

Engineering Field Activity, Atlantic Division,

Naval Facilities Engineering Command



Readiness/Training Department

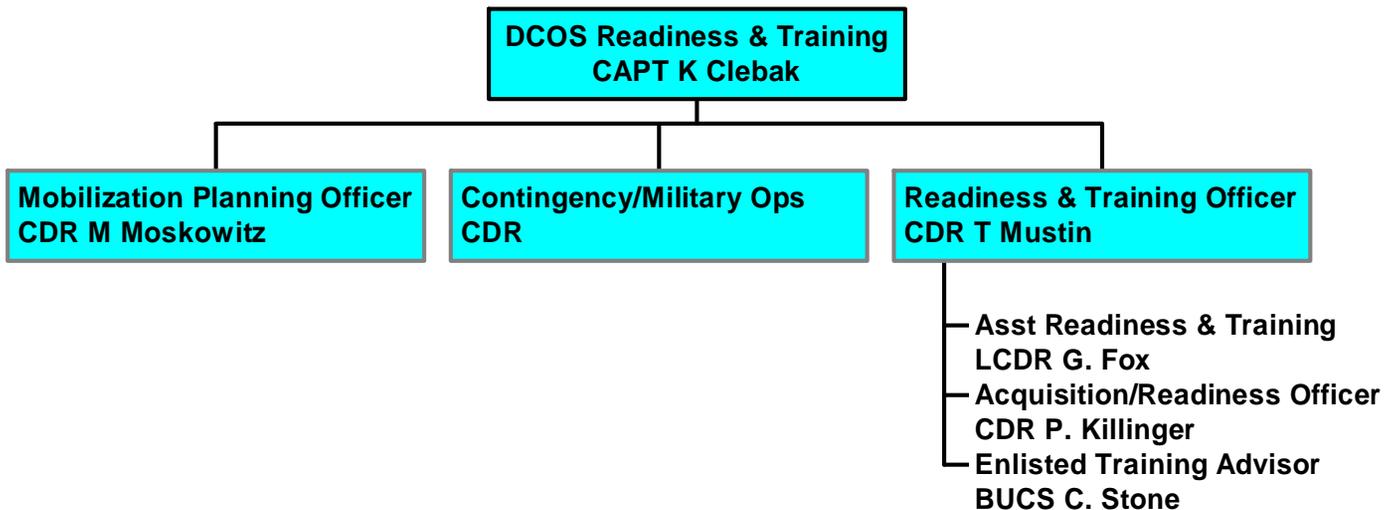
November 1, 2003

CDR Tracy Mustin



EFA ATLANTIC

Readiness/Training Staff





EFALANT Approach to Training



- ✦ Identify training that is applicable to EFALANT deployment mission
 - ✦ Warranting
 - ✦ Support to Urgent Response Teams
 - ✦ Specialized skills (e.g., Construction Mgmt, DTRA, Environmental, Real Estate)
- ✦ Identify as many on-line training opportunities as possible
- ✦ Offer classroom training opportunities when appropriate
- ✦ Provide information to members to pursue other classroom opportunities individually



EFALANT Approach to Training



- ✦ Use ADT funds to the extent available to preserve AT to meet operational commitments
- ✦ Support IDTT requests for training when possible
 - ▣ Members should take advantage of local opportunities when available
- ✦ Pursue on-line training opportunities
 - ▣ During drill time if contributory opportunities not available
 - ▣ In this case, retirement points not awarded



New Developments for FY 04



- ❖ Revamped Unit Training Plan (UTP) developed jointly with EFAPAC.
 - ❑ Consistent training requirements for both units
 - ❑ Same approach for estimating readiness
 - Goal is to be R2
 - ❑ Focus on training required to provide qualified personnel to support gaining command contingency requirements
- ❖ 20 Officers identified to be in the Contingency Contracting Force (CCF) for FY04
 - ❑ Details to be addressed in following briefing
 - ❑ Status in achieving training requirements will be tracked by DACM



Plans for FY 04



- ❖ Post the new UTP Survey Forms on the EFALANT Web Site
- ❖ Post UTP Updates to the Web Site on periodic basis (for information only)
- ❖ New emphasis on training to improve military skills



