 03. Submittals > Submittals Register Folder > Submittal Register

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	CI	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
initiate	865	16783N	1.6.5	Connector Installation	G	1865	15-May-05	15-Jun-05	16-Jun-05		NR	15-Oct-03	0
initiate	866	16822N	2.1.1	Intercommunication system	G	1866	16-May-05	16-Jun-05	17-Jun-05		NR	15-Oct-03	0
initiate	867	16822N	2.1.2	Paging system	G	1867	17-May-05	17-Jun-05	18-Jun-05		NR	15-Oct-03	0
initiate	868	16822N	2.2	Cables and raceways	G	1868	18-May-05	18-Jun-05	19-Jun-05		NR	15-Oct-03	0
initiate	869	16822N	2.4	Surge protection	G	1869	19-May-05	19-Jun-05	20-Jun-05		NR	15-Oct-03	0
initiate	870	16822N	2.1.1	Intercommunication system	G	1870	20-May-05	20-Jun-05	21-Jun-05		NR	15-Oct-03	0
initiate	871	16822N	2.1.2	Paging System	G	1871	21-May-05	21-Jun-05	22-Jun-05		NR	15-Oct-03	0

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Click on initiate next to Submittal Number 871.

(1 item remaining) Downloading picture https://app.primecontract.com/ua/images/common/pix.gif...

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - M... | 10:43 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Click on the Attributes under the Checklist

!NAVFAC In
Training Pr
Submittal

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Before submitting this submittal item for approval, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this submittal item. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this submittal item. To review or add comments, click the **Comments** link on the left.
Attributes	Attributes enable you to cancel this submittal item. To cancel this submittal item, click the **Attributes** link on the left. If you are cancelling this because it is a ***variation***, add a new item to the submittal register with a V classification.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add any documents related to this submittal item from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item...** dropdown-list, select **Document**.
2. In the Name field, type a document a name.

https://app.primecontract.com/app/processreport/submittalregisterpage?extprojid=5070102&extorgid=3209024&sort=getSubmittalId&co

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 10:44 AM

Click on the box next to Cancel Submittal

Work Package - Microsoft

PrimeContract

al View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 871-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Attributes

Cancel Submittal:	☐
Action:	Apply Reset

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Attributes	Attributes enable you to cancel this submittal item. To cancel this submittal item, click the **Attributes** link on the left. If you are cancelling this because it is a ***variation***, add a new item to the submittal register with a V classification.

https://app.primecontract.com/app/processreport/submittalregisterpage?extprojid=5070102&extorgid=3209024&sort=getSubmittalId&co

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 10:45 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 871-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Attributes

Cancel Submittal:	☑
Action:	Apply Reset

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Click on the Apply button.

Slide 67 of 67 | Default Design

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 10:45 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 871-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Attributes

Cancel Submittal:	☑
Action:	Apply Reset

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Click on the Initiate button.

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 10:45 AM

PrimeContract Workflow Initiated - Microsoft Internet Explorer provided by LANTNAVFAC

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Your workflow has been successfully initiated.

Close

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Click on the Close button.

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | PrimeContract Workfl... | 10:54 AM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

PrimeContract

Personal View | Projects | Search

log out | !NAVFAC Internal Training Project 2 | October 15, 2003

Enterprise View > !NAVFAC Internal Training Project 2 > 03. Submittals > Submittals Register Folder > Submittal Register

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	CI	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
initiate	865	16783N	1.6.5	Connector Installation	G	1865	15-May-05	15-Jun-05	16-Jun-05		NR	15-Oct-03	0
initiate	866	16822N	2.1.1	Intercommunication system	G	1866	16-May-05	16-Jun-05	17-Jun-05		NR	15-Oct-03	0
initiate	867	16822N	2.1.2	Paging system	G	1867	17-May-05	17-Jun-05	18-Jun-05		NR	15-Oct-03	0
initiate	868	16822N	2.2	Cables and raceways	G	1868	18-May-05	18-Jun-05	19-Jun-05		NR	15-Oct-03	0
initiate	869	16822N	2.4	Surge protection	G	1869	19-May-05	19-Jun-05	20-Jun-05		NR	15-Oct-03	0
initiate	870	16822N	2.1.1	Intercommunication system	G	1870	20-May-05	20-Jun-05	21-Jun-05		NR	15-Oct-03	0
	871	16822N	2.1.2	Paging System	G	1871	21-May-05	21-Jun-05	22-Jun-05	15-Oct-03	C	15-Oct-03	0

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Notice the Status code is now a C for Cancelled and the Access Work flow block is blank. Click on Add New Submittal to begin the variance process. (This can also be used to add an item to the Log after it has been uploaded.)

(1 item remaining) Downloading picture https://app.primecontract.com/afp/images/pix.gif... Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - M... | 10:56 AM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

PrimeContract

Personal View | Projects | Search

log out | !NAVFAC Internal Tra | October 15, 2003

Enterprise View > INAVFAC Internal Training

Submittal Register

Add New Submittal | Preview Submittal R

Click on the arrow next to the classification box.

ate of atus	# of Resubs
-Oct-03	0
-Oct-03	0
-Oct-03	0
-Oct-03	0
-Oct-03	0
-Oct-03	0
-Oct-03	0

Add New Submittal - Microsoft Internet Explorer provided by LANTNAVFAC

Add New Submittal

Spec Section*

Paragraph Number*

Description*

Classification

Activity ID

Contractor Schedule Dates

Submit By*

Approval Needed By

Material Needed By

Status

Date Submitted By Contractor <none>

Status Code NR

Date of Status 15-Oct-03

Save | Save and Initiate Workflow | Cancel

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Add New Submittal - M... | 10:56 AM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

Add New Submittal - Microsoft Internet Explorer provided by LANTNAV...

Add New Submittal

Spec Section*

Paragraph Number*

Description*

Classification

Activity ID

D
G
V

Contractor Schedule Dates

Date Submitted By Contractor <none>

Status Code NR

Date of Status 16-Oct-03

The three classification choices are D – Designer of Record, G – Government and V – Variance. For this example we will use variance. Click on the V

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

Add New Submittal - Microsoft Internet Explorer provided by LANTNAV...

Add New Submittal

Spec Section*

Paragraph Number*

Description*

Classification

Activity ID

Contractor Schedule Dates

Sub

App

Mat

Status

Date Submitted By Contractor <none>

Status Code NR

Date of Status 16-Oct-03

Next fill in the boxes with an * (Indicates required fields). Click on this box to continue

PrimeContrac

log out

Enterprise View > IN

Submittal R

Add New Submittal

Access Work flow	Subm #	S S	es ial ed By	Date Submitted	Status Code	Date Statu
initiate	865	1	n-05		NR	15-C
initiate	866	1	n-05		NR	15-C
initiate	867	1	n-05		NR	15-C
initiate	868	1	n-05		NR	15-C
initiate	869	1	n-05		NR	15-C
initiate	870	1	n-05		NR	15-C
	871	1	n-05	15-Oct-03	C	15-C
attachments	872	1	v-03	15-Oct-03	AN	16-C

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Projects Search

October 16, 2003

Submittal Register

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

Add New Submittal - Microsoft Internet Explorer provided by LANTNAV...

Add New Submittal

Spec Section*	16822N
Paragraph Number*	2.1.2
Description*	Paging System
Classification	V
Activity ID	123456

Contractor Schedule Dates

Submit By*	
Approval Needed By	
Material Needed By	
Date of Status	16-Oct-03

To pick dates click on the calendar icon to the right of Submit By*

PrimeContrac

log out

Enterprise View > IN

Submittal R

Add New Submittal

Access Work flow	Subm #	S S	es ial ed By	Date Submitted	Status Code	Date Statu
initiate	865	1	n-05		NR	15-C
initiate	866	1	n-05		NR	15-C
initiate	867	1	n-05		NR	15-C
initiate	868	1	n-05		NR	15-C
initiate	869	1	n-05		NR	15-C
initiate	870	1	n-05		NR	15-C
	871	1	n-05	15-Oct-03	C	15-C
attachments	872	1	v-03	15-Oct-03	AN	16-C

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Projects Search

October 16, 2003

Submittal Register

Internet

Start Inbo... Micr... C:\D... Sub... Sub... untit... Ad... 3:24 PM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

Add New Submittal - Microsoft Internet Explorer provided by LANTNAV...

Click on 20 Oct 04

Add

Spec S

Paragraph Number* 2.1.2

Description* Paging System

Classification

Activity ID

Contractor Schedule

Submit By*

Approval Needed By

Material Needed By

Calendar - ...

<< October >>
<< 2003 >>

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

today cancel

Status

Date Submitted By Contractor <none>

Status Code NR

Date of Status 16-Oct-03

PrimeContrac

log out

Enterprise View > IN

Submittal R

Add New Submittal

October 16, 2003

Submittal Register

Access Work flow	Subm #	S	es ial ed By	Date Submitted	Status Code	Date Statu
initiate	865	1	n-05		NR	15-C
initiate	866	1	n-05		NR	15-C
initiate	867	1	n-05		NR	15-C
initiate	868	1	n-05		NR	15-C
initiate	869	1	n-05		NR	15-C
initiate	870	1	n-05		NR	15-C
	871	1	n-05	15-Oct-03	C	15-C
attachments	872	1	v-03	15-Oct-03	AN	16-C

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Internet

Start 3:36 PM

The other two dates are filled in the same way

Click on the Save and Initiate Workflow button. (Select the Save button only if you are not ready to submit the new submittal at this time.)

Submittal Register - Microsoft Internet Explorer provided by LANTNAV...

2.1.2

Paging System

Classification V

Activity ID 123456

Contractor Schedule Dates

Submit By* 20-Oct-03

Status Code NR

Date of Status 16-Oct-03

Save | Save and Initiate Workflow | Cancel

PrimeContract

log out | !NAVFAC Int

Projects | Search

October 16, 2003

Enterprise View > INAVFAC

Register

Submittal Regist

Add New Submittal | Prev

Acce Wor flow			Status Date Submitted	Status Code	Date Statu
initia				NR	15-C
initia				NR	15-C
initia				NR	15-C
initiate	868	16822N		NR	15-C
initiate	869	16822N		NR	15-C
initiate	870	16822N		NR	15-C
	871	16822N	15-Oct-03	C	15-C
attachments	872	16822N	15-Oct-03	AN	16-C

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Internet

Start 3:41 PM

PRIMAVERA PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

!NAVFAC Internal Training Project 2 Submittal 872-

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Attributes	☐

Initiate

Overview

General

Before submitting this submittal item for approval, click the links on the left to complete each of the following Work Item sections:

Click on Attachments under the Checklist. When the items are attached click on the Initiate button. It is suggested that you use the word Variation in naming the attachments so there will be no doubt that the submittal being reviewed is a variation.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, add any documents related to this submittal item from your local computer to PrimeContract.

To add a document from your local computer:

1. From the **Add New Item** dropdown list, select **Document**

Done | Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | Work Package - Micro... | 11:00 AM

PRIMAVERA
rimeContract™

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 15, 2003

Your workflow has been successfully initiated.

Close

yright © 2003 - Primavera Systems, Inc.

Click on Close to complete the action.

Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | PrimeContract Workfl... | 11:19 AM

Submittal Register - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Links

PrimeContract

Personal View | Projects | Search

log out | !NAVFAC Internal Training Project 2 | October 15, 2003

Enterprise View > !NAVFAC Internal Training Project 2 > 03. Submittals > Submittals Register Folder > Submittal Register

Submittal Register

Add New Submittal | Preview Submittal Register

Access Work flow	Submittal Information						Contractor Schedule Dates			Status			
	Subm #	Spec Section	Paragraph #	Description	Cl	Activity ID	Submit By	Approval Needed By	Material Needed By	Date Submitted	Status Code	Date of Status	# of Resubs
initiate	865	16783N	1.6.5	Connector Installation	G	1865	15-May-05	15-Jun-05	16-Jun-05		NR	15-Oct-03	0
initiate	866	16822N	2.1.1	Intercommunication system	G	1866	16-May-05	16-Jun-05	17-Jun-05		NR	15-Oct-03	0
initiate	867	16822N	2.1.2	Paging system	G	1867	17-May-05	17-Jun-05	18-Jun-05		NR	15-Oct-03	0
initiate	868	16822N	2.2	Cables and raceways	G	1868	18-May-05	18-Jun-05	19-Jun-05		NR	15-Oct-03	0
initiate	869	16822N	2.4	Surge protection	G	1869	19-May-05	19-Jun-05	20-Jun-05		NR	15-Oct-03	0
initiate	870	16822N	2.1.1	Intercommunication system	G	1870	20-May-05	20-Jun-05	21-Jun-05		NR	15-Oct-03	0
	871	16822N	2.1.2	Paging System	G	1871	21-May-05	21-Jun-05	22-Jun-05	15-Oct-03	C	15-Oct-03	0
status	872	16822N	2.1.2	Paging System	V	123456	20-Oct-03	31-Oct-03	30-Nov-03	15-Oct-03	P	15-Oct-03	0

[<<First] [<<Previous] 88 89 90 91 92 93 94 95 96 97 [Next>>] [Last>>]

Notice the Classification (Cl) for 871 is now a V and 871has a status of C.

Done | Internet

Start | Microsoft PowerPoint - [s... | Submittal Register - Micro... | 11:22 AM

RFI for Government Reply

1. RFI is submitted directly to the AROICC/AREICC for review.
2. Upon the receipt of the RFI, the AROICC/AREICC may reject the RFI or return it to the Contractor for revision
3. During review of the RFI it may be routed to internal personnel for a detailed review.
4. The returned RFI will include a response to the question posed and will comment on potential time/cost concerns.

Basic Workflow
RFI for Contractor Reply

1. Contractor generates RFI.
2. RFI is routed in the Contractor organization.
3. When ready for final answer the RFI is sent back to the initiator by the Contractor CM.
4. WebCM Automatically provides a copy of the completed RFI form to the AROICC.

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 7, 2003

Project Tree

Search

Advanced...

- !NAVFAC Internal Training Project 1
- Reports
- Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	10 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	4 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	

Applet started. Internet

Start | !NAVFAC Interna... | Microsoft PowerPoi... | 1:46 PM

04. Requests For Information - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 7, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

04. Requests For Information

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 04. Requests For Information

Click Here to Submit an RFI

Click on Click here to Submit an RFI

Type	Info	Name	Size	Functions
		4.1 Archived RFIs	19 Items	
		New Folder	0 Items	

Applet started.

Internet

Start | 04. Requests Fo... | Microsoft PowerPoi... | 1:47 PM

NAVFAC REQUEST FOR INFORMATION- INITIATOR VIEW - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

REQUEST FOR INFORMATION/CLARIFICATION

The information in the Contract Information fields will be automatically filled in on your Project. (Example is for RFI for Government Reply. RFI for Contractor reply is the same, just workflow varies)

Expand/Collapse All

RESET FORM

Instructions

Contract Information

Contract #:	Title:	Location:
Task Order #:	Title:	Location:

Information

RFI #: 49	RFI Date: 07-Oct-2003	RFI Status: OPEN

Manual RFI #:

RFI Subject:

RFI Type*: RFI for Government Reply

Priority: Normal

Critical Path: No

Potential Time or Cost: No

Schedule Referenced: Yes

Done Internet

Start Microsoft PowerPoi... NAVFAC REQUE... 6:52 PM

(Note the * in a title indicates this a required field in PrimeContract and must be filled to submit the RFI or any form in PrimeContract)

Task Order #: Title:

Information

RFI #: 49

RFI Date: 07-Oct-2003

Manual RFI #:

RFI Subject:

RFI Type*: RFI for Government Reply

Priority: Normal

Critical Path: No

Potential Time or Cost: No

Schedule Referenced: Yes

Specification Section:

Specification Paragraph:

Specification Page:

Drawing #:

Drawing Detail:

Drawing Sheet #:

Question and Contractor Proposed Solution

RFI Question/Issue:

Done

Internet

Start

Microsoft PowerPoi...

NAVFAC REQUE...

6:54 PM

NAVFAC REQUEST FOR INFORMATION- INITIATOR VIEW - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View

Back

Click on the RFI for Government Reply under RFI Type

Task Order #: Title: Location:

Information

RFI #:	RFI Date:	RFI Status:
49	07-Oct-2003	OPEN

Manual RFI #:

RFI Subject:

RFI Type*: RFI for Government Reply

- <None>
- RFI for Government Reply
- RFI for Contractor Reply

Priority: Normal

Critical Path: No

Schedule Referenced: Yes

Specification Section:

Specification Paragraph:

Specification Page:

Drawing #:

Drawing Detail:

Drawing Sheet #:

Question and Contractor Proposed Solution

RFI Question/Issue:

Done

Internet

Start Microsoft PowerPoi... NAVFAC REQUE... 6:57 PM

NAVFAC REQUEST FOR INFORMATION- INITIATOR VIEW - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Task Order #: Title: Location:

Information

RFI #:	RFI Date:	RFI Status:
49	07-Oct-2003	OPEN

Manual RFI #: Seldom Used

RFI Subject: Clear and concise

RFI Type*: RFI for Government Reply

Priority: Urgent

Critical Path: Yes

Potential Time or Cost: No

Schedule Referenced: Yes

Specification Section: Required if applicable

Specification Paragraph: Required if applicable

Specification Page: Nice to have if applicable

Drawing #: Required if applicable

Drawing Detail: Required if applicable

Drawing Sheet #: Required if applicable

Questi

RFI Questi

The remaining items for the Information section must be typed in. Please note this has been done by placing hints for these fields.

Done Internet

Start Microsoft PowerPoi... NAVFAC REQUE... 7:00 PM

Question and Proposed Solution must be filled in. Please note this has been done by placing hints for these fields.

Question and Contractor Proposed Solution

RFI Question/Issue:

Clear with only one issue per RFI.

Contractor Proposed Solution:

All RFI's should include the contractors proposed solution. NAVFAC considers the contrcator too be a part ofn the project team. We value and appreciate your input.

