



EFA NORTHEAST ROICC PMAP OFFICE EVALUATION FORM



Date of Evaluation _____

Activity _____

Evaluation Conducted by _____

Summary of Deficiency notices issued: # _____ to _____

I. GENERAL

BULLETIN BOARD POSTED ITEMS:

- OSH Responsible Person posting
- Unsafe Unhealthful condition Forms available
- Guidance for Supervisors/Federal Employee Injured at Work
- Dispensary Permits
- Contractor Serious Mishap Reporting Criteria/Protocol
- OSHA 300 Log or equivalent

LIBRARY:

- Safety Manuals: EM385-1-1 English (hard copy & electronic, Spanish (electronic));
- NAVFAC Fall Protection Manual;
- Construction Hazard Awareness Safety Training Manual;
- NFESC TM-2210-ENV, Managing Asbestos Abatement for Demolition Contracts: A Field Procedure Manual for OICC/ROICC (September 1996);
- NFESC TM-2211-ENV, Managing Asbestos Abatement For Renovation Contracts; A Field Procedure Manual for OICC/ROICC (September 1996);
- NFESC TM-2284-ENV, Special Asbestos Projects in Renovation Projects
- NFESC TM-2324-ENV, Asbestos Crawl Spaces
- Asbestos Regulation Matrix
- NEESA TM-2285-ENV Lead Paint Removal Quality Assurance Manual For Renovation/Demolition Contracts At Non-Housing/Non-Child Occupied Facilities;
- NEESA 70.2-013 Industrial Ventilation Guide for ROICC
- ASTM 1368-00 Std. Practice for Visual Inspection of Asbestos Abatement Practices
- ADD** Navy Crane Center Reporting Criteria and tools
- Heavy equipment 'NO ZONE CHART'
- Message and Alerts & Lesson Learned
- ASME B30.3-1996, Addenda 1, October 2, 1997
- ASME B30.5-2000, Addenda 1, January 30, 2002
- ASME B30.8-1999, Addenda 1, February 23, 2001
- ASME B30.22-2000
- Standard Practice for Visual Inspection of Asbestos Abatement Projects
- EFA NE Miscellaneous Construction Documents, February 2003

Excellent _____ Satisfactory _____ Unsatisfactory _____

Comments: _____

CONTRACTOR SITE ASSESSMENTS: Scheduled? Yes ____ No ____

Review of Assessments: _____

II. ENFORCEMENT OF SAFETY PROVISIONS

a. Documentation of actions taken by ROICC to evaluate effective contractor safety inspections and actions taken to improve performance.

Significant _____ Occasional _____ No Documentation _____

b. Documentation of serious safety violations, including written notice to contractors and record photographs.

Satisfactory _____ Inconsistent _____ Unsatisfactory _____

c. Actions taken to stop work in imminent danger situations.

Satisfactory _____ Inconsistent _____ Unsatisfactory _____

d. Follow up procedure and documentation of actions taken to ensure violations are corrected.

Satisfactory _____ Inconsistent _____ Unsatisfactory _____

e. Records of safety meetings held by contractors as required by EM 385-1-1 are maintained.

Significant _____ Occasional _____ No Documentation _____

III. ACCIDENT INVESTIGATION AND REPORTING

Documentation verifies the following:

Contractors make initial notification of incidents *4hrs*

ROICC staff response to 'notification' is timely and efficient.

Contractor report is provided to ROICC within five days.

ROICC staff evaluates the contractor report and ensures effective corrective controls implemented.

ROICC investigates to determine causal factors.

ROICC enters investigation findings into FAIR in timely manor.

Excellent _____ Satisfactory _____ Inconsistent _____ Unsatisfactory _____

Comments: _____

IV. FAIR AND MAN-HOUR REPORTING

FAIR Accident Reports and Quarterly Man-hour data submitted as required:

Satisfactory _____ Inconsistent _____ No Documentation _____

Comments: _____

V. PERSONNEL SAFETY TRAINING STATUS:

a. NFOR status current? Yes____; No____;

b. In-house Safety Training Scheduled? Yes____; No____; Frequency_____

Topics & Dates _____

c. ROICC Staff has safety related training necessary for effective inspection of contract execution?
(Interviews with Activity Safety, Environment, OCC Health Preventive Medicine Doc's & IH's
(CUSTOMERS) might be enlightening.)

Excellent ____ Satisfactory____ Inconsistent____ Unsatisfactory____

d. Staff has completed two-part safety correspondence course based on EM 385-1-1?

All____ Most____ Some____ None____

e. Staff has successful completed the NAVFAC 40 hour Construction Safety Hazard Awareness course required
by P-445?

All____ Most____ Some____ None____

Training deficiencies: _____

Additional Comments: : _____