Plans for FY 04



- ❖ Continue to work with EFAPAC to resolve outstanding questions/issues wrt new UTP:
 - ❑ Calculation of training readiness
 - ❑ Assignment of points
 - ❑ Minor revisions to training requirements



Plans for FY 04



Regional Drills:

- CHES/LANT/NE in Norfolk, VA on 1-2 Nov 2003
- MW in Great Lakes, IL on 6-7 Dec 2003
- CENTCOM in Tampa, FL on 23-25 Jan 2004

Real Estate Training:

- At LANTDIV, in coordination with Jun 04 Core Drill weekend



Plans for FY 04



- ❖ Special EFALANT/EFAPAC offerings of CON 234 (Contingency Contracting) and CON 100 (Shaping Smart Business Arrangements)
 - ❑ CON 234: Feb-Mar 04
 - ❑ CON 100: Aug-Sep 04
- ❖ Weapons Qualification
 - ❑ Norfolk during Mar 04 Core Drill weekend



What's in your ITP?

For all EFALANT Members:

- ❖ “Housekeeping Items:”
 - ❑ Security Clearance
 - ❑ Pre-Mobilization Checklist
 - ❑ Current Physical
 - ❑ Current PRT
 - ❑ Annual Anti-Terrorism Brief
 - ❑ Valid Passport
- ❖ Individual members are responsible for ensuring that these requirements are met



What's in your ITP?

Officers

- ✦ Professional Registration (EIT or PE/RA) (CEC Officers only)
- ✦ Joint Planning Orientation Course (JPOC) (All Officers and Senior Enlisted)
- ✦ Contingency Engineering Seminar (CEC 04 and above)
- ✦ Military Operations Other Than War (MOOTW) Course (All CEC Officers 04 and above)
- ✦ Real Estate Seminar (All Officers 03-05)



What's in your ITP? Officers

- ✦ Government Purchase Card (On-Line) (All Officers)
- ✦ CON 237-Simplified Acquisition Procedures (On-Line) (All Officers)
- ✦ CON 234-Contingency Contracting (All Officers)
- ✦ CON 100-Shaping Smart Business Arrangements (All Officers)



What's in your ITP? Officers

- CECOS ROICC Office Operations
(Officers assigned to ROICC/AROICC
Mob Billets)
- CECOS Environmental Protection Course
(Officers assigned to EEU)



What's in your ITP?

Officers

- ➊ Additional Contracts Training Requirements for those identified for the CCF
 - ❑ CON 101 Fundamentals of Contracting
 - ❑ 24-Business Credit Hours
- ➋ Additional items for tracking only
 - ❑ CON 104 Fundamentals of Contract Pricing (On-Line and Classroom)
 - ❑ ACQ 101 Fundamentals of System Acquisition Management (On-Line)
 - ❑ Level II and III Acquisition Certification Requirements
- ➌ CDR Killinger to cover in more detail



What's in your ITP? Officers

- ❖ NOBCs as Identified on the RUAD for each Billet
 - ❖ <https://www.navfac.navy.mil/cec>
 - ❖ User Name: lastii
 - ❖ Password: last 4 SSN-yyyymmdd
 - ❖ Click on “CEC Publications.” Click on “R-CEC Career Planning Guide.” Go to Appendix F.



What's in your ITP? Enlisted

- ✦ Administration Correspondence Course
 - ▣ All PN, YN, DK, Safety/NAVOSH, CMC/Senior Enlisted Advisor

- ✦ JPOC
 - ▣ All Chief Petty Officers



What's in your ITP? Enlisted

- ❖ “Purchasing Agents/Procurement Techs” (SK & DK)
 - ❑ Government Purchase Card (On-Line)
 - ❑ CON 237-Simplified Acquisition Procedures (On-Line)
 - ❑ CON 234-Contingency Contracting
 - ❑ CON 100-Shaping Smart Business Arrangements



What's in your ITP? Enlisted

- CECOS ROICC Office Operations Course
 - Safety/NAVOSH Chief
 - Senior Inspector
 - Senior Planner & Estimator



What's in your ITP?