RFI Originated By
Name:
Kugan Panchadsaram

Title:
Construction Management Engi

RFI Response By Date*:

- (•) Submit this RFI.
- ( ) Save the current data as prefilled default values for future RFI's.

Continue

Done | Internet

Start | Microsoft PowerPoi... | NAVFAC REQUE... | 7:03 PM

NAVFAC REQUEST FOR INFORMATION- INITIATOR VIEW - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Required if applicable | Required if applicable | Required if applicable

Question and Contractor Proposed Solution

RFI Question/Issue:

Clear with only one issue per RFI.

Contractor Proposed Solution:

All RFI's should include the contractors proposed solution. NAVFAC considers the contrcator too be a part ofn the project team. We value and appreciate yo

When the form is filed out, click on Continue.

RF

Name:
Kugan Panchadsaram

Title:
Construction Management Engi

RFI Response By Date*:
31-Oct-2003

- Submit this RFI.
- Save the current data as prefilled default values for future RFI's.

Continue

The RFI response date is a required field.

Done | Internet

Start | Microsoft PowerPoi... | NAVFAC REQUES... | 7:04 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 7, 20

<proj_info_01>
<proj_info_04> - RFI
<seq_main>

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Initiate

Overview

General

Before initiating this RFI process, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this RFI. To view, add, or modify attachments, click the **Attachments** link on the left.
Forms	Forms enables you to review and modify information related to the RFI. To review and modify information in the form, click the **Forms** link on the left. **Note:** When you have finished modifying the fields in the form, scroll down to the end of the form and click **Save**.

After you complete each of these sections, click the **Initiate** button on the left.

Note: Instructi se
instructions at ach
section also ap
navigate to ea

You can now attach items or add comments. When RFI is ready click on Initiate Button.

Attachments

Applet started. Internet

PrimeContract Workflow Initiated - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 7, 2003

Your RFI has been successfully initiated.

Return

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This confirms the RFI has been sent. Click on the return button.

Applet started. Internet

Start Microsoft PowerPoi... PrimeContract ... 7:20 PM

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070026&objAction=browse Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 8, 2003

Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

tasks more>

- RFI 49- Revise RFI

Note a task will appear when the Government needs a revision to the RFI or returns the completed RFI to the Contractor.

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	10 Items	
		02. Daily Reports	15 Items	

Opening https://app.primecontract.com/primecontractsupport/llheader.jar

Internet

Start | Microsoft PowerPoi... | !NAVFAC Interna... | 10:01 AM

Work Package - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address orkid=8509900&subworkid=8509912&taskid=10&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D4598661%26objAction%3Dbrowse%26sort%3Dname Go Links

PrimeContract™ Personal View Projects Search

log out Welcome, NAVFAC WEBCM2 April 21, 2004

N6247089C9154 - RFI 22

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Archive

Once the RFI is answered and returned to the Initiator they must click on archive after viewing or the process will not be complete.

Overview

General

wing

Forms	Forms enables you to review information related to the RFI. To review information in the form, click the **Forms** link on the left. **Note:** When you have finished reviewing the fields in the form, scroll down to the end of the form and click **Continue**.

Work Item Frame

After you have completed each of these sections, you can click **Archive** on the left to archive the RFI.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

In this section, download and view the RFI documents.

To download and view a document:

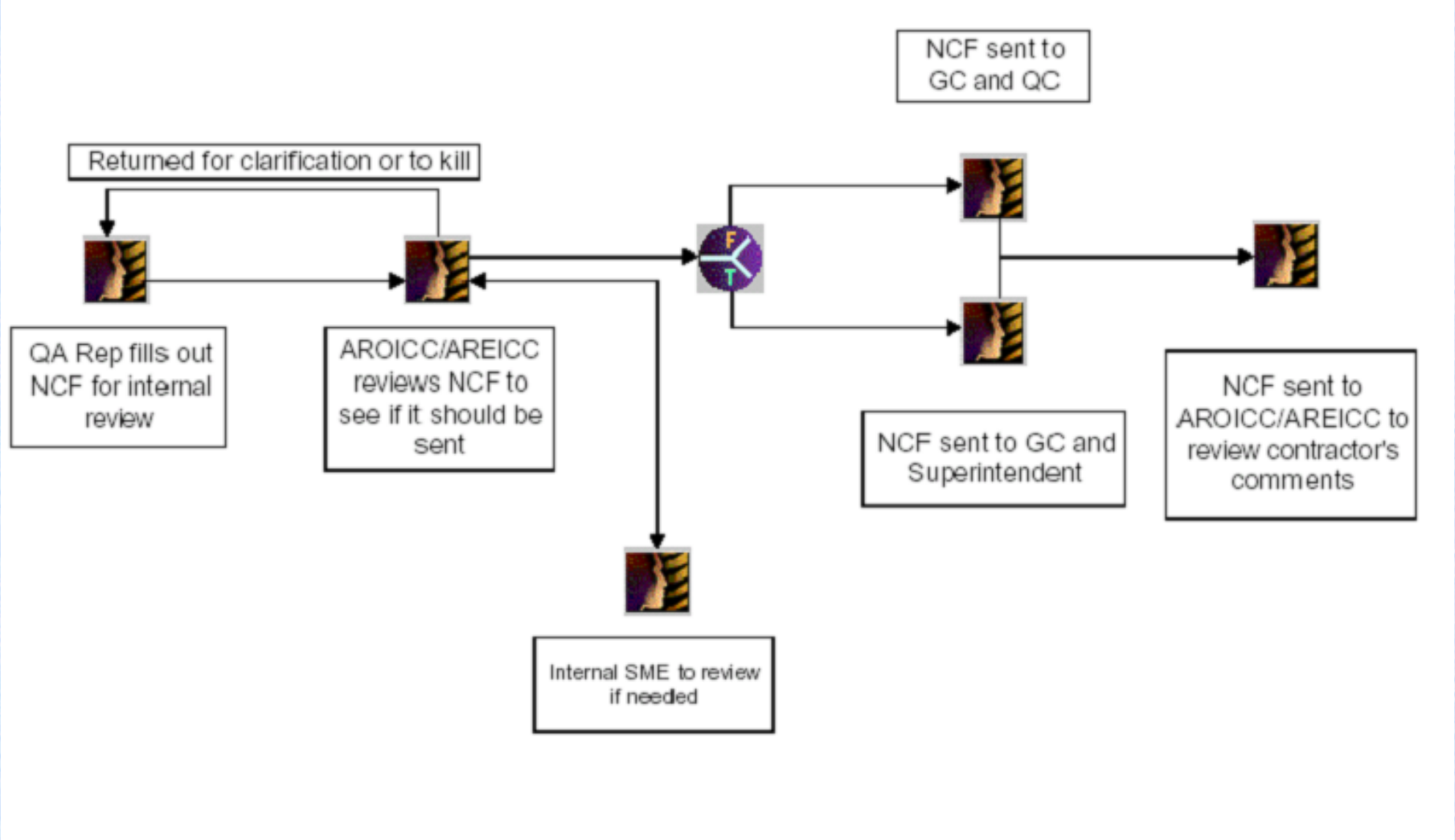
1. To the right of the document, click **Download**.

Done Internet

Start KTR_Into_Powerp... Inbox - Microsoft ... RE: - Message (Pl... N6247089C9154 R... Work Package - ... 10:01

Non-Compliance Notice (NCN)

Non-Compliance Notice Workflow



navfacwebcm Personal View - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

Click on Action item Non Comp Notice 15

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 14, 2003

Personal View

Expand all | Collapse all

Action Items

Add... | Organize...

Default

Action Items	Due Date
Non Comp Notice 15 Manual Example has been issued to th	

Shortcuts

Add... | Organize...

Default

Shortcuts	Project
INAVFAC Internal Training Project 1	Projects View

Personal Files

Manage...

Personal Files	Size
You have no files available here.	

Powered by Primavera Systems, Inc. and Livelink

Search

GO

Advanced...

Common Tasks

- Add Action Item
- View Alerts
- Manage Files

Other Tasks

- Customize this page
- My Contact Information
- Manage Users and Groups
- Check workflow status
- View News Items

Support Information

- Contact Information
- Live Support
- Support Knowledgebase
- Online Lessons
- Latest Features and Updates
- Service Announcements

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Done | Internet

Start | Noncom... | Microsoft... | Inbox - M... | navfac... | 12:53 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back

To view the actual Non-Compliance Form (NCF) click on Forms under Checklist

Primavera

ersonal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 14, 2003

Non Comp Notice 15 Manual Example

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Acknowledge

Work Package Functions and Checklist Frame

Overview

General

You have received a Non-Compliance Form for you to take action on it. Before sending this Non-Compliance Form to the next person, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this Non-Compliance Form. To view, add, or modify attachments, click the **Attachments** link on the left.
Comments	Comments enables you to review or add relevant comments related to this Non-Compliance process. w or add comments, click the **Comments** link on the left.
Forms	Forms enables you to review and modify information related to the Non-Compliance Form. To review and modify information in the form, click the **Forms** link on the left. **Note:** When you have finished modifying the fields in the form, scroll down to the end of the form and click **Save**.

You will first need to click "Accept this Assignment" on the left if you want to take action on this item.

Applet started. | Internet

Start | Noncom... | Microsoft... | Inbox - M... | Work P... | 12:54 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorite

See next slide.

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 14, 2003

Non Comp Notice 15
Manual Example

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Acknowledge

CONSTRUCTION CONTRACT NON-COMPLIANCE NOTICE

NAVFAC 4330/36 (Rev. 7/02)
(Modified for the Web)

Expand/Collapse All

Instructions

Contract Information

Contract #: Title: Location:
Task Order #: Title: Location:

Non-Compliance Detail

Contractor/Responsible Individual:
Fill in person

Notice #: 15
Date: 14-Oct-2003
Contractor Reply By Date: 22-Oct-2003

Specification Paragraph and/or Drawing #:
If applicable Government will fill in

Reference (Shop Drawing, Certification, CQC Report #, etc.):
If applicable Government will fill in

Deficiency in Workmanship and/or Material:
Provide a detailed account of the problem and should mention if attachments or comments are

Applet started. Internet

Start | Noncom... | Microsoft... | Inbox - M... | Work P... | 12:58 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WebCM | October 14, 2003

Non Comp Notice 15
Manual Example

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

3

Acknowledge

2

Contractor's Acknowledgement and Reply

Corrective Action Accomplished (This block filled in by Contractor):

Type response here.

1

Contractor's Acknowledgement
Name:
NAVFAC WebCM

Title:

Date Received:
14-Oct-2003

This notice
additional
immediate

DISTRIBUT
Original - Q
Copies to-

Save

Type your response here and fill in Title block. Be sure to hit Save. You can then add attachments and comments. When ready to send to Government click on Acknowledge.

Applet started.

Internet

Start | Nonco... | Micros... | Inbox -... | Work... | C:\Doc... | 1:04 PM

06 Schedules

N6247089C9154 Renovate BLDG 215 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4598661&objAction=browse&sort=name Go

Project Summary

Click on 06 Schedules

- RFI 12 Answered

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	11 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	22 Items	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	24 Items	
		21. Meeting Minutes	1 Item	

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Applet started. Internet

Start Inbox - M... C:\Docu... C:\Docu... Microsoft... N62470... 8:46 AM

06. Schedules - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4599223&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 31, 2003

N6247089C9154
Renovate BLDG 215

Search

Go

Advanced...

- N6247089C9154 Renovate BLDG 215
- Reports
- Project Summary

06. Schedules

Configure

Enterprise View > N6247089C9154 Renova

Place PDF versions of schedules in this folder.

Type	Info	Name	Size	Functions
		6.1 PDF Version of Schedules	0 Items	
		6.2 Native Version of Schedules	0 Items	

Place native version of schedules (I.e. Suretrack or P3) in this folder

Applet started. Internet

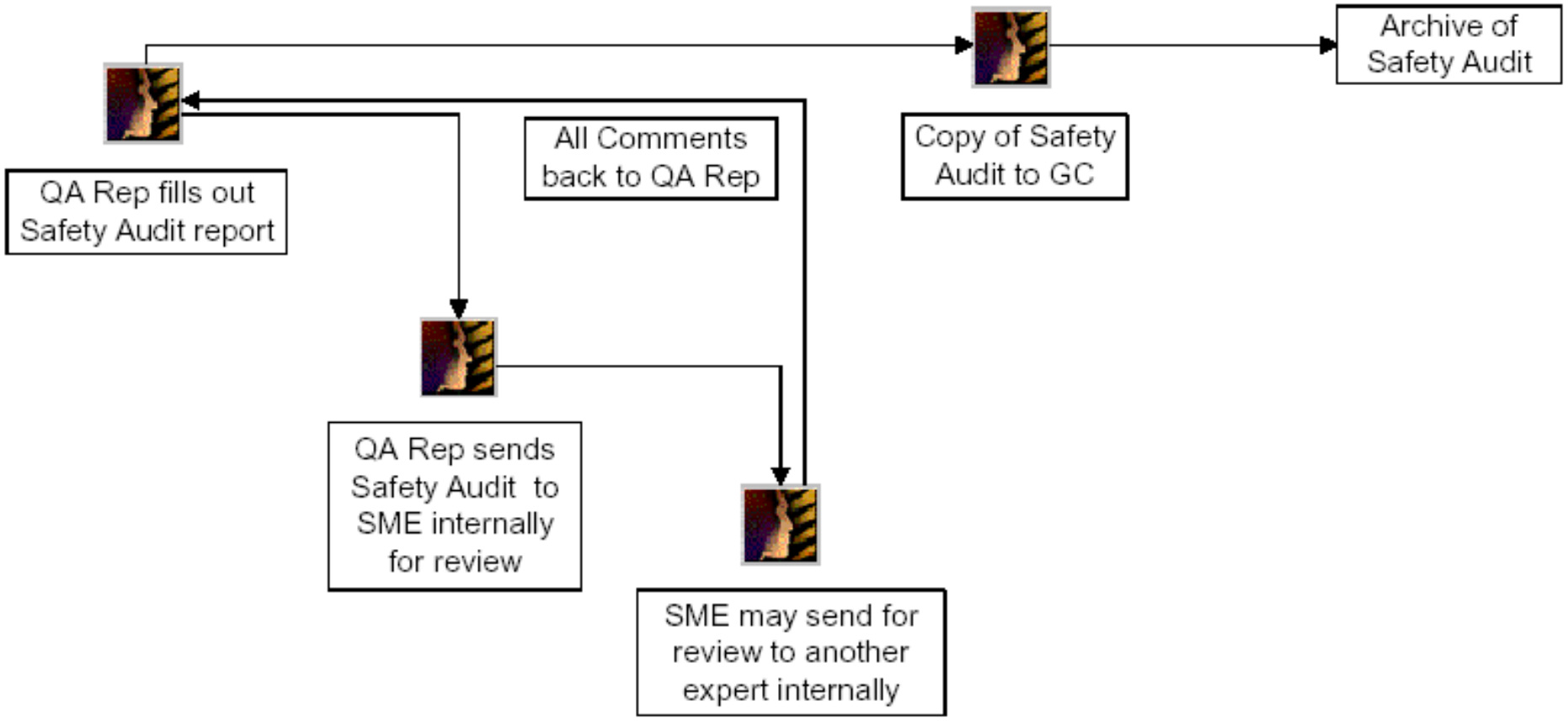
Start Inbox - M... C:\Docu... C:\Docu... Microsoft... 06. Sch... 8:48 AM

Folder 07
Safety and Environmental

Safety Audit

- The Safety Audits will be used to capture the information gathered during the on-site safety inspections. The information gathered shall be used to make sure that all safety guidelines for on-site work are being met. The Contractor is given a copy of all Safety Audits generated in WebCM

PrimeContract Safety Audit Process Workflow



INAVFAC Internal Training Project 2 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go

NAVFAC Enterprise

Folder

Click on 07. Safety/Environmental

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	1 Item	
		21. Meeting Minutes	1 Item	
		23. Org. Admin	0 Items	

Applet started. Internet

Start Inbox - M... KTR Brie... 07 safety... INAVFA... 8:01 AM

07. Safety/Environmental - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5072840&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

Click on Archived Safety Audits

!NAVFAC Internal Training Project 2

Search

Go

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

07. Safety/Environmental

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 07. Safety/Environmental

Type	Info	Name	Size	Functions
		7.1 Archived Safety Audits	9 Items	
		7.2 Environmental Compliance	0 Items	

Applet started. Internet

Start Inbox - M... KTR Brie... 07 safety... 07. Saf... 8:10 AM

7.1 Archived Safety Audits - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5072841&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

Click on Audit form 9

!NAVFAC Internal Training Project 2

Search

Go

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

7.1 Archived Safety Audits

Enterprise View > !NAVFAC Internal Training Project 2 > 07. Safety/Environmental > 7.1 Archived Safety Audits

Type	Info	Name	Size	Functi
		!NAVFAC Internal Training Project 2 - Standard Safety Audit Form Template Form - 10	1 KB	
		!NAVFAC Internal Training Project 2 - Standard Safety Audit Form Template Form - 2	1 KB	
		!NAVFAC Internal Training Project 2 - Standard Safety Audit Form Template Form - 7	1 KB	
		!NAVFAC Internal Training Project 2 - Standard Safety Audit Form Template Form - 8	1 KB	
		!NAVFAC Internal Training Project 2 - Standard Safety Audit Form Template Form - 9	1 KB	
		!NAVFAC Internal Training Project 2 - WorkFlow Attachments - 10	1 Item	
		New Task List	0 Tasks	

Note: Attachments must be opened in a separate window

Applet started. Internet

Start Inbox - Micro... KTR Brief sta... 07 safety an... 7.1 Archiv... 8:12 AM

View Only - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=6178808&objAction=ConfirmView&nexturl=%2Fprimecontract%2Fcollab9 Go

PrimeContract™ Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 30, 2003

You are only able to view the form, not make changes.

When you are done viewing the form, you can either use the back button on your browser to return, or you can click the save button on the form, which may generate an error that the form data cannot be saved.

Return View

Copyright © 2003 - Primavera Systems, Inc.

Click on View

Applet started. Internet

Start Inbox - Micro... KTR Brief sta... 07 safety an... View Only ... 8:13 AM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools He » Back Search Favorites Media Links »

Construction Safety Audit Checklist

Expand/Collapse All

Contract Information

Contract #: **Title:** **Location:**
Task Order #: **Title:** **Location:**

Safety Audit Checklist Detail

Report #:
9

Report Date:
25-Nov-2003

Date Created:
25-Nov-2003

Safety Audit Creator:
John J Vogt

Checklist Element	Met Requirements

Personal Protection Equipment

Hard Hats- All construction contracts.
Safety glasses where required by hazard analysis.
Safety shoes where required by hazard analysis.

Comments:

Part 1 of 3

Job Site Constraints

Hard hats area signs required on all construction sites.
Job site delineation (fencing).

Comments:

Hazard Material Storage

Done Internet

Start Inbox - Micro... KTR Brief sta... 07 safety an... Form - Mic... 8:14 AM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools He Back Search Favorites Media Links

Hazard Material Storage

Flammable liquid controls and containment.

Fuel drums have containment, rain water drainage, and grounding (for refueling equipment).

Refueling nozzles have auto closing valves.

Only approved fuel cans on site (metal with grounding).

Comments:

Hazard Material Waste

Oils, lubricants, solvents adhesives, etc. and contaminated material (containers, rags, etc.) shall be collected, stored, and disposed of in accordance with Federal, State, and Activity requirements.

Comments:

Part 2 of 3

Electrical

GFI receptacles for hand tools, saws, etc.

Hazardous Energy Control Plan developed, "Lock-out Tag-out" procedures in place.

Daily inspection by contractor.

Comments:

Excavation

Daily inspection by competent person, after every rain, etc.

Protection from water (Ground water may be Hazardous Waste).

Safe access - Over 4 feet deep must have a ramp, ladder, etc.

Comments:

Fall Protection

Done Internet

Start Inbox - Micro... KTR Brief sta... 07 safety an... Form - Mic... 8:14 AM

Form - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools He Back Search Favorites Media Links

Fall Protection

Provide fall protection for all open edges over 6 feet AFF.
All floor and roof openings must be covered.
All edge barriers and opening covers shall be capable of resisting a force of 200 pounds in any direction.

Comments:

Scaffolding

Top (2X4), middle rails (1X6), and toe boards (1X4) provided

Comments:

Part 3 of 3

Housekeeping

Daily inspection by Contractor, recorded in daily reports
Regular procedure established for site clean-up
Material storage requirements (lumber, piping, bricks, steel, etc.)

Comments:

Confined Spaces

Entry Plan required. Must address entry procedures, testing requirements, attendant, emergency retrieval, PPE, testing, etc..

Comments:

Cranes

Meets EM-385 Requirements

Comments:

Click here to return to WebCM

Return to Previous Page

Start Inbox - Micro... KTR Brief sta... 07 safety an... Form - Mic... 8:15 AM

Folder 08 Photos

Photo Overview

- Folder 08 Photos will be used to store photos either scanned or from digital cameras for record images on the construction projects. These photos will be used as a permanent record to capture images of workmanship, quality, and progress.
- Upload folder is to used for loading all photos to PrimeContract.

NAVY LODGE ADDITION, NAS PENSACOLA, FL - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4134219&objAction=browse&sort=name

Go Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Contracts | Search

Log out | Welcome, William Cooper | April 16, 2003

Project Tree

Search

Advanced

- NAVY LODGE ADDITION, NAS PENSACOLA, FL
- Reports
- Project Administration
- Project Summary

NAVY LODGE ADDITION, NAS P

Click on 08 Photos

Configure

Enterprise View > NAVY LODGE ADDITION, NAS PENSACOLA, FL

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	
		09. Claims	1 Item	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	

Internet

Start | Microsoft Ou... | Desktop | Microsoft Word | Microsoft Ex... | Untitled - Mic... | NAVY LODG... | Microsoft Po... | 9:42 AM

08. Photos - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

08. Photos

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos

Type	Info	Name	Size	Functions
		8.1 Photo Upload Folder	1 Item	
		8.3 Presentation Photos	0 Items	
		8.4 Progress Photos (Time Lapse)	0 Items	

All Photos taken in the field should be uploaded to Folder 8.1 upload folder. There is no way right now in Primecontract to preview photos. It is best to view the photo folder using the Explorer folders on you're My Network Places view (Created with WEBDAV) When a Folder with photos is opened go to View and select Thumbnails. You can then quickly review the photos.

Applet started. Internet

Start C:\Documents and... 08. Photos - Mi... Microsoft PowerPo... 7:54 PM

08. Photos - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media

PrimeContract

Personal View | Projects | Search

log out | Welcome, Lant Div | October 6, 2003

!NAVFAC Internal Training Project 1

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Summary

08. Photos

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 08. Photos

Type	Info	Name	Size	Functions
		8.1 Photo Upload Folder	1 Item	
		8.3 Presentation Photos	0 Items	
		8.4 Progress Photos (Time Lapse)	0 Items	

The contractor can add photos only to the Photo Upload Folder. Folders 8.3, Presentation Photos, and 8.4, Progress Photos (Time Lapse), are read only. This allows the Government to control "releasable" photos. Click on Photo Upload Folder

Applet started. Internet

Start C:\Documents and... 08. Photos - Mi... Microsoft PowerPo... 7:54 PM

Brava - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

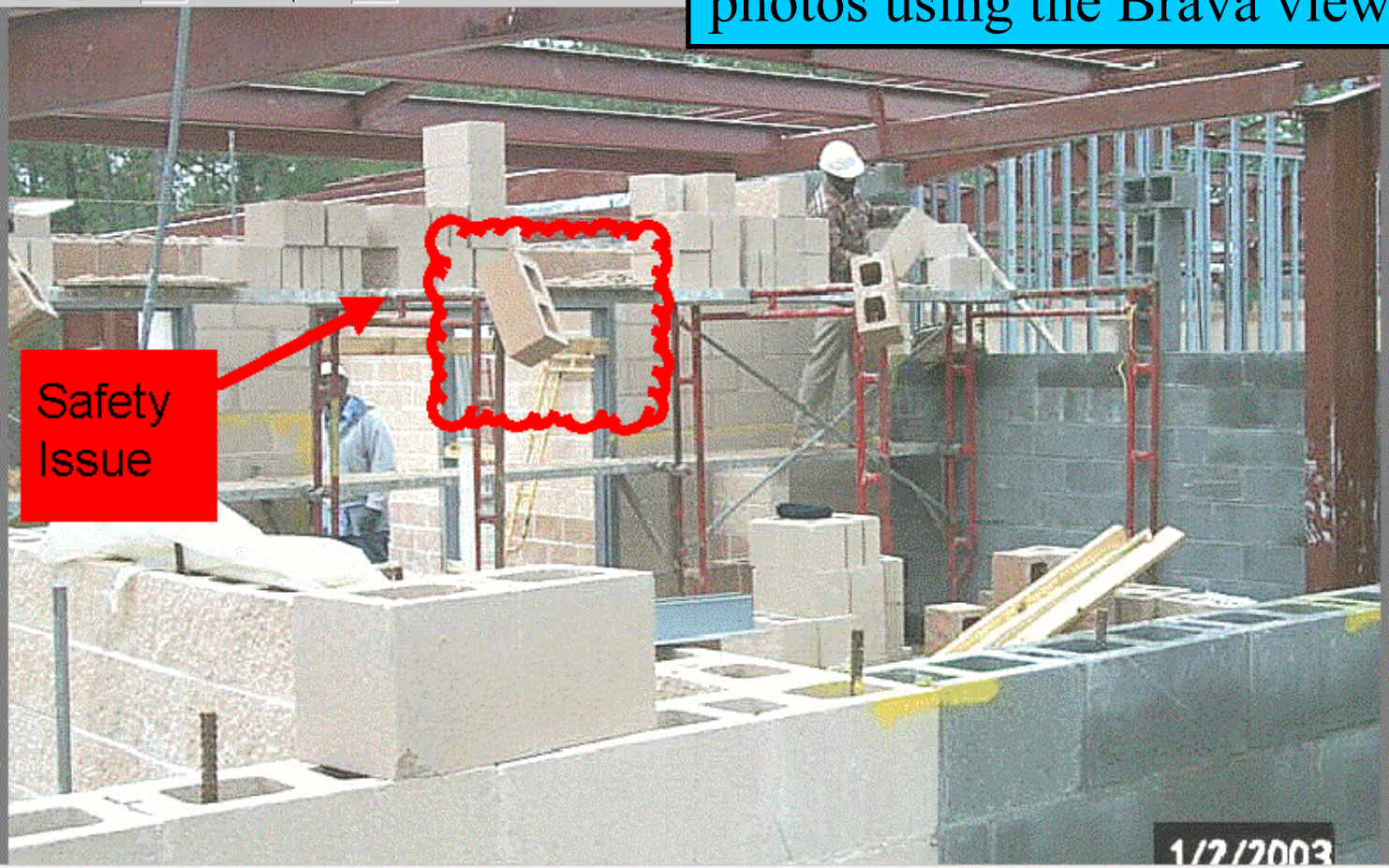
Address https://app.primecontract.com/primecontract/collab?func=brava.StartRedline&nodeid=3257688 Go Links

Remember to save your redlines before you choose to leave this page

You are viewing Version 1 List of all available versions... GO

Custom

To view a photo click on the title of the photo. You can modify photos using the Brava viewer



Applet started

Internet

Start 12:12 PM

13. Reports

- Contractor will find reports generated by WebCM in this folder.
- Due to security Concerns Contractors cannot generate reports on their own. However WebCM has the capability to have reports generated in an auto-run mode so they can be ready for the contractor on a scheduled basis.

!NAVFAC Internal Training Project 2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070102&objAction=browse&sort=name Go Links

example has been issued

NAVFAC Enterprise Folder

Click on 13 Reports

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	7 Items	
		02. Daily Reports	15 Items	
		03. Submittals	3 Items	
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	5 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	1 Item	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	1 Item	
		21. Meeting Minutes	1 Item	

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Internet

Start !NAVFAC Internal Train... Microsoft PowerPoint 7:09 AM

Click on View Selected reports

Edit View Favorites Tools Help

Search Favorites Media

https://app.primecontract.com/primecontract/collab?func=ll&objId=5070163&objAction=browse&sort=name

Go

imeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 22, 20

NAVFAC Internal
aining Project 2

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

13. Reports

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 13. Reports

Type	Info	Name	Size	Functions
		13.3 View Selected PDF Reports (KTR)	0 Items	

ne

Internet

13.3 View Selected PDF Reports (KTR) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070166&objAction=browse&sort=name Go Links

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | October 22, 2003

!NAVFAC Internal Training Project 2

Search

Advanced...

!NAVFAC Internal Training Project 2

Reports

Project Summary

13.3 View Selected PDF Reports (KTR)

Configure

Enterprise View > !NAVFAC Internal Training Project 2 > 13. Reports > 13.3 View Selected PDF Reports (KTR)

Reports would be visible here and can be printed.

Done Internet

Start 13.3 View Selected PD... Presentation3 7:10 AM

15 Contract Drawings

N6247089C9154 Renovate BLDG 215 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4598661&objAction=browse&sort=name Go

Project Summary

- RFI 12 Answered

Add Files | Create a new folder

Add Other ...

Click on 15 Contract Drawings

Type	Info	Name	Size	Functions
		01. Correspondence	11 Items	
		02. Daily Repo		
		03. Submittals		
		04. Requests For Information	3 Items	
		05. Invoices/Payrolls/Labor Interviews	16 Items	
		06. Schedules	3 Items	
		07. Safety/Environmental	4 Items	
		08. Photos	4 Items	
		10. Constructability Reviews	2 Items	
		11. Commissioning	0 Items	
		12. Closeout	3 Items	
		13. Reports	3 Items	
		14. Contract Items	5 Items	
		15. Contract Drawings	22 Items	
		16. Contract Specifications	0 Items	
		18. Miscellaneous	24 Items	
		21. Meeting Minutes	1 Item	

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Applet started. Internet

Start Inbox - M... C:\Docu... KTR Brie... N62470... Microsoft... 6:44 AM

15. Contract Drawings - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=4599333&objAction=browse&sort=name Go

PrimeContract

Personal View | Projects | Search

log out | Welcome, NAVFAC WEBCM2 | December 31, 2003

N6247089C9154
Renovate BLDG 215

Search
Go
Advanced...

N6247089C9154 Renovate BLDG 215
Reports
Project Summary

15. Contract Drawings

Configure

Enterprise View > N624

Location of as-built contract drawings

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		11.pdf	145 KB	Download
		12.pdf		
		13.pdf		
		14.pdf	388 KB	Download
		15.1 As-Built Drawings	0 Items	
		15.pdf	155 KB	Download
		16.pdf	317 KB	Download
		17.pdf	186 KB	Download
		18.pdf	436 KB	Download
		19.pdf		
		20.pdf		
		21.pdf	362 KB	Download
		22.pdf	266 KB	Download
		23.pdf	146 KB	Download

Contract Drawings

Contract Drawings

https://app.primecontract.com/primecontract/collab?func=ll&objID=5102204&objAction=download Internet

Start | Inbox - M... | C:\Docu... | KTR Brie... | 15. Con... | Microsoft... | 6:46 AM

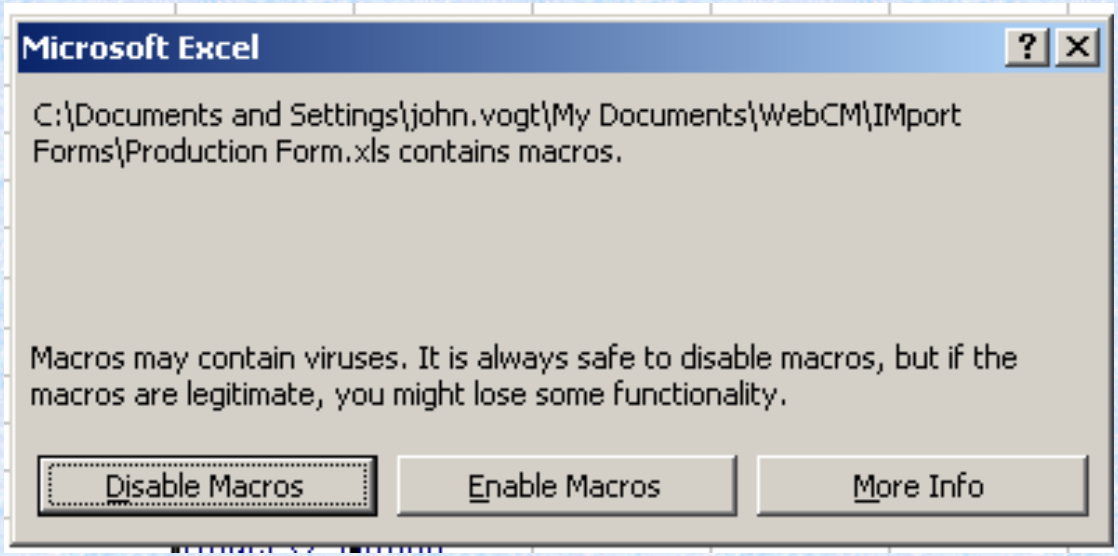
Use of offline forms

Available Forms

- Production Report
- QC Report
- Initial Inspection Report
- Preparatory Inspection Report
- RFI Form

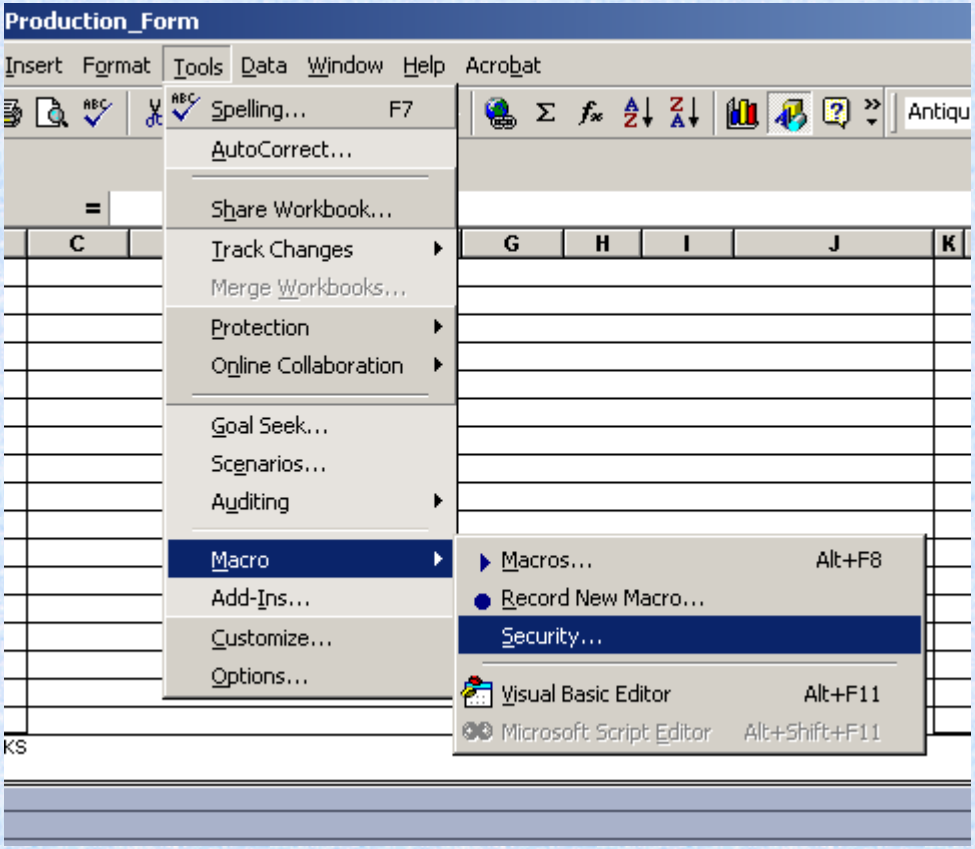
Sample Production Report

When you open the form you should see this box. You need to click on Enable Macros for the form to perform properly.

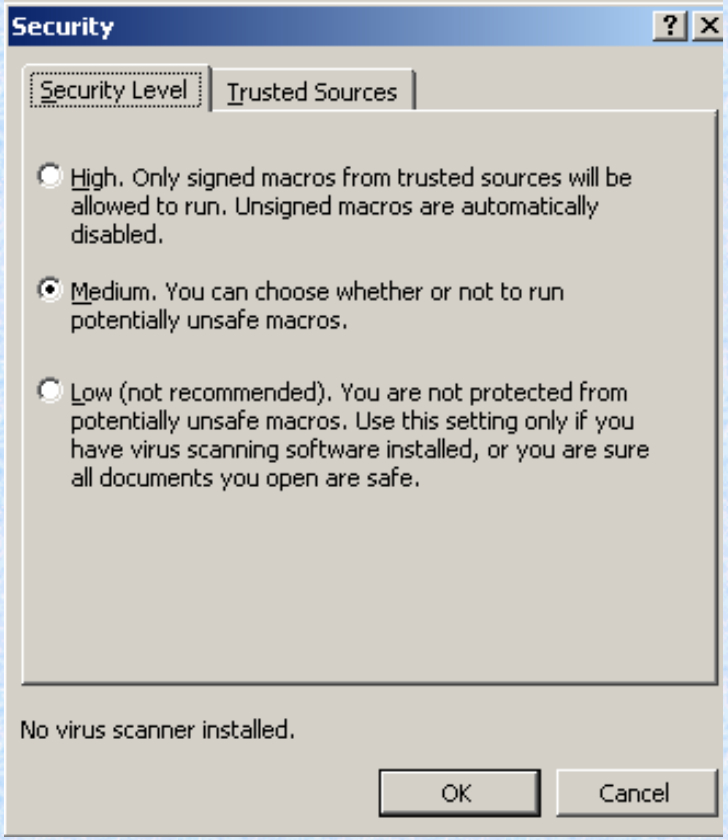


If you do not see the box, you need to modify your settings in Excel as follows .

1 – Tools/Macros/Security



2 - Select Medium



Contractor View

Microsoft Excel - Production_Form

Form View

A231 =

CONTRACTOR PRODUCTION REPORT

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

DATE			
CONTRACT NO	TITLE AND LOCATION	REPORT NO	
CONTRACTOR	SUPERINTENDENT	SCHED REF Yes	IF NOT WHY Not Applicable
AM WEATHER	PM WEATHER	MAX TEMP	MIN TEMP

WORK PERFORMED TODAY

Schedule Activity No.	WORK LOCATION AND DESCRIPTION	EMPLOYER	NUMBER	TRADE	HRS

Export Daily Report to PrimeContract (Click Here)

Must save after rows are added

1

Add this number of rows to PrimeContract Work Performed Section

Must save after rows are deleted

1

Subtract this number of rows from PrimeContract Work Performed Section

Instructions | KTR PRODUCTION REPORT

Ready

NUM

Start | Inbox - Microsoft Outlook | Microsoft Excel - Prod... | Microsoft PowerPoint - [K... | untitled - Paint | 11:28

Microsoft Excel - Production_Form

Instructions and link location

First time use of this export sheet

1 To set Excel to be able to use Macros, go to tools, macros, security and set the security level to medium or low.

2 Set up the hyperlink (line 25 below in red) to point to the daily report for the project that you would like to import to
This can be done by going to PrimeContract project and clicking on production reports. When the production report opens, copy the address at the top
Contractors will be the only users with a link to Production Reports. NAVFAC users will not have a link to Production Reports since they do not submit them

Notes

1 Please note that the PrimeContract page must have enough rows to import the data For example if there are 25 lines of work items, the PrimeContract page must also have 25 lines.

2 Contractors may want to save this sheet for each day just for their records

3 When importing data, Internet Explorer **must** be open in a visisble screen in order for import to work.

4 Users must allow internet explorer to complete import before closing, minimizing or using another application. Check rotating explorer icon top right.

Notes

5 If explorer opens in a blinking task bar icon, user must click on explorer (to open to a visible screen) for import to work

Time Adjustments to macro. DO NOT CHANGE these unless you are having problems with macro working. This will insert delays (seconds) into macro execution

Delay in loading page	1
Delay in processing keys	0.02

This link is setup to export to Training Project #1 Daily Report. User **MUST CHANGE ADDRESS BELOW** to project that they want to export daily report to

https://app.primecontract.com/primecontract/collab/displayform/-5070026/5070090/5071523/5071581/?viewid=5071590&readonly=false&sedit=false&objld=5

Instructions | KTR PRODUCTION REPORT

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://app

To make the form work you must copy the link from your project to the excel spreadsheet

PrimeContr

log out

Projects Search

April 20, 2004

Project Tree

Search

Go

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Administration

Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

tasks more>

- RFI 51- AROICC/AREICC Reviews RFI

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	15 Items	
		02. Daily Reports	17 Items	
		03. Submittals	5 Items	
		04. Requests For Information	8 Items	
		05. Invoices/Payrolls/Labor Interviews	17 Items	

Internet

Start Inbox - Microsoft ... Microsoft PowerPo... Production Form Production_Form !NAVFAC Interna... 12:11

02. Daily Reports - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://app.primecontract.com/primecontract/collab/fetch/2000/-5070026/5070090/customview.html?func=ll&objId=5070090&objAction=browse&sort=subtype Go Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | April 20, 2004

!NAVFAC Internal Training Project 1

Search Go

Advanced...

- !NAVFAC Internal Training Project 1
- Reports
- Project Administration
- Project Summary

02. Daily Reports

Configure

Enterprise View > !NAVFAC Internal Training Project 1 > 02. Daily Reports

To create one of the following Daily Reports item, Please click on the links provided below:

- 2.1 Production Report
- 2.2 QC Report
- 2.3 Preparatory Checklist
- 2.4 Initial Checklist
- 2.5 Rework Item
- 2.6 QA Report
- 2.7 Non-Compliance Form

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		2.1 Archived Production Reports	45 Items	
		2.2 Archived QC Reports	12 Items	
		2.3 Archived Preparatory Phase Checklist	5 Items	
		2.4 Archived Initial Phase Checklist	5 Items	
		2.5 Archived Rework Items	5 Items	
		2.6 Archived QA Reports	24 Items	
		2.7 Archived Non-Compliance Form	25 Items	
		2.8 Kugan NC Folder	0 Items	

Internet

Start | Inbox - Microsoft ... | Microsoft PowerPo... | Production Form | Production_Form | 02. Daily Report... | 12:12

Form - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address 2Fcollab%2Ffetch%2F2000%2F%2D5070026%2F5070090%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070090%26objAction%3Dbrowse%26sort%3Dsubtype Go Links

Then hit "CTRL" C

Contractor Production Report

Expand/Collapse All

Instructions

Contract Information

Contract #:	Title:	Location:
Task Order #:	Title:	Location:

Production Report Detail

Report #:	Report Date*:	Date Created:
750		20-Apr-2004

Contractor:

Superintendent:

Schedule Referenced*: No

If No Schedule, Select Reason: No Schedule for Project

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

AM Weather:

PM Weather:

Max Temp(F):

Min Temp(F):

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row

Internet

Start | Inbox - Microsoft ... | Microsoft PowerPo... | Production Form | Production_Form | Form - Microsoft... | 12:13

Microsoft Excel - Production_Form

File Edit View Insert Format Tools Data Window Help Acrobat

B25 = https://app.primecontract.com/primecontract/collab/displayform/-5070026/5070090/5071523/5071581/?viewid=5071590&readonly=false&sedit=false&objId=5071528&objAction=Edit&nexturl=%2Fprimecontract%2Fcollab%2Ffetch%2F2000%2F%2D5070026%2F5070090%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070090%26objAction%3Dbrowse%26sort%3Dname

First time use of

1 To set Excel to be able to use Macros, go to tools, macros, security and set the security level to medium or low.

2 Set up the hyperlink (line 25 below in red) to point to the daily report for the project that you would like to import to
This can be done by going to PrimeContract project and clicking on production reports. When the production report opens, copy the address at the top
Contractors will be the only users with a link to Production Reports. NAVFAC users will not have a link to Production Reports since they do not submit them

Notes

1 Please note that the PrimeContract page must have enough rows to import the data For example if there are 25 lines of work items, the PrimeContract page must also have 25 lines.

2 Contractors may want to save this sheet for each day just for their records

3 When importing data, Internet Explorer **must** be open in a visisble screen in order for import to work.

4 Users must allow internet explorer to complete import before closing, minimizing or using another application. Check rotating explorer icon top right.

Notes

5 If explorer opens in a blinking task bar icon, user must click on explorer (to open to a visible screen) for import to work

Time Adjustments to macro. DO NOT CHANGE these unless you are having problems with macro working. This will insert delays (seconds) into macro execution

Delay in loading page	1
Delay in processing keys	0.02

This link is setup to export to Training Project #1 Daily Report. User **MUST CHANGE ADDRESS BELOW** to project that they want to export daily report to

https://app.primecontract.com/primecontract/collab/displayform/-5070026/5070090/5071523/5071581/?viewid=5071590&readonly=false&sedit=false&objId=5

Click on this cell and hit "CTRL" + V. The form is now set to import to your project.

Instructions / KTR PRODUC

Draw AutoShapes

Ready NUM

Start Inbox - Microsoft ... Microsoft PowerPo... Production Form Production_Form Form - Microsoft I... 12:15

Microsoft Excel - Production_Form

File Edit View Insert Format Tools Data Window Help Acrobat

Antique Olv (W1) 8

J8 = 45

CONTRACTOR PRODUCTION REPORT

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

CONTRACT NO	TITLE AND LOCATION		DATE
			REPORT NO
CONTRACTOR		SUPERINTENDENT	SCHED REF / IF NOT WHY
I. M. FAIR		I AM RIGHT	Yes / Not Applicable
AM WEATHER	PM WEATHER	MAX TEMP	MIN TEMP
COOL	COOL	56	45

WORK PERFORMED TODAY

Schedule Activity No.	WORK LOCATION AND DESCRIPTION	EMPLOYER	NUMBER	TRADE	HRS
	test for class example				

Export Daily Report to PrimeContract (Click Here)

Must save after rows are added

1

Add this number of rows to PrimeContract Work Performed Section

Must save after rows are deleted

1

Subtract this number of rows from PrimeContract Work Performed Section

Instructions | KTR PRODUCTION REPORT

Draw AutoShapes

Enter CAPS NUM

Start | Inbox - Micros... | Microsoft Pow... | Production Form | Production_... | Form - Micros... | Reminder - Tu... | 12:19

All forms are preset to go to Training Project 1. If you forget to modify the link, you will get the reminder below. This will help ensure you do not import data to the wrong project. If you see this screen, just click on OK and modify the link.

Microsoft Excel - Production_Form

File Edit View Insert Format Tools Data Window Help Acrobat

L15

CONTRACT

CONTRACT

AM WEATHE

Schedule Activity No.	WORK LOCATION AND DESCRIPTION	EMPLOYER	NUMBER	TRADE	HRS
			2		4
			2		4

Must save after rows are added

1

Must save after rows are deleted

1

Subtract this number of rows from PrimeContract Work Performed Section

Microsoft Excel

You're exporting a Production Report to the NAVFAC Training Project #1 in PrimeContract. If you would like to import to another specific project, you will need to change the explorer address (URL) on the instructions page to point to the daily report for that project. Please see Instructions tab at the bottom left of this workbook for more details.

OK

Instructions | KTR PRODUCTION REPORT

Draw AutoShapes

NUM

Start | Inbox - Microsoft ... | Microsoft PowerPo... | NAVFAC Enterpris... | 6 May AE training | Production_Form | 7:46

Microsoft Excel - Production_Form

File Edit View Insert Format Tools Data Window Help Acrobat

Antique Olv (W1) 8

J8 = 45

CONTRACTOR PRODUCTION REPORT

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

CONTRACT NO	TITLE AND LOCATION		DATE
			REPORT NO
CONTRACTOR		SUPERINTENDENT	SCHED REF / IF NOT WHY
I. M. FAIR		I AM RIGHT	Yes / Not Applicable
AM WEATHER	PM WEATHER	MAX TEMP	MIN TEMP
COOL	COOL	56	45

WORK PERFORMED TODAY

Schedule Activity No.	WORK LOCATION AND DESCRIPTION	EMPLOYER	NUMBER	TRADE	HRS
	test for class example				

1

Export Daily Report to PrimeContract (Click Here)

Must save after rows are added

1

Add this number of rows to PrimeContract Work Performed Section

Must save after rows are deleted

1

Subtract this number of rows from PrimeContract Work Performed Section

2

Click on the blinking box

Instructions | KTR PRODUCTION REPORT

Draw AutoShapes

Ready CAPS NUM

Start | Inbox - Microsoft ... | Microsoft PowerPo... | Production_Form | Form - Microsoft I... | Microsoft Internet ... | 12:21

Form - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address %2Fcollab%2Ffetch%2F2000%2F%2D5070026%2F5070090%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070090%26objAction%3Dbrowse%26sort%3Dname Go Links

Contractor Production Report

Expand/Collapse All

Instructions

Need to add report date
Then hit save.

Contract Information

Contract #: Title: Location:
Task Order #: Title: Location:

Production Report Detail

Report #: 752
Report Date*:
Date Created: 20-Apr-2004

Contractor: I. M. FAIR
Superintendent: I AM RIGHT

Schedule Referenced*: Yes
If No Schedule, Select Reason: Not Applicable

Note: If no schedule is referenced on this project, the Activity No. fields do not need to be filled in.

AM Weather: COOL
PM Weather: COOL
Max Temp(F): 56
Min Temp(F): 45

Work Performed Today

Activity No:	Location:	Employer:	Number:	Trade:	Hours:	Row
	test for class example					

https://app.primecontract.com/primecontract/collab/displayform/-5070026/5070090/5071523/5071581/?viewid=5071590&readonly=false& Internet

Start | Inbox - Microsoft ... | Microsoft PowerPo... | Production_Form | 02. Daily Reports -... | Form - Microsoft... | 12:23

Form - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Favorites Tools Help

Back Search Favorites History

Address %2Fcollab%2Ffetch%2F2000%2F%2D5070026%2F5070090%2Fcustomview%2Ehtml%3Ffunc%3Dll%26objId%3D5070090%26objAction%3Dbrowse%26sort%3Dname Go Links

Total Hours on Job-Site Today: 8

Please note this calculation does not work when import forms are used. The problem will be cleared up in the near future.

Job Safety

Was a Job Safety Meeting Held this Date?
(If YES, add a copy of the meeting minutes to the attachm

Were there any lost time accidents this date?
(If YES, add a copy of the completed OSHA report to the

Was Crane/Manlift/Trenching/Scaffold/HV Elec/High Work/HAZMAT work done? NO *
(If YES, add a statement or checklist showing inspection performed to the attachments)

Was Hazardous Material/Waste released into the environment? NO *
(If YES, add a description of incident and proposed action to the attachments)

Safety Requirements have been met?* NO

Activity No: **List Safety Actions taken today/Safety Inspections Conducted:** Row

Internet

Start | Inbox - Mic... | Microsoft P... | NAVFAC E... | 6 May AE t... | Production... | Form - Mi... | 7:55

Questions

- For additional information feel free to contact LaDonna Boone at 322-8049 or John Vogt at 322-8378
- PrimeContract help desk is 603-227-7227. Their hours are 8 a.m. - 8 p.m. ET; Monday thru Friday. No cost to use the trouble desk

WebDAV provides direct desktop access to all project documents stored at PrimeContract.

Address: Navy Lodge Pensacola

Folders

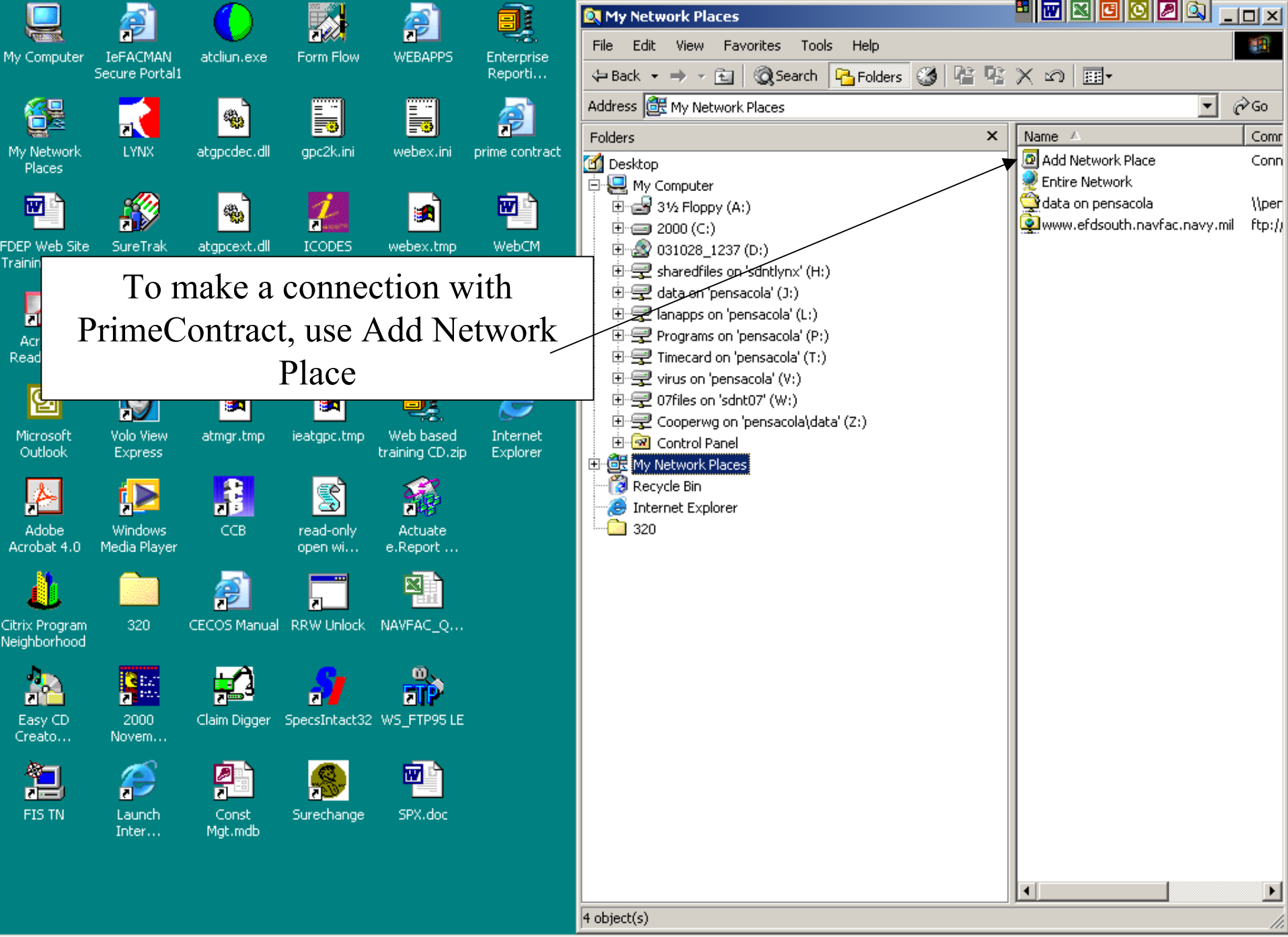
- Desktop
  - My Computer
    - 3½ Floppy (A:)
    - 2000 (C:)
    - 031028_1237 (D:)
    - sharedfiles on 'sdntlynx' (H:)
    - data on 'pensacola' (J:)
    - lanapps on 'pensacola' (L:)
    - Programs on 'pensacola' (P:)
    - Timecard on 'pensacola' (T:)
    - virus on 'pensacola' (V:)
    - 07files on 'sdnt07' (W:)
    - Cooperwg on 'pensacola\data' (Z:)
    - Control Panel
    - Web Folders
      - AMO School NAS Whiting Field
      - COD Shack NAS Pensacola
      - NAVFAC enterprise folder
      - Navy Lodge Pensacola
      - Primecontract
      - Security Fence Sherman Field NAS Pe
      - Whiting Pines Wholehouse NAS Whitin
  - My Network Places
    - Entire Network
    - data on pensacola
    - www.efdsouth.navfac.navy.mil
  - Recycle Bin
  - Internet Explorer
  - 320

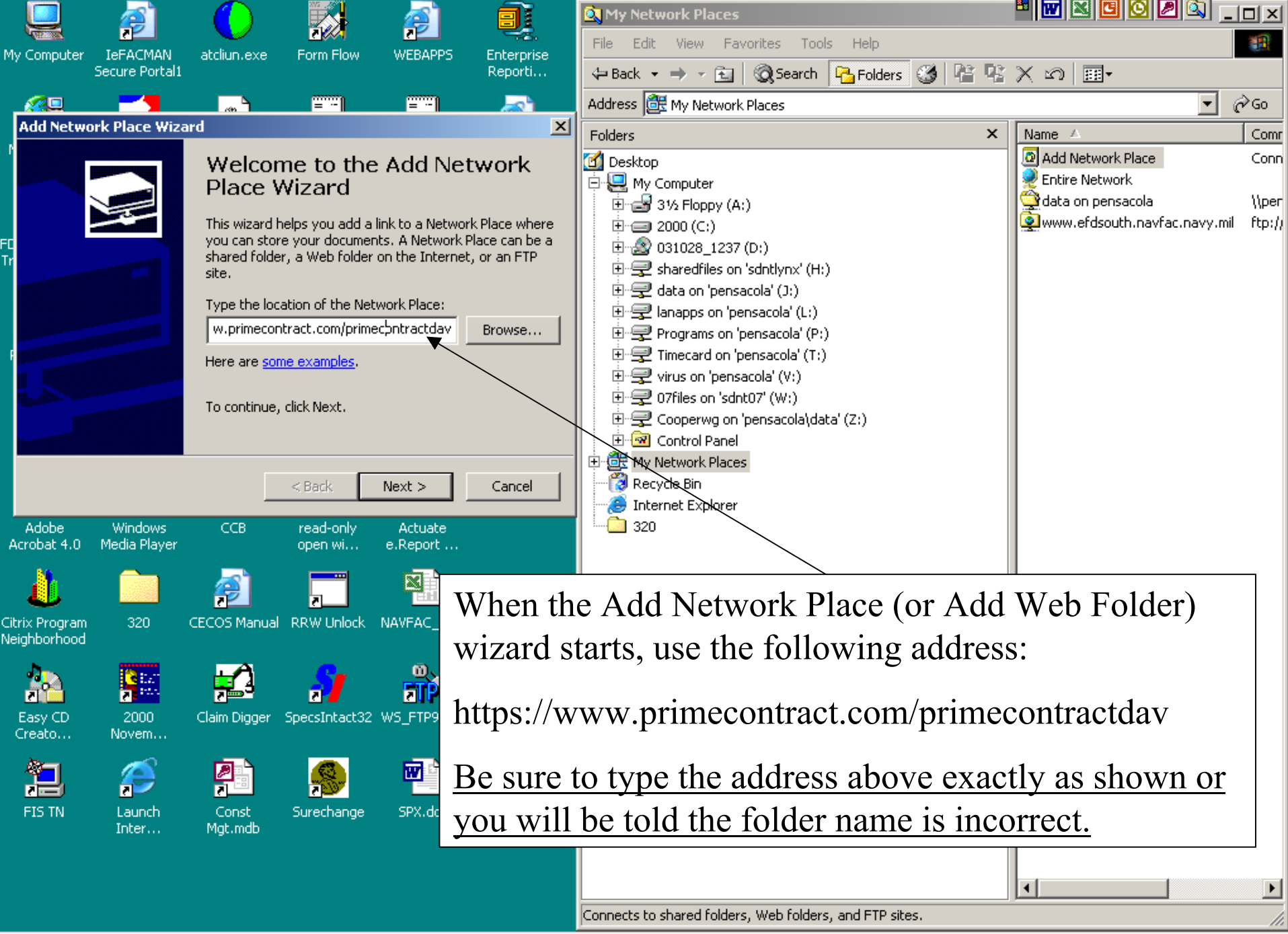
Name	Internet Address	Size	Type
01. Correspondence	https://www.primecontract.com/primecontra...		Web F...
02. Daily Reports	https://www.primecontract.com/primecontra...		Web F...
03. Submittals	https://www.primecontract.com/primecontra...		Web F...
04. Requests For Infor...	https://www.primecontract.com/primecontra...		Web F...
05. Invoices:Payrolls:L...	https://www.primecontract.com/primecontra...		Web F...
06. Schedules	https://www.primecontract.com/primecontra...		Web F...
07. Safety:Environme...	https://www.primecontract.com/primecontra...		Web F...
08. Photos	https://www.primecontract.com/primecontra...		Web F...
09. Claims	https://www.primecontract.com/primecontra...		Web F...
10. Constructability Re...	https://www.primecontract.com/primecontra...		Web F...
11. Commissioning	https://www.primecontract.com/primecontra...		Web F...
12. Closeout	https://www.primecontract.com/primecontra...		Web F...
13. Reports	https://www.primecontract.com/primecontra...		Web F...
14. Contract Items	https://www.primecontract.com/primecontra...		Web F...
15. Contract Drawings	https://www.primecontract.com/primecontra...		Web F...
16. Contract Specificat...	https://www.primecontract.com/primecontra...		Web F...
17. Modifications	https://www.primecontract.com/primecontra...		Web F...
18. Miscellaneous	https://www.primecontract.com/primecontra...		Web F...
19. Contract : Contact...	https://www.primecontract.com/primecontra...		Web F...
20. Pre-Award	https://www.primecontract.com/primecontra...		Web F...
21. Meeting Minutes	https://www.primecontract.com/primecontra...		Web F...
Categories and Attribu...	https://www.primecontract.com/primecontra...		Web F...
Site Laydown	https://www.primecontract.com/primecontra...		Web F...
EM-385.llurl	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File
Great Lakes.llwfmap	https://www.primecontract.com/primecontra...	0 Bytes	LLWFM...
NAVFAC Electronic Doc...	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File
NAVFAC P-445.llurl	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File

27 object(s)

WebCM Manual for NAVFAC & Clients Only 10-30-03.ppt

Start | Microsoft Excel | COD Shack NA... | Inbox - Micros... | Microsoft Word | WebCM Manu... | Navy Lodge ... | 12:34 PM

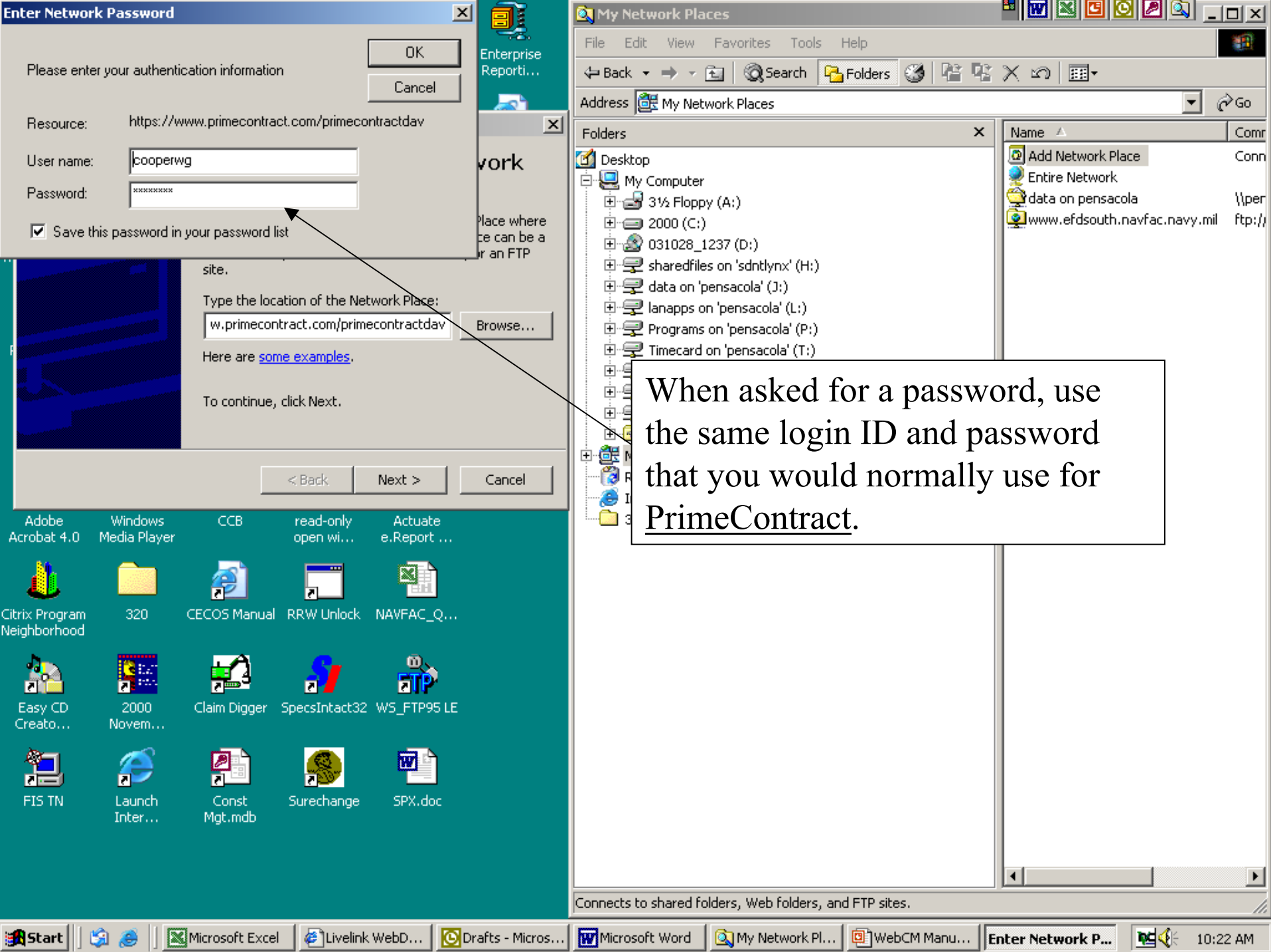

My Network Places
File Edit View Favorites Tools Help
Back Search Folders
Address My Network Places
Go
Folders
Desktop
My Computer
3½ Floppy (A:)
2000 (C:)
031028_1237 (D:)
sharedfiles on 'sdntlynx' (H:)
data on 'pensacola' (J:)
lanapps on 'pensacola' (L:)
Programs on 'pensacola' (P:)
Timecard on 'pensacola' (T:)
virus on 'pensacola' (V:)
07files on 'sdnt07' (W:)
Cooperwg on 'pensacola\data' (Z:)
Control Panel
My Network Places
Recycle Bin
Internet Explorer
320
Name
Comr
Add Network Place
Conn
Entire Network
data on pensacola
\\per
www.efdsouth.navfac.navy.mil
ftp://
4 object(s)
To make a connection with PrimeContract, use Add Network Place
My Computer
IeFACMAN Secure Portal1
atcliun.exe
Form Flow
WEBAPPS
Enterprise Reporti...
My Network Places
LYNX
atgpcdec.dll
gpc2k.ini
webex.ini
prime contract
FDEP Web Site Trainin
SureTrak
atgpcext.dll
ICODES
webex.tmp
WebCM
Microsoft Outlook
Volo View Express
atmgr.tmp
ieatgpc.tmp
Web based training CD.zip
Internet Explorer
Adobe Acrobat 4.0
Windows Media Player
CCB
read-only open wi...
Actuate e.Report ...
Citrix Program Neighborhood
320
CECOS Manual
RRW Unlock
NAVFAC_Q...
Easy CD Creato...
2000 Novem...
Claim Digger
SpecsIntact32
WS_FTP95 LE
FIS TN
Launch Inter...
Const Mgt.mdb
Surechange
SPX.doc
Start
Microsoft Excel
Manage Group...
Drafts - Micros...
Microsoft Word
Microsoft Pow...
My Network ...
10:15 AM



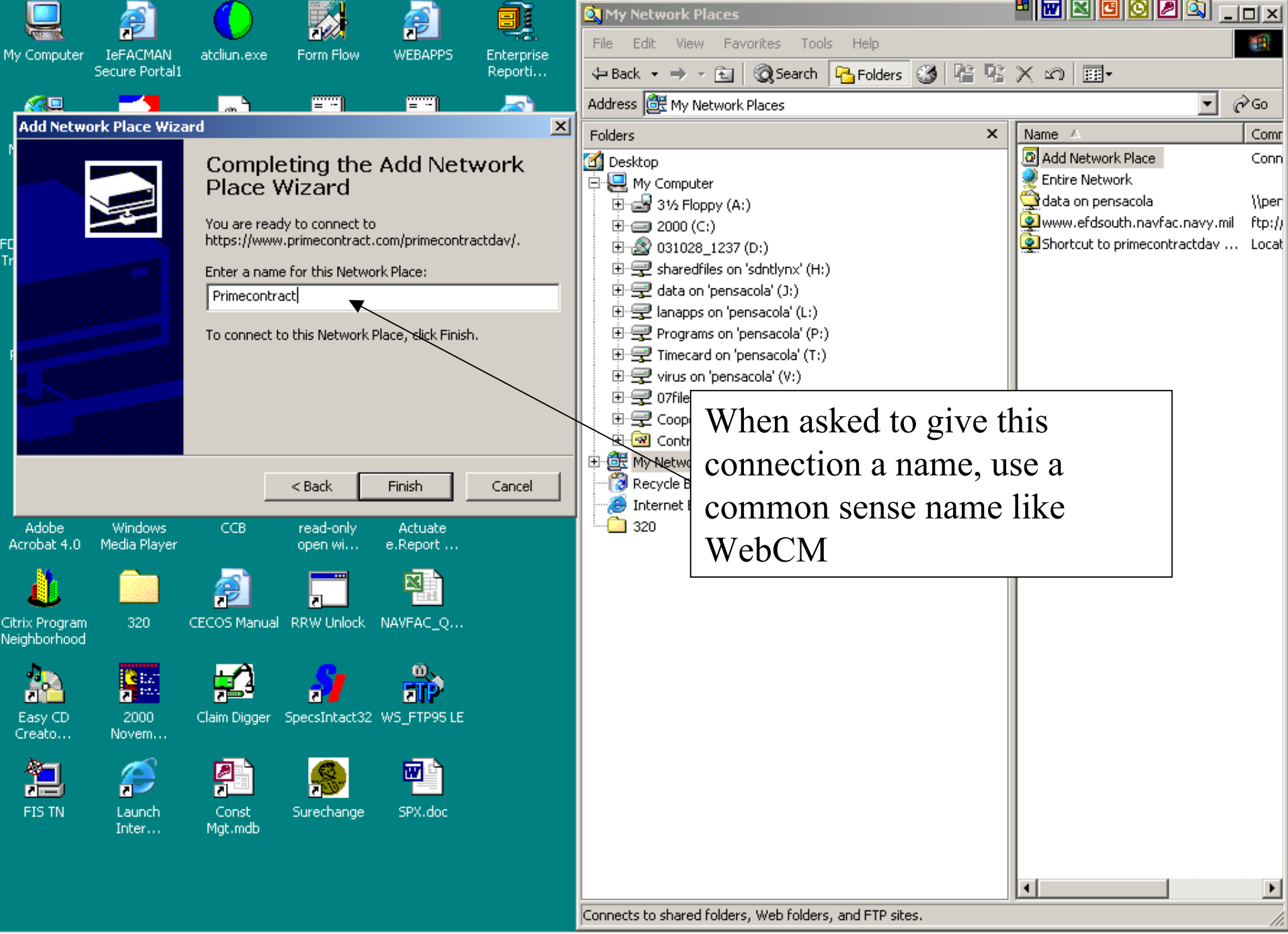
When the Add Network Place (or Add Web Folder) wizard starts, use the following address:

https://www.primecontract.com/primecontractdav

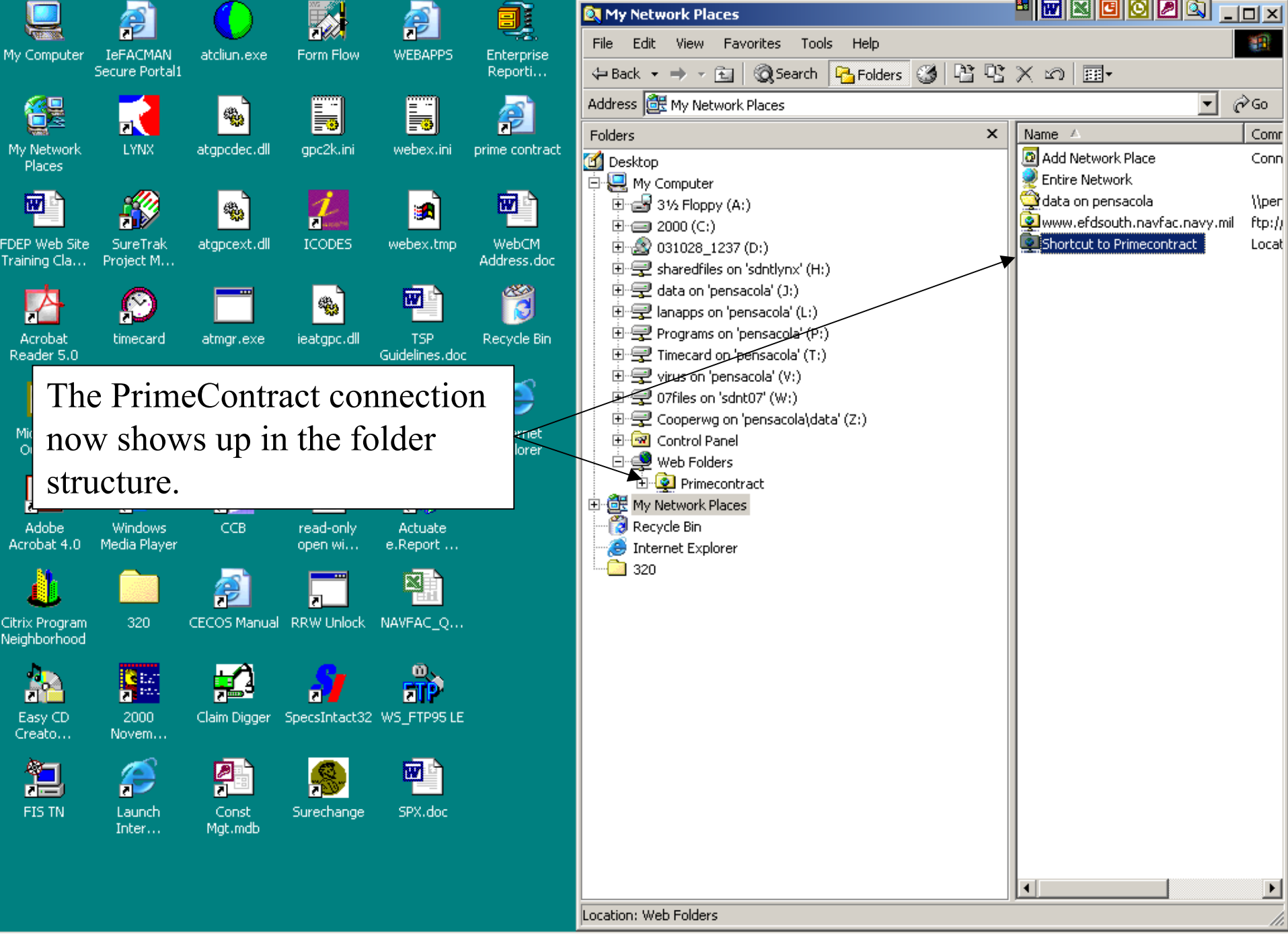
<u>Be sure to type the address above exactly as shown or you will be told the folder name is incorrect.</u>



When asked for a password, use the same login ID and password that you would normally use for PrimeContract.



When asked to give this connection a name, use a common sense name like WebCM



The PrimeContract connection now shows up in the folder structure.

Selecting the user's personal folder folder in the PrimeContract connection shows documents stored in the personal view of PrimeContract. These are not accessible by anyone else in the entire enterprise.

Selecting the enterprise folder in the PrimeContract connection shows folders for every project in the entire PrimeContract NAVFAC enterprise.

enterprise

Favorites Tools Help

Search Folders

Go

Control Panel
Web Folders
Primecontract
~cooperwg
categories
enterprise
My Network Places
Entire Network
data on pensacola
www.efdsouth.navfac.navy.mil
Recycle Bin

Name	Internet Address
N6895098D0152 - MA...	https://www.primecontract.com/primecontra
N6895099D0188 - TOC	https://www.primecontract.com/primecontra
N6895099D0189 - TOC	https://www.primecontract.com/primecontra
N6895099D0191 - 001...	https://www.primecontract.com/primecontra
NAS OCEANA	https://www.primecontract.com/primecontra
NAVFAC	https://www.primecontract.com/primecontra
NAVFAC Folder	https://www.primecontract.com/primecontra
NAVFAC Partner Project	https://www.primecontract.com/primecontra
NAVY LODGE ADDITIO...	https://www.primecontract.com/primecontra
NEBO ELECTRIC PHAS...	https://www.primecontract.com/primecontra
New Control Tower an...	https://www.primecontract.com/primecontra
Org Admin training pro...	https://www.primecontract.com/primecontra
org templates	https://www.primecontract.com/primecontra
OVERLAY RUNWAY 1-...	https://www.primecontract.com/primecontra
P-104, Replace Fuel T...	https://www.primecontract.com/primecontra
P-234 TRANSIENT STU...	https://www.primecontract.com/primecontra
P325 STRATEGIC SEC...	https://www.primecontract.com/primecontra
P-474 ATCT:RATCC M...	https://www.primecontract.com/primecontra
P-483 DESIGN BUILD S...	https://www.primecontract.com/primecontra
P532	https://www.primecontract.com/primecontra
P-603, P-604, P-605 M...	https://www.primecontract.com/primecontra
P-685 BEQ 29 PALMS	https://www.primecontract.com/primecontra
P-714 REPLACE STOR...	https://www.primecontract.com/primecontra
P-936 MEDICAL:DENT...	https://www.primecontract.com/primecontra
Pantellos Solutions Ce...	https://www.primecontract.com/primecontra
PDU OVERHEAD CABL...	https://www.primecontract.com/primecontra
PERIMETER SECURITY...	https://www.primecontract.com/primecontra
P-MCBH-- N6274202C...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PRL 96-21 EMERGENC...	https://www.primecontract.com/primecontra
PRL 98-21, PROVIDE E...	https://www.primecontract.com/primecontra

Start | Microsoft Excel | Livelink WebDAV C... | Drafts - Microsoft ... | Microsoft Word | WebCM Manual fo... | enterprise | 10:28 AM

Selecting the Navy Lodge Project (for example) will bring up all folders stored for the Navy Lodge at the PrimeContract site. See next slide.

enterprise

File Edit View Favorites Tools Help

Back Search Folders

Go

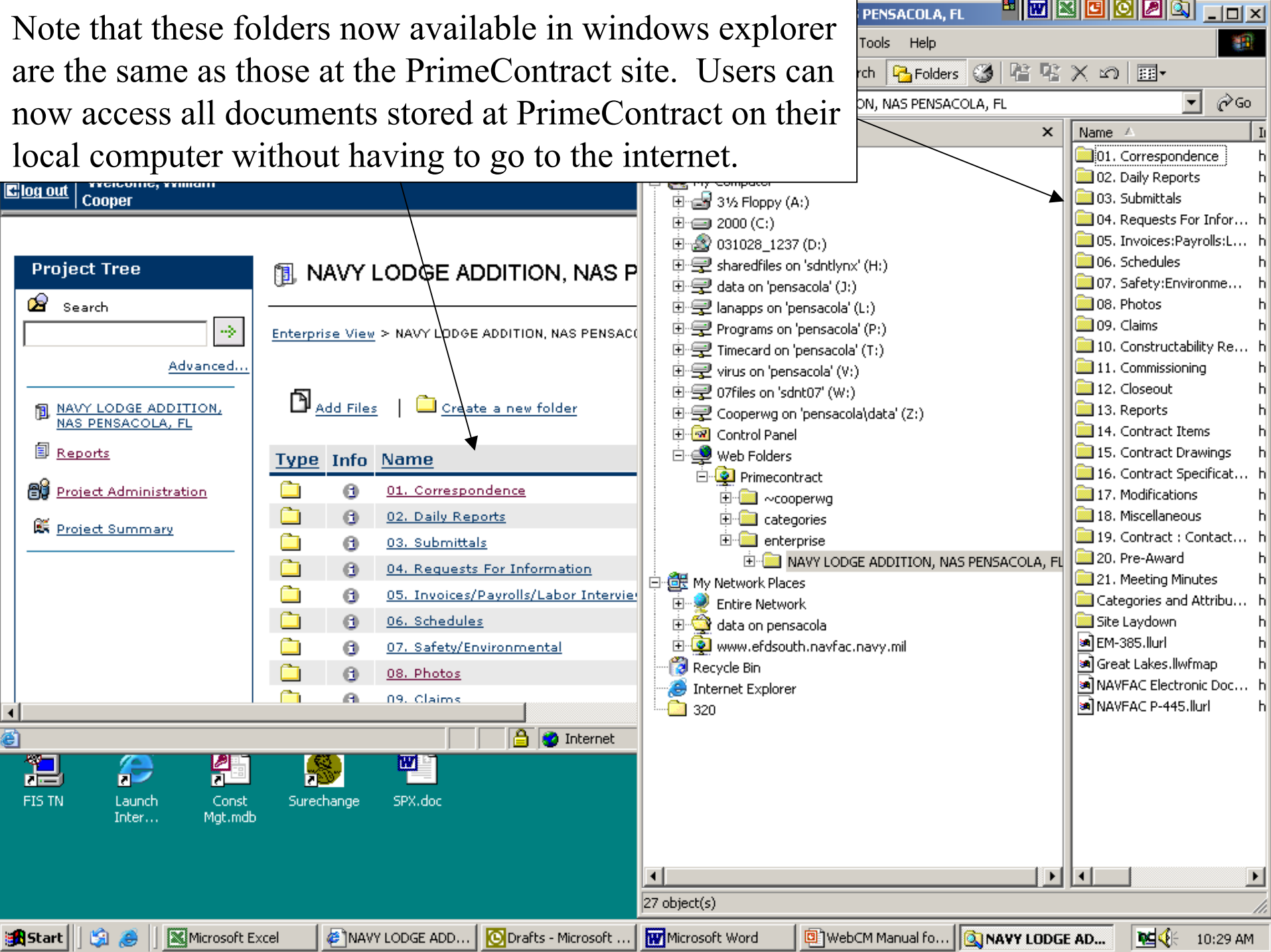
- Floppy (A:)
- (C:)
- 028_1237 (D:)
- edfiles on 'sdntlynx' (H:)
- on 'pensacola' (J:)
- pps on 'pensacola' (L:)
- rams on 'pensacola' (P:)
- card on 'pensacola' (T:)
- virus on 'pensacola' (V:)
- 07files on 'sdnt07' (W:)
- Cooperwg on 'pensacola\data' (Z:)
- Control Panel
- Web Folders
  - Primecontract
    - ~cooperwg
    - categories
    - enterprise
- My Network Places
  - Entire Network
  - data on pensacola
  - www.efdsouth.navfac.navy.mil
- Recycle Bin
- Internet Explorer
- 320

Name	Internet Address
N6895098D0152 - MA...	https://www.primecontract.com/primecontra
N6895099D0188 - TOC	https://www.primecontract.com/primecontra
N6895099D0189 - TOC	https://www.primecontract.com/primecontra
N6895099D0191 - 001...	https://www.primecontract.com/primecontra
NAS OCEANA	https://www.primecontract.com/primecontra
NAVFAC	https://www.primecontract.com/primecontra
NAVFAC Folder	https://www.primecontract.com/primecontra
NAVFAC Partner Project	https://www.primecontract.com/primecontra
NAVY LODGE ADDITIO...	https://www.primecontract.com/primecontra
NEBO ELECTRIC PHAS...	https://www.primecontract.com/primecontra
New Control Tower an...	https://www.primecontract.com/primecontra
Org Admin training pro...	https://www.primecontract.com/primecontra
org templates	https://www.primecontract.com/primecontra
OVERLAY RUNWAY 1-...	https://www.primecontract.com/primecontra
P-104, Replace Fuel T...	https://www.primecontract.com/primecontra
P-234 TRANSIENT STU...	https://www.primecontract.com/primecontra
P325 STRATEGIC SEC...	https://www.primecontract.com/primecontra
P-474 ATCT:RATCC M...	https://www.primecontract.com/primecontra
P-483 DESIGN BUILD S...	https://www.primecontract.com/primecontra
P532	https://www.primecontract.com/primecontra
P-603, P-604, P-605 M...	https://www.primecontract.com/primecontra
P-685 BEQ 29 PALMS	https://www.primecontract.com/primecontra
P-714 REPLACE STOR...	https://www.primecontract.com/primecontra
P-936 MEDICAL:DENT...	https://www.primecontract.com/primecontra
Pantellos Solutions Ce...	https://www.primecontract.com/primecontra
PDU OVERHEAD CABL...	https://www.primecontract.com/primecontra
PERIMETER SECURITY...	https://www.primecontract.com/primecontra
P-MCBH-- N6274202C...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PrimeContract Prof Ser...	https://www.primecontract.com/primecontra
PRL 96-21 EMERGENC...	https://www.primecontract.com/primecontra
PRL 98-21, PROVIDE E...	https://www.primecontract.com/primecontra

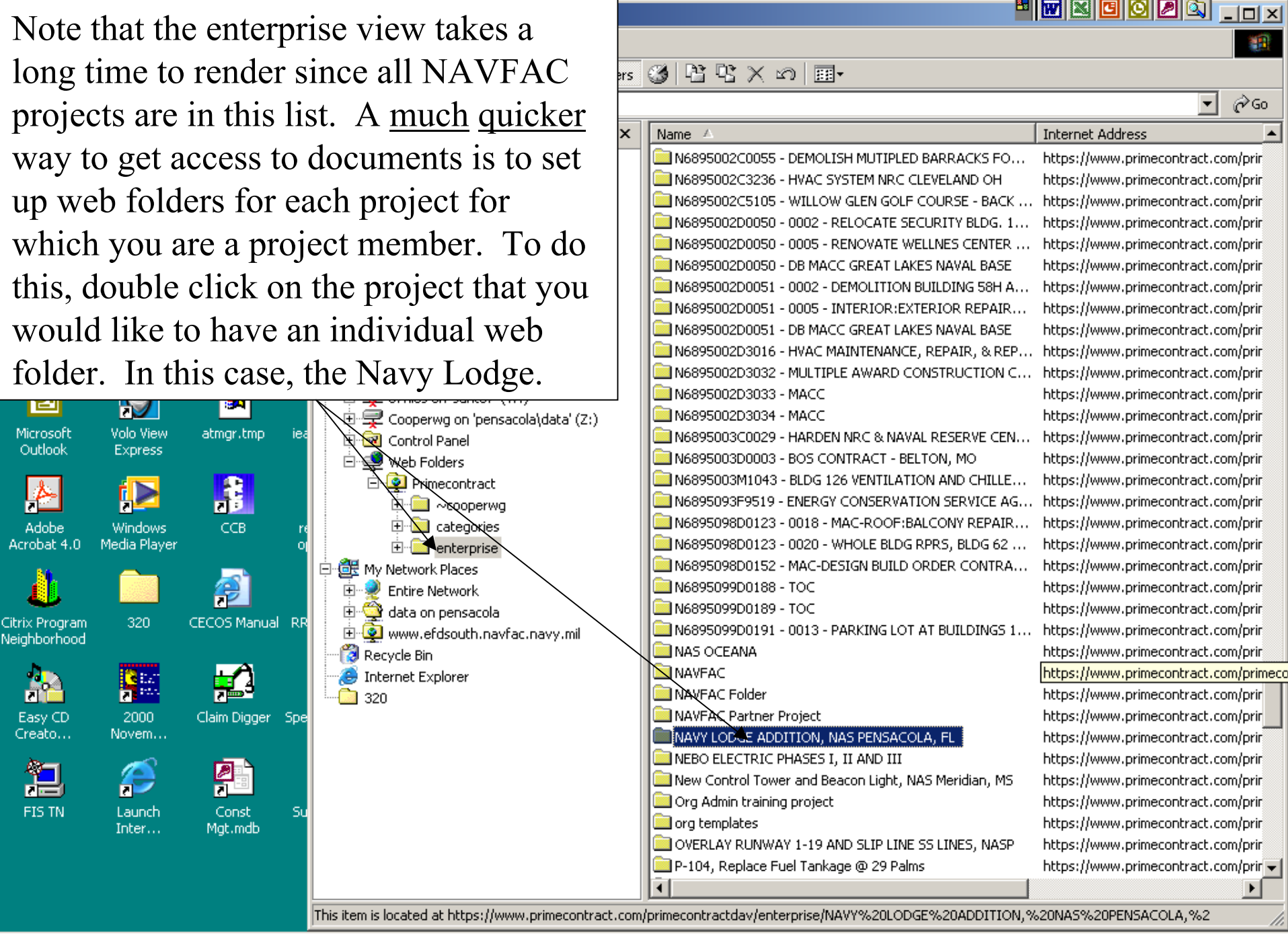
415 object(s)

Start | Microsoft Excel | Livelink WebDAV C... | Drafts - Microsoft ... | Microsoft Word | WebCM Manual fo... | enterprise | 10:28 AM

Note that these folders now available in windows explorer are the same as those at the PrimeContract site. Users can now access all documents stored at PrimeContract on their local computer without having to go to the internet.



Note that the enterprise view takes a long time to render since all NAVFAC projects are in this list. A <u>much</u> <u>quicker</u> way to get access to documents is to set up web folders for each project for which you are a project member. To do this, double click on the project that you would like to have an individual web folder. In this case, the Navy Lodge.



Then click on the correspondence folder for that project. Then right click to see properties of the correspondence folder.

NAVY LODGE ADDITION, NAS PENSACOLA, FL

File Edit View Favorites Tools Help

Back Search Folders

Go

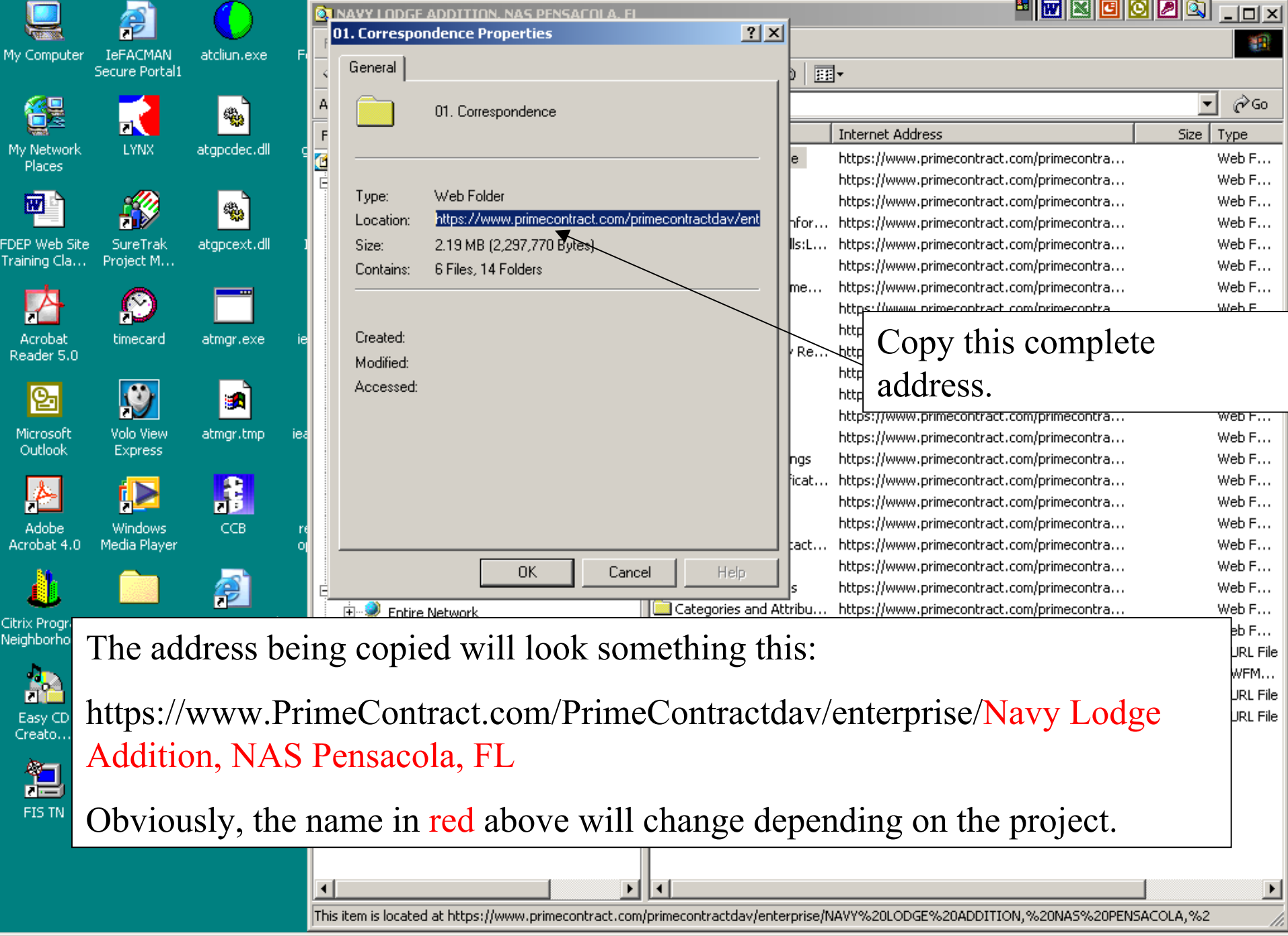
Name | Internet Address | Size | Type

01. C
02. D
03. S
04. R
05. Ir
06. S
07. S
08. Pl
09. C
10. C
11.
12. C
13. Reports
14. Contract Items
15. Contract Drawings
16. Contract Specificat...
17. Modifications
18. Miscellaneous
19. Contract : Contact...
20. Pre-Award
21. Meeting Minutes
Categories and Attribu...
Site Laydown
EM-385.llurl
Great Lakes.llwfmap
NAVFAC Electronic Doc...
NAVFAC P-445.llurl

Explore
Open
Send To
Cut
Copy
Create Shortcut
Delete
Rename
Properties

Programs on 'pensacola' (P:)
Timecard on 'pensacola' (T:)
virus on 'pensacola' (V:)
07files on 'sdnt07' (W:)
Cooperwg on 'pensacola\data' (Z:)
Control Panel
Web Folders
Primecontract
~cooperwg
categories
enterprise
NAVY LODGE ADDITION, NAS
My Network Places
Entire Network
data on pensacola
www.efdsouth.navfac.navy.mil
Recycle Bin
Internet Explorer
320

Start | Microsoft Excel | COD Shack NASP -... | Inbox - Microsoft ... | Microsoft Word | WebCM Manual fo... | NAVY LODGE AD... | 12:16 PM



Copy this complete address.

The address being copied will look something this:

https://www.PrimeContract.com/PrimeContractdav/enterprise/Navy Lodge Addition, NAS Pensacola, FL

Obviously, the name in red above will change depending on the project.

Use the “Add Web Folder” or “Add Network Place” icon to set up a separate folder for the project. Either one will work.

Web Folders

File Edit View Favorites Tools Help

Back Search Folders

Address Web Folders Go

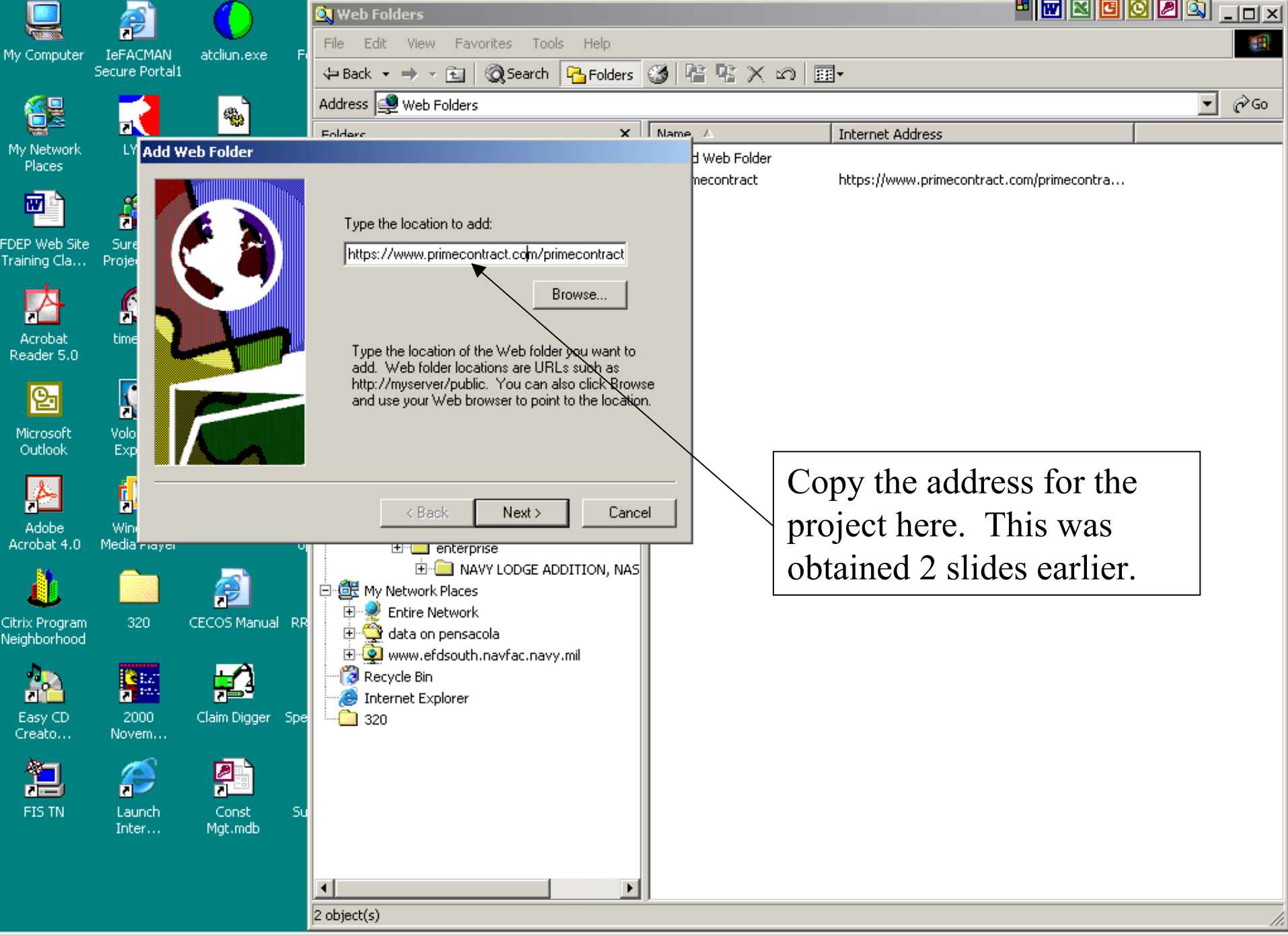
Folders

- Desktop
- My Computer
  - 3½ Floppy (A:)
  - 2000 (C:)
  - 031028_1237 (D:)
  - sharedfiles on 'sdntlynx' (H:)
  - data on 'pensacola' (J:)
  - enterprise
    - NAVY LODGE ADDITION, NAS
- My Network Places
  - Entire Network
  - data on pensacola
  - www.efdsouth.navfac.navy.mil
- Recycle Bin
- Internet Explorer
- 320

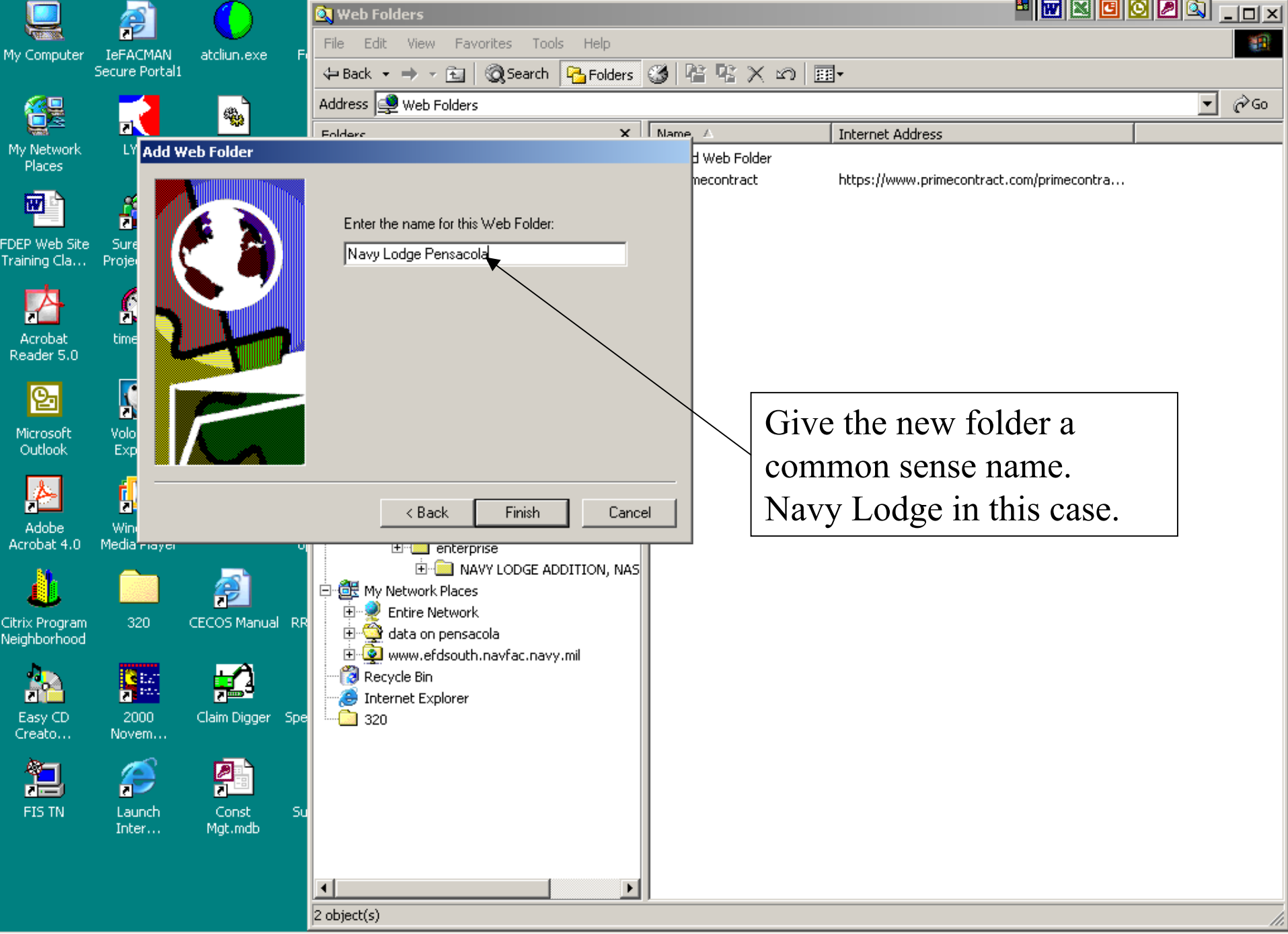
Name	Internet Address
Add Web Folder	
Primecontract	https://www.primecontract.com/primecontra...

The Add Web Folder wizard walks you through the steps to create a Web Folder. Just follow the instructions on each screen.

Start | Microsoft Excel | COD Shack NASP -... | Inbox - Microsoft ... | Microsoft Word | WebCM Manual fo... | Web Folders | 12:18 PM



Copy the address for the project here. This was obtained 2 slides earlier.



Give the new folder a common sense name. Navy Lodge in this case.

Note that the Navy Lodge now appears as it's <u>own separate folder</u>. User does not have to navigate the enterprise.

Navy Lodge Pensacola

File Edit View Favorites Tools Help

Back Search Folders

Address Navy Lodge Pensacola Go

virus on 'pensacola' (V:)
07files on 'sdnt07' (W:)
Cooperwg on 'pensacola\data' (Z:)
Control Panel
Web Folders
AMO School NAS Whiting Field
COD Shack NAS Pensacola
NAVFAC enterprise folder
Navy Lodge Pensacola
Primecontract
Security Fence Sherman Field NAS Pe
Whiting Pines Wholehouse NAS Whitin
My Network Places
Entire Network
data on pensacola
www.efdsouth.navfac.navy.mil
Recycle Bin
Internet Explorer
320

Name	Internet Address	Size	Type
01. Correspondence	https://www.primecontract.com/primecontra...		Web F...
02. Daily Reports	https://www.primecontract.com/primecontra...		Web F...
03. Submittals	https://www.primecontract.com/primecontra...		Web F...
04. Requests For Infor...	https://www.primecontract.com/primecontra...		Web F...
05. Invoices:Payrolls:L...	https://www.primecontract.com/primecontra...		Web F...
06. Schedules	https://www.primecontract.com/primecontra...		Web F...
07. Safety:Environme...	https://www.primecontract.com/primecontra...		Web F...
08. Photos	https://www.primecontract.com/primecontra...		Web F...
09. Claims	https://www.primecontract.com/primecontra...		Web F...
10. Constructability Re...	https://www.primecontract.com/primecontra...		Web F...
11. Commissioning	https://www.primecontract.com/primecontra...		Web F...
12. Closeout	https://www.primecontract.com/primecontra...		Web F...
13. Reports	https://www.primecontract.com/primecontra...		Web F...
14. Contract Items	https://www.primecontract.com/primecontra...		Web F...
15. Contract Drawings	https://www.primecontract.com/primecontra...		Web F...
16. Contract Specificat...	https://www.primecontract.com/primecontra...		Web F...
17. Modifications	https://www.primecontract.com/primecontra...		Web F...
18. Miscellaneous	https://www.primecontract.com/primecontra...		Web F...
19. Contract : Contact...	https://www.primecontract.com/primecontra...		Web F...
20. Pre-Award	https://www.primecontract.com/primecontra...		Web F...
21. Meeting Minutes	https://www.primecontract.com/primecontra...		Web F...
Categories and Attribu...	https://www.primecontract.com/primecontra...		Web F...
Site Laydown	https://www.primecontract.com/primecontra...		Web F...
EM-385.llurl	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File
Great Lakes.llwfmap	https://www.primecontract.com/primecontra...	0 Bytes	LLWFM...
NAVFAC Electronic Doc...	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File
NAVFAC P-445.llurl	https://www.primecontract.com/primecontra...	0 Bytes	LLURL File

27 object(s)

WebCM Manual for NAVFAC & Clients Only 10-30-03.ppt

Start | Microsoft Excel | COD Shack NA... | Inbox - Micros... | Microsoft Word | WebCM Manu... | Navy Lodge ... | 12:34 PM

User can drag and drop either to or from PrimeContract. This includes drag and drop to or from C drive (or desktop).

ROICC Standard Letters & Forms

File Edit View Favorites Tools Help

Back Search Folders

Address ROICC Standard Letters & Forms Go

Folders

- Desktop
  - My Computer
    - 3½ Floppy (A:)
    - 2000 (C:)
    - 031028_1237 (D:)
    - sharedfiles on 'sdntlynx' (H:)
    - data on 'pensacola' (J:)
    - lanapps on 'pensacola' (L:)
    - Programs on 'pensacola' (P:)
    - Timecard on 'pensacola' (T:)
    - virus on 'pensacola' (V:)
    - 07files on 'sdnt07' (W:)
    - Cooperwg on 'pensacola\data' (Z:)
    - Control Panel
    - Web Folders
      - Primecontract
        - ~cooperwg
        - categories
        - enterprise
          - NAVFAC Folder
            - NAVFAC
              - ROICC Standard Letters & Form
  - My Network Places
    - Entire Network
    - data on pensacola
    - www.efdsouth.navfac.navy.mil
  - Recycle Bin
  - Internet Explorer
  - 320

Name	Internet Addres
1155.DOC	https://www.pr
1391.XLS	https://www.pr
AE Fee Proposal Form.xls	https://www.pr
Appreciation ltr to cont...	https://www.pr
Appreciation ltr to cont...	https://www.pr
As Built Drawings - Fo...	https://www.pr
As-Built Drawings - For...	https://www.pr
Audit request to DCAA...	https://www.pr
Base Pass Extension R...	https://www.pr
Base pass request 2.doc	https://www.pr
Base Pass Request 3.doc	https://www.pr
Base Pass Request 4....	https://www.pr
Base pass request1.DOC	https://www.pr
Building Keys - Distribu...	https://www.pr
Buy American Act viola...	https://www.pr
CCASS Construction C...	https://www.pr
Certificate of Apprecia...	https://www.pr
Certificate of Commen...	https://www.pr
Claim - Ltr to EFD for fi...	https://www.pr
Claim - Ltr to EFD for fi...	https://www.pr
Claim rejection - Initial....	https://www.pr
COAR Appointment ltr....	https://www.pr
Consent of surety.doc	https://www.pr
Contract administrator...	https://www.pr
Contract Award - Notif...	https://www.pr
CSIR Contractor Signifi...	https://www.pr
CSIR Contractor Signifi...	https://www.pr
Cure notice 1.doc	https://www.pr
Cure notice 2.DOC	https://www.pr
DCASMA DCO2 Expedi...	https://www.pr
Env_plan_approval.doc	https://www.pr
Env_plan_disapproval....	https://www.pr
Eval - Ltr to client requ...	https://www.pr
Eval - Ltr to client requ...	https://www.pr

143 object(s)

Start | Microsoft Excel | AMO SCHOOL ... | Inbox - Micros... | Microsoft Word | WebCM Manu... | ROICC Standa... | ROICC Stand... | 10:42 AM

RFI for Contractor Reply

Basic Workflow
RFI for Contractor Reply

1. Contractor generates RFI.
2. RFI is routed in the Contractor organization.
3. When ready for final answer the RFI is sent back to the initiator by the Contractor.
4. WebCM Automatically provides a copy of the completed RFI form to the AROICC.

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=ll&objId=5070026&objAction=browse Go

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

Project Tree

Search

Advanced...

- !NAVFAC Internal Training Project 1
- Reports
- Project Administration
- Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

tasks more>

- - RFI 109- AROICC/AREICC Reviews RFI

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	10 Items	
		02. Daily Reports	17 Items	
		03. Submittals	4 Items	

Applet started. Internet

Start | Inbox - Micro... | C:\Document... | !NAVFAC Inte... | Microsoft Po... | 6:28 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

Send for Review...

Overview

General

You have received an RFI for review. Before sending this RFI to the next person, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this RFI. To view, add, or modify attachments, click the **Attachments** link on the left.
Forms	Forms enables you to review and modify information related to the RFI. To review and modify information in the form, click the **Forms** link on the left. **Note:** When you have finished modifying the fields in the form, scroll down to the end of the form and click **Save**.

You will first need to click "Accept this Assignment" on the left if you want to take action on this item.

After you have completed each of these sections, you can click on the left:

Answer on the left to send the RFI to the initiator with the answer.
Reviewer on the left to send the RFI for review to the user selected in the attributes area.
Revise on the left to return the RFI to the initiator for revision

Applet started. Internet

Start Work Package -... 12:45 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

DEMO DEMO DEMO DEMO DEMO

RFI Originated By

Name:	Title:	RFI Response By Date:
Kugan Panchadsaram	AROICC	16-Dec-2003

Answer and Comments

RFI Response:

RFI Comments:

RFI Determination*:

<None>

- <None>
- REJECTED
- PENDING REVISION
- UNDER DETAILED REVIEW
- ANSWERED-NO COST OR TIME
- ANSWERED-PENDING PCO

RFI Reason Code*:

<None>

Title:

Construction Manager

Approval Date:

12-Dec-2003

Save

Start | Inbox - Micro... | C:\Document... | Work Pack... | Microsoft Po... | 6:39 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

DEMO DEMO DEMO DEMO DEMO

RFI Originated By

Name:	Title:	RFI Response By Date:
Kugan Panchadsaram	AROICC	16-Dec-2003

Answer and Comments

RFI Response:

RFI Comments:

RFI Determination*: UNDER DETAILED REVIEW

RFI Reason Code*: <None>

If Determination is UNDER DETAILED REVIEW, select User:* vogtjj

AROICC

Name:	Title:	Approval Date:
John J Vogt	Construction Manager	12-Dec-2003

Save

Start | Inbox - M... | C:\Docu... | Work P... | Microsoft... | 6:45 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

EMO DEMO DEMO DEMO

inated By

anchadsaram

Title: AROICC

RFI Response By Date: 16-Dec-2003

er and Comments

ponse:

RFI Comments:

ermination*:

R DETAILED REVIEW

mination is UNDER DETAILED REVIEW, select User:*

bgt

Title: Construction Manager

RFI Reason Code*:

<None>

<None>
CERR Contractor Error
CLAR Clarification Only
CREQ Customer Request
DISC Field Discussion
DSGN Design Error
EROM Error or Omission
GMDD Government Caused Delay
PLSP Info available in plans/specs
UNFC Unforeseen Condition
VARA Variance-Approved

Start | Inbox - M... | C:\Docu... | Work P... | Microsoft... | 6:45 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

DEMO DEMO DEMO DEMO DEMO

RFI Originated By

Name:	Title:	RFI Response By Date:
Kugan Panchadsaram	AROICC	16-Dec-2003

Answer and Comments

RFI Response:

RFI Comments:

test comments

RFI Determination*: UNDER DETAILED REVIEW

RFI Reason Code*: EROM Error or Omission

If Determination is UNDER DETAILED REVIEW, select User:*

vogtjj

AROICC

Name:	Title:	Approval Date:
John J Vogt	Construction Manager	12-Dec-2003

Save

C:\Documents and Settings\vogtjj\My Documents\WebCM\Govt Brief

Start | Inbox - M... | C:\Docu... | Work P... | Microsoft... | 6:50 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

Send for Review...

John J Vogt	Construction Manager	19-Mar-2004

Answer and Comments

RFI Response:

RFI Comments:

Will not function for Contractors

RFI Determination*: <None>

RFI Reason Code*: <None>

AROICC Name:	Title:	Approval Date:
John J Vogt	Construction Manager	15-Mar-2004

Save

Will find users not in NAVFAC system

Applet started. Internet

Start | Work Package -... | Microsoft PowerPo... | 12:46 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item Finished

- Overview
- General
- Attachments
- Comments
- Forms

Answer

Reviewer

Revise

Reject

Send for Review...

Send for Review

The General package provides you with useful information about this Workflow Step. Click here for General instructions.

Step Name:	N6247089C9154 - RFI 19-AROICC/AREICC Reviews RFI	Received:	03/15/20
Manager:	Eric Turcotte	Step DueDate:	None
Started:	03/15/2004 05:43 PM	Workflow DueDate:	None
Action:	Choose User... Choose Sub-map...		

Copyright © 2003 - Primavera Systems, Inc.

The user must be in a permission group to be selected.

Applet started. Internet

Start Work Package -... Microsoft PowerPo... 12:55 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

Send for Review...

Send for Review | Users and Groups

Find User Last Name starts with ae Find

Copyright © 2003 - Primavera Systems, Inc.

Applet started. Internet

Start Work Package -... Microsoft PowerPo... 12:56 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Revise

Reject

Send for Review...

Send for Review | Users and Groups

Find User Last Name starts with ae Find

Name	Project	Log-in	Organization	Actions
LANTDIV AE		LANTDIV AE	DefaultGroup	Select

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Applet started. Internet

Start Work Package -... Microsoft PowerPo... 12:56 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item Finished

- Overview
- General
- Attachments
- Comments
- Forms

Answer

Reviewer

Revise

Reject

Send for Review...

Send for Review

The General package provides you with useful information about this Workflow Step. Click here for General instructions.

Step Name:	N6247089C9154 - RFI 19-AROICC/AREICC Reviews RFI	Received:	03/
Manager:	Eric Turcotte	Step DueDate:	Nor
Started:	03/15/2004 05:43 PM	Workflow DueDate:	Nor
Step Name:	lantdivae		
Assignee:	LANTDIV AE		
Group Options:	Member Accept		
Instructions:			
Duration:	Days Hours		
Action:	Send for Review Reset		

Copyright © 2002 Primavera Systems, Inc.

Applet started. Internet

Start | Work Package -... | Microsoft PowerPo... | 12:57 PM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help Back Search Favorites Media Links

Address https://app.primecontract.com/primecontract/collab?func=work.FrameTaskEdit&workid=7816406&subworkid=7818695&taskid=1&nexturl=9 Go

PrimeContract™ NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | March 15, 2004

N6247089C9154 - RFI 19

Checklist

Work Item Finished

- Overview
- General
- Attachments
- Comments
- Forms

Answer

Reviewer

Revise

Reject

Send for Review...

Send for Review

The General package provides you with useful information about this Workflow Step. Click here for General instructions.

Step Name:	N6247089C9154 - RFI 19-AROICC/AREICC Reviews RFI	Received:	03/
Manager:	Eric Turcotte	Step DueDate:	Nor
Started:	03/15/2004 05:43 PM	Workflow DueDate:	Nor
Step Name:	lantdivae		
Assignee:	LANTDIV AE		
Group Options:	Member Accept		
Instructions:	Type info if you want - Instructions are not searchable nor can they be seen in archive view.		
Duration:	◉ Days ○ Hours		
Action:	Send for Review / Reset		

Copyright © 2002 Primavera Systems, Inc.

Applet started. Internet

Start | Work Package -... | Microsoft PowerPo... | 12:58 PM

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

Project Tree

Search

Advanced...

- !NAVFAC Internal Training Project 1
- Reports
- Project Administration
- Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

Reviewer View

tasks more>

- RFI 109 Detailed Reviewer Reviews RFI

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	10 Items	
		02. Daily Reports	17 Items	
		03. Submittals	4 Items	
		04. Requests For Information	6 Items	
		05. Invoices/Payrolls/Labor Interviews	17 Items	

Applet started. Internet

Start Inbox - M... C:\Docu... !NAVFA... Microsoft... 6:59 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Continue

Send for Review...

Overview

General

You have received an RFI for review. Before sending this RFI to the next person, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this RFI. To view, add, or modify attachments, click the **Attachments** link on the left.
Forms	Forms enables you to review and modify information related to the RFI. To review and modify information in the form, click the **Forms** link on the left. **Note:** When you have finished modifying the fields in the form, scroll down to the end of the form and click **Save**.

After you have completed each of these sections, you can click:

Continue on the left to return the RFI.
Send for Review on the left to select a person to review this RFI. Be sure to instruct the reviewer to add their comments in the comments area on the form.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Attachments

Applet started. Internet

Start | Inbox - M... | C:\Docu... | Work P... | Microsoft... | 7:00 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Continue

Send for Review...

Answer and Comments

RFI Response:

RFI Comments:
test comments

RFI Determination:
UNDER DETAILED REVIEW

RFI Reason Code:
EROM Error or Omission

AROICC
Name:
John J Vogt

Title:
Construction Manager

12-Dec-2003

Detailed Review Proposed Solution

Detailed Reviewer Recommended RFI Solution:

Test Comments

Detailed Reviewer

Applet started. Internet

Start | C:\Documents and ... | Work Package - ... | Microsoft PowerPoi... | 7:45 AM

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

Back Search Favorites Media Links

PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

log out | Welcome, John J Vogt | December 12, 2003

- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Continue

Send for Review...

UNDER DETAILED REVIEW

EROM Error or Omission

AROICC

Name: John J Vogt

Title: Construction Manager

12-Dec-2003

Detailed Review Proposed Solution

Detailed Reviewer Recommended RFI Solution:

Test Comments

2

Detailed Reviewer Name: John J Vogt

Title: Construction Manager

Detailed Reviewer Date: 12-Dec-2003

Save

1

Applet started.

Internet

Start | C:\Document... | Work Pack... | Microsoft Po... | Microsoft PowerPoint - [Folder 04 RFI.ppt] | 7:39 AM

!NAVFAC Internal Training Project 1 - Microsoft Internet Explorer provided by LANTNAVFAC

File Edit View Favorites Tools Help

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PrimeContract

NAVFAC Enterprise | Personal View | Projects | Search

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Project Tree

Search

Advanced...

!NAVFAC Internal Training Project 1

Reports

Project Administration

Project Summary

!NAVFAC Internal Training Project 1

Configure

Enterprise View > !NAVFAC Internal Training Project 1

tasks more>

- RFI 109 Detailed Reviewer Comments to AROICC/AREICC

AROICC View

NAVFAC Enterprise Folder

Add Files | Create a new folder

Add Other ...

Type	Info	Name	Size	Functions
		01. Correspondence	10 Items	
		02. Daily Reports	17 Items	
		03. Submittals	4 Items	
		04. Requests For Information	6 Items	
		05. Invoices/Payrolls/Labor Interviews	17 Items	

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Start C:\Document... !NAVFAC I... Microsoft Po... FreeCell 7:41 AM

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- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

Overview

General

You have received an RFI for review. Before sending this RFI to the next person, click the links on the left to complete each of the following Work Item sections:

Attachments	Attachments enables you to reference any documents related to this RFI. To view, add, or modify attachments, click the **Attachments** link on the left.
Forms	Forms enables you to review and modify information related to the RFI. To review and modify information in the form, click the **Forms** link on the left. **Note:** When you have finished modifying the fields in the form, scroll down to the end of the form and click **Save**.

You will first need to click "Accept this Assignment" on the left if you want to take action on this item.

After you have completed each of these sections, you can click on the left:

Answer on the left to send the RFI to the initiator with the answer.
Reviewer on the left to send the RFI to either a new detailed reviewer, or to return the RFI to the current detailed reviewer for revision. The user to whom the RFI will be sent for detailed review can be selected on the RFI form.

Note: Instructions for all sections are listed below. If you need to come back to these instructions at any time, click the **Overview** link on the left. Instructions specific to each section also appear when you click the section links on the left. Use these links to navigate to each Work Item section.

Applet started. Internet

Start C:\Documents and ... Work Package - ... Microsoft PowerPoint - [Folder 04 RFI.ppt]

Work Package - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

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Address workid=8511637&subworkid=8513498&taskid=7&nexturl=%2Fprimecontract%2Fcollab%3Ffunc%3Dll%26objId%3D4598661%26objAction%3Dbrowse%26sort%3Dname Go Links

PrimeContract

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N6247089C9154 - RFI 24

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

RFI Determination*:

ANSWERED-NO COST OR TIME

- <None>
- UNDER DETAILED REVIEW
- ANSWERED-NO COST OR TIME
- ANSWERED-PENDING PCO

RFI Reason Code:*

<None>

Title:
Construction Manager

Approval Date:
21-Apr-2004

Detailed Review Proposed Solution

Detailed Reviewer Recommended RFI Solution:

Detailed Reviewer Name:

Title:

Detailed Reviewer Date:

Save

Internet

Start | Inbox - Microsoft Outlook | Work Package - Micro... | 11:22

Work Package - Microsoft Internet Explorer provided by LANTNAVFAC

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- RFI 109

Checklist

Work Item	Finished
Overview	
General	
Attachments	☐
Comments	☐
Forms	☐

Answer

Reviewer

2

Answer and Comments

RFI Response:

RFI Comments:

test comments

RFI Determination*:

UNDER DETAILED REVIEW

<None>
UNDER DETAILED REVIEW
ANSWERED-NO COST OR TIME
ANSWERED-PENDING PCO

1

REVIEW, select User:*

RFI Reason Code:*

EROM Error or Omissi

Name: John J Vogt

Title: Construction Manager

Approval Date: 12-Dec-2003

Detailed Review Proposed Solution

Detailed Reviewer Recommended RFI Solution:

Test Comments

Remember to Save!

Detailed Reviewer

Applet started. Internet

Start | C:\Documents and ... | Work Package - ... | Microsoft PowerPoi... | 7:54 AM