Enlisted

- Environmental Specialty Courses
 - HAZWOPER 40-Hour (CECOS 5-Day)
 - HAZWOPER Annual Refresher (CECOS 1-Day)
 - HAZWaste Facility Operator (CECOS 5-Day)
 - HAZWASTE Gen/Handler (CECOS 3-Day)
 - Train-the Trainer
 - HAZWASTE Transport
- Specific Training Requirements for each EEU Billet to be assigned based on Billet Mobilization Description



What's in your ITP? Enlisted

- NECs as Identified on the RUAD for each Billet
 - Safety Inspector (6021)
 - Construction Inspector (5501)
 - Planning & Estimating (5915)
 - Hazmat Control & Management Technician (9595)
 - Disaster Preparedness Operations Specialist (9598)
- Credit taken for any enlisted member who has these NECs



Sources for Training



✦ JPOC

- ✦ www.jfsc.ndu.edu
- ✦ Schedule for JPOC Course
- ✦ Quota Requests via this web site
- ✦ Coordinate with Training Staff to determine source of funding (IDTT) if not attending “no cost”



Sources for Training JPOC

DATES	COMMAND	LOCATION
15-16 OCT 03	SOUTHCOM	MIAMI, FL
18-19 OCT 03	RESERVE WEEKEND	JFSC, NORFOLK, VA
2-4 DEC 03	TRANSCOM	SCOTT AFB, IL
2-4 DEC 03	JOINT STAFF	FT BELVOIR, VA
6-7 DEC 03	NMCRC	ORLANDO, FL
10-11 JAN 04	RESERVE WEEKEND	JFSC, NORFOLK, VA
10-12 FEB 04	JOINT STAFF	FT BELVOIR, VA
6-7 MAR 04	NMCRC	QUINCY, MA
9-11 MAR 04	JFCOM	JFSC, NORFOLK, VA
13-14 MAR 04	RESERVE WEEKEND	JFSC, NORFOLK, VA
1-2 MAY 04	NMCRC	BUFFALO, NY
2-4 MAY 04	HQS 167TH TSC	BIRMINGHAM, AL
4-6 MAY 04	JOINT STAFF	FT BELVOIR, VA
?? JUL 04	RESERVE WEEKEND	JFSC, NORFOLK, VA**
27-29 JUL 04	JOINT STAFF	FT BELVOIR, VA
14-15 AUG 04	NMCRC	BRONX, NY
7-9 SEP 04	JOINT STAFF	FT BELVOIR, VA
21-23 SEP 04	JFCOM	JFSC, NORFOLK, VA

Global...Ready...Client Focused



Sources for Training



✦ CECOS

✦ www.cecocos.navy.mil

- ✦ Schedule for all CECOS Courses
- ✦ Quota Requests via this web site
- ✦ Coordinate with Training Staff to determine source of funding (AT vs. ADT)



Sources for Training



- ❖ CECOS On-Line (Environmental Training for ROICCs and PWOs)
 - ❑ <http://www.tecquest.net/>
 - ❑ Click on “Order Training Materials ...”
 - ❑ Under “Areas of Interest”, click on “Tools and Training Courses Coming Soon”
 - ❑ Scroll down and click on “Environmental Training for ROICCs and PWOs”



Sources for Training



EW TGLANT

- www.ewtglant.navy.mil
- Schedule for MOOTW Course
 - 2 Feb 04, 26 Apr 04, 19 Jul 04, 18 Oct 04
- Quota Requests via this web site
- Coordinate with Training Staff to determine source of funding (AT vs. ADT)



Sources for Training

- DAU-Government Purchase Card Training
 - <http://clc.dau.mil/>
 - Login first time, establish username & password
 - Click on “Learning Center”
 - Scroll through Self-Paced Modules
 - Click on “DOD Government Purchase Card Tutorial”



Sources for Training



- ⊕ DAU-Contracting Courses
- ⊕ <http://www.register-now.cms.navy.mil>
 - ⊞ Instructions on the EFDLANT web site at <http://www.efdlant.navfac.navy.mil>
 - ⊞ Registration for DAU on-line courses
 - ⊞ Use your XO or Dept Head or use a member of the Training Staff as “Supervisor”



Sources for Training



- ✦ EFALANT/EFAPAC Special Course Offerings
 - CON 234 – Feb/Mar 04
 - Real Estate Seminar – Jun 04
 - CON 100 – Aug/Sep 04
- ✦ Information on these to follow via e:mail



Your Questions Go To:



